

## BEACH EVENT GUIDELINES

### **Applications for events of 50 people or less are to be submitted to the Village Clerks Office by 12pm the business day before event.**

All beach activities must comply with Southampton Village Code.

No admission fees may be charged for functions conducted on Village property, and fund-raising activities are not permitted, except as approved in advance by the Board of Trustees.

Beach events may not use vehicles on the beach between the hours of 9am and 6pm, from June 15 thru September 15.

4 X 4 Vehicle Permits are required for drive-on access to village beaches.

Beach events are not to start before 6pm and must end (including cleanup of all refuse) by 11:59pm.

Beach events may not set up before 5pm and must be completely cleaned up before 9am on the following day. Note: 4x4 Vehicles with the proper drive-on permit are not allowed to drive onto the beach before 6pm and all trash must be removed from the beach at the conclusion of the event and shall not be left on site until the following morning.

Equipment trailers are prohibited on village beaches prior to events with the exception of set up prior to 9am and may not be left on the beach throughout the day.

Any Open Burning, Recreational Fires, Portable Fireplaces or Bonfires conducted on the beach will require a separate Bonfire Permit. A copy of the Bonfire application can be found at the following link:  
<http://southamptonvillage.org/gallery/deptforms/41.pdf>

Any Tents, canopies, marquees and other membrane structures including ez-up style pop-up tents require a separate tent permit prior to installing any structures on the beach. The beach tent fee is \$350 which allows a maximum of (1) 40x80 and (1) 20x20 service tent as long as the beach during high tide provides a 30ft clear and unobstructed emergency vehicle access on both the north and south side of the tents. A copy of the tent application can be found at the following link:  
<http://southamptonvillage.org/gallery/deptforms/40.pdf>

The use of Temporary Liquefied Propane Gas (LPG) for heating, cooking or other uses within the Village will require a separate permit. A copy of the LPG Temporary Permit Application can be found at the following link:  
<http://southamptonvillage.org/gallery/deptforms/111.pdf>

Only service animals are permitted at a beach event.

It is the responsibility of the applicant to remove all garbage and debris and restore the event area to the condition in which it was found.

This application shall be accompanied by a Certificate of Comprehensive General Liability Insurance with limits of not less than \$1,000,000 per occurrence (bodily injury/property damage) AND \$2,000,000 aggregate. The Village of Southampton must be named as an additional insured for this activity. Failure to supply the necessary insurance coverage will result in disapproval of this application. The Board of Trustees may require lower or higher limits of protection in the sole discretion of the Board of Trustees.

A copy of the Beach event permit must be at the event and be made available upon request.

Southampton Village reserves the right to shut down any event, at any time for any violation of these rules or failing to comply with Village code. The applicant further consents to an inspection of the premises by a police officer or other enforcement officer, upon request, for the purpose of ensuring that the terms and conditions of the permit are met and agrees to abide by any and all ordinances of the Village of Southampton, including, but not limited to Chapter 77 "Noise", Chapter 86 "permit parking", and Chapter 110 "vehicle and Traffic" of the Village of Southampton Code. Copies of the above-mentioned ordinances are available upon request.