



# Village of Southampton

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## **BOARD OF TRUSTEES MEETING - MINUTES**

September 26, 2023 - 6:00 PM

### **Call to Order:**

Motion to Call to Order was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Start Meeting Time: 6:00PM

### **Present:**

Mayor William Manger, Trustee Gina Arresta, Trustee Robin Brown (via ZOOM), Trustee Roy Stevenson, Trustee Leonard Zinnanti, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney, & A/V Coordinator Sage Certain

### **Pledge of Allegiance:**

Led by Mayor Manger

### **Public Comment:**

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.  
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.  
Join the meeting via ZOOM:  
<https://us02web.zoom.us/j/89730446459>  
View the meeting via YouTube:  
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>  
There is no Public Comment during work sessions.

### **Board Presentations:**

1. Elected Officials Survey ~ Patricia Dwyer, Sourced Solutions LLC
2. September 2023 Treasurers' Report ~ Charlene Kagel-Betts, CPA Village Administrator/Treasurer

### **Communications to the Board:**

1. Correspondence from John Wambold
2. Correspondence from Gary Udell

3. Correspondence from Richard Sterne
4. Correspondence from Barbara Reuter
5. Correspondence from Christie Novotny
6. Correspondence from Amanda Fennell
7. Correspondence from Olivia Lyons
8. Correspondence from Kathy Thomas
9. Correspondence from Christian Picot
10. Correspondence from Lisa Lee
11. Correspondence from Emmanuel Di Donna
12. Correspondence from Cleo Ahn
13. Correspondence from Philippe Cheng
14. Correspondence from Chelsea (Blasko) Baetz

**Discussion Items:**

1. Pond Lane Traffic Study - Trustee Leonard Zinnanti

**Suggested Resolutions:**

1. RESOLVED, the claims for the warrant dated September 26, 2023 totaling \$185,378.90 (Warrant #A-9 General Fund), \$2,389,672.28 (Warrant #H-4 - Capital Fund) and \$1,200.00 (Warrant #T-8 - Trust Fund) are audited and approved.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

2. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Thursday, October 12th, 2023 at 6:00pm regarding the 2024 Community Development Block Grant Program (CDBG).