



Village of Southampton

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Board of Trustees

MINUTES

October 26, 2021 - 6:00 PM

Call to Order:

Start Meeting Time: 6:09PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and Audio/Visual Coordinator Katherine Styler

Pledge of Allegiance:

Led by Mayor Warren

Public Comment:

The Village of Southampton's Board of Trustees Meeting on Tuesday, October 26, 2021 @ 6:00pm will be taking place via ZOOM.

The meeting will be live streamed and a transcript will be provided at a later date.

To join the Board Meeting via Zoom, you must register in advance to:

mweber@southamptonvillage.org prior to 12:00PM on 10/26/2021.

To view the meeting LIVE go to: <https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>

Please note, there is no public comment at this work session meeting.

NOTE: Due to public health and safety concerns related to COVID-19 and in accordance with Governor Hochul's approved legislation to extend Cuomo's Executive Order 202.1 until January 15, 2022, Governor Hochul signed legislation (S.50001/A.40001) extending virtual access to public meetings under New York State's Open Meetings Law.

The Village of Southampton's Board of Trustees Meetings will be taking place via videoconferencing starting September 21, 2021 until otherwise directed until January 15, 2022.

None noted.

Board Presentations:

1. Chapter 65 - Historic and Landmark Preservation - Jeff Brodlieb, Chairman, BARHP

Jeff Brodlieb, Chairman, Board of Architectural Review and Historic Preservation~

- Discussion of Chapter 65, specifically, the maintenance and repair of historic properties.
- Provided an explanation of the section, its intent and enforcement of Chapter 65-10.
- Several properties are areas of concern. They have been monitored over the past two-three years and may be a detriment to the historic charm of the village.
- Photos are referenced in the presentation.
- Discussion regarding the reported properties will prompt further action.

Mayor Warren~

- We appreciate all of you and your diligence, to include Jeff Brodlieb, John Gregory, Sarah Latham, Peter DeWitt and Mark McIntyre who serve and we recognize your hard work and commitment.
- The goal is for these properties to get into compliance, to preserve the historic structure, and restore the buildings.
- Property owners have agreed to, in the interim, make every effort to show improvement. Due diligence is being shown and are eager to proceed.
- Encourage the board to preserve the integrity of the village and promote compliance.

Attorney Gray~

- No certificate of appropriateness was applied or approved for any of the work which was done in the courtyard, 38-42 Jobs Lane.

Jeff Brodlieb, Chairman~

- We only received a request from the Building Inspector to implement Chapter 65-10.

Attorney Gray~

- Request for any historic (two-years ago) photos of the property as another reference

Trustee McLoughlin~

- The property was slated to be resolved, there was some community pushback.
- Recommend Attorney Gray to speak to Tien So Ho, Building Department to obtain the plans.

Attorney Gray~

- Unaware of any current pending plans, I am more interested in seeing photographs of what the property condition was prior to the work that was performed.

Mayor Warren~

- A photograph produced demonstrates the change in the property.

Attorney Gray~

- It demonstrates that there in fact was a demonstrable change in the condition of the property without the necessary building application, building permit or certificate of appropriateness.

Trustee McLoughlin~

- Thank you Jeff for your time and I would like to know if you have spoken to Jeff Blinkoff regarding the ZBA amendment or application regarding 765 Hill Street.

Jeff Brodlieb, Chairman~

- A request for partial demolition was presented to the BARHB. The zoning issues does not pertain to our Board.

Trustee McLoughlin~

- For the record, would like to see some action regarding 22 Windmill Lane. It is strongly encouraged to revive the building.

Trustee Stevenson~

- As the former member and role of the Planning Board, the applicant for Jobs Lane presented a rather extensive plan to completely remodel this property, basically, tearing down the existing structures and replacing with new structures.
- The structures themselves are not historic. They were built in the 70s, the plan received considerable opposition from the community because the courtyard is an asset. The question was raised and the applicant withdrew the application.
- Recommendation to bring the property back to its standard of appearance.

Trustee McLoughlin~

- Expressed wonder of the historic value.

Jeff Brodlieb, Chariman~

- The point at hand is the rule of 65-10. The shared responsibility of implementation of Chapter 65-10.

Trustee Arresta~

- Thank you to Jeff and the BARHB for their continued efforts and support.

2. Treasurer's Report - Charlene Kagel-Betts, Village Administrator
Administrator Kagel-Betts~

- Adopted budget is 32.2 million

- Four months into the fiscal year, we received to date, 29.6 million, and are expected to receive additional revenue.
- Anticipating quotes for the replenishment of assets at Cooper's Beach to re-invest to their infrastructure.
- Building Permits are hear and we are maintaining conservative and strong revenue
- Budget and mortgage tax is really far ahead, we budgeted for 800,000.
- Taxes collected sooner than in the past thanks to Danielle Burns for the online implementation.
- Website design is well underway, looking great and will be interactive.
- Sewer district, soon we will have a draft plan of what the district's going to look like. Making great progress there.
- And, finally, our Capital Budget, which has been bumping along, three new department heads are learning and we will have a final soon.

Mayor Warren~

- We have cut the tax rate last year and looking forward to continuing our fiscal responsibility.
- We have cut the tax levy which is extremely hard to achieve.
- We are hoping to cut the tax rate again this year.
- We are looking forward to continue using Civic Plus and our on-line Tax Payment Program.

Public Hearing:

None noted.

Communications to the Board:

None noted.

Discussion Items:

1. Outdoor Dining Extension - Board of Trustees - G Goleski

Trustee Arresta~

- Advised that currently the outdoor dining has been extended to Sunday after Thanksgiving. Residents have inquired about the possibility to extend.
- Our board is very pro-business, we only request to follow the existing instructions to mitigate plow damage. Planters, fixtures, tables and chairs must be cleared.
- We are on board with extending if these guidelines can be agreed upon.

Trustee McLoughlin~

- Requested information or protocol for the village and its authority to extend based on current NYS liquor authority guidelines.

Attorney Gray~

- The state liquor authority and the state legislature have expanded and extended the extension to use municipal property for purposes if the municipality agrees to extend certain properties through November.
- It is unknown if the state will extend past November. If the Board is in concurrence to extend, this can

be decided when the state makes the decision to extend.

2. Halloween Festivities

Mayor Warren~

- Elm Street will be closed on Halloween from 3pm - 7pm.
- Little Lucy's Parade will be slipped to Sunday
- Southampton History Museum is being held rain or shine
- Southampton Cultural Center is being held rain or shine.
- Ghost hunting will be held at the Halsey House and SH History Museum, thank you Connor Flanagan and Tom Edmonds for doing a great job!
- The Village of Southampton will be hosting a scavenger hunt during the day, clues will be provided throughout the day.
- The best costume contest winner will get to Slime the Mayor.
- Thank you Saunders Realty for their donation!

Trustee Stevenson~

- Thank you and we are excited to have the support of the Elm Street residents. They are all excited to continue the tradition of our Village.
- Candy drop off available at Village Hall. Please take the time to participate and enjoy the festivities, prizes and excitement!

Trustee McLoughlin~

- I fully support these events and am looking forward to Halloween!

3. Ceremonial Request for John Holden

Mayor Warren~

- Recommendation to honor John Holden and request the ceremonial re-naming of Railroad Plaza.
- This is the site for the start of the 4th of July Parade and an ideal location to honor Mr. Holden.

4. Gas-Powered Leaf Blower Legislation

Mayor Warren~

- Recommend Trustee McLoughlin to spearhead this topic, bring suggestions to the board and help us lead this decision moving forward.

Suggested Resolutions:

1. RESOLVED, that the claims for the warrant dated October 26, 2021 totaling \$146,467.13 (Warrant #A-9 - General Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, that the reading of the minutes for the Public Session of October 14, 2021 be dispensed with and that those minutes be accepted as filed by the Village Clerk and that the actions taken at that meeting be and hereby are ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. WHEREAS, Village Code Chapter 65 states that no property owner or person with an interest in real property located within a historic district shall permit the property to fall into a state of disrepair, now therefore be it

RESOLVED, based on the Board discussion and presentation, the judgement of the Board of Trustees has determined the property located at 38-42 Jobs Lane has fallen into disrepair based on Chapter 65, Historic and Landmark Preservation.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, the Board of Trustees hereby approves the request for a new sign to be placed at Railroad Plaza as a ceremonial name recognition in honor of John I. Holden, WWII veteran and village resident centenarian.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. RESOLVED, that the Board of Trustees hereby approves the closing of Elm Street on Sunday, October 31, 2021 by the Southampton Village Police Department for Halloween festivities between 3-7 PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, that the Board of Trustees approves the contract with Main Street Agency, Diane Tucci to plan and coordinate the Activities for Halloween and Elm Street funded through donations by Saunders Real Estate and Mayor Warren.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by Jesse Warren.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, that the Board of Trustees approves the contract with Main Street Agency, Diane Tucci to plan and coordinate the Parade and Tree Lighting Activities for Holiday Fest at a cost of \$3,000 paid by Trustee Special Projects A1010.433.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Trustee Arresta and Administrator Kagel-Betts~

- Festivities begin at 12:00pm, hosted throughout the Village.
 - Reading Christmas stories, other activities and Mrs. Claus will be Trustee Arresta and Administrator Kagel-Betts.
 - Parade of Lights will begin at 4:30pm, continuing on to the lighting of the Christmas Tree, and followed by fireworks!
 - Lots of planning and looking forward to a celebratory day, a coordinated event with the BRC, Chamber of Commerce, SHM SCC, SAC and one interactive map.
 - Small business Saturday and food trucks to celebrate and enjoy this nice event.
8. RESOLVED, that the Board of Trustees hereby approves the proposal received from VHB Engineering, Surveying, Landscape Architecture and Geology, P.C. to prepare design plans for improvements/restoration to the War Memorial located in Agawam Park at a cost of \$33,480.00. to be paid from Trustees Special Projects A.1010.433

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. RESOLVED, The Board of Trustees appoint Kyle Robinson to a Full Time Laborer Position in the Highway Department , at a salary of \$43,293.31, effective October 27, 2021.

Motion to Table was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

10. RESOLVED, the Board of Trustees approves the following Budget Amendment to increase the Paving budget to reflect the 2021-22 State Aid -CHIPS paving award in the amount of \$288,000.00
INCREASE A 3501 State Aid - CHIPS \$288,000.00
INCREASE A5112.21 Highway Paving Improv. \$288,000.00

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Trustee Arresta~

- Request an explanation of this resolution from Administrator Kagel-Betts

Administrator Kagel-Betts~

- We have a dedicated budget line for paving projects. Recommended to have a separate line by the NYS to clearly define the NYS aid and awarded this money.
- Amended the budget to account for the added funding.

Attorney Gray~

- CHIPS - Consolidated Local Street and Highway Improvement Program, established by the NYS Legislature apportioned to the village so that we can handle some street programs

Mayoral Appointments:

None noted.

Comments from Board Members:

Trustee Arresta~

- Milling and Paving Project Schedule will be posted on the village website.
- The memorial in Agawam Park is crumbling and we are hoping to have a fundraiser to assist with the restoration for the monument.
- It's a very important part of our community, thank you for the support!
- Please take part in the survey for the Consolidated Plan.

Trustee Brown~

- Thank you for all of the departments and their support. October is Breast Health Awareness Month, our Village Hall is adorned in pink to celebrate our "Beauty with a Purpose".
- A special thanks to Cathy Sweeney, Joe Diamond and our Parks and Building Maintenance Departments for the support and encouragement.
- Join us monthly and be a part of our movement to promote health awareness.

Trustee McLoughlin~

- Thank you to Jeff and the presenters and their hard work.
- We do have a communication problem with our board.
- I believe this is a direct infringement on my jurisdiction as a Trustee.

Attorney Gray~

- Recommend to direct issues to the board directly rather than public forum.

Trustee McLoughlin~

- For the record, I am happy to take this on, however, it was not communicated to me prior to this meeting to take on this issue of leaf blowers.
- Residents have been communicating that they want an outright ban and we should open the dialogue with them.
- Stay safe everyone during the storm today.
- Recommend to Paul Travis to communicate with the Town and discuss some housing as a bargaining chip which they can then allow us to use the sewer plant that was built. It could be a great compromise.
- I have yet to hear back.
- Charlene and I have sat down with the Town Inclusion Task Force and we were asked to participate in the Civil Service Exam Prep Course. Charlene has sent out the information to Department Heads and is available on the Town website.

Mayor Warren~

- Let's ask the Sewer Task Force for their input.
- Thank you to the Town of Southampton and Trustee McLoughlin for the suggestions regarding the upcoming course.

Trustee Stevenson~

- The Comprehensive Master Plan is the document for the village.
- Has not been updated for over 20 years.
- Reach out if you are unable to attend: Bill Manger, Eldon Scott, Jayne Clare, Shonda Campbell and Roy Stevenson.
- My email is: rstevenson@southamptonvillage.org
- Encourage everyone to weigh in and it is critical time in the history of the village in terms of creating this new document that will really inform what Southampton Village looks like going forward.

Mayor Warren~

- Thank you Bob Hand for all of your hard work.
- Thank you Tien Ho So for all of your hard work as well.
- Looking forward to amazing grant opportunities, visited with the Gardner Foundation and showed them our organizations which have applied for grants.
- Thank you our Veterans and our community, Mr. Grisnik, Officer Lubold for their support at our meeting regarding the Veterans Day Services.
- We are looking forward to working with the Veterans Commission Organization.
- Please stay safe and enjoy Halloween, donations for candy can be brought to Village Hall.

Motion to Adjourn to Executive Session for the purpose of discussing contractual, litigation and specific Village personnel matters.

Motion to Adjourn to Executive Session (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Time: 7:30 PM

Return to Public Session:

Motion to Return to Public Session (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Return time: 9:00PM

Resolutions, if any:

1. RESOLVED, that the Board of Trustees approves retaining Alice Cooley of the firm Matthews, Kirst and Cooley, PLLC to represent the Village in an Article 78 case file by Four Fountains LLC at a rate of \$225 per hour.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Motion to Adjourn:

Motion to Adjourn (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

End Meeting Time: 9:02 PM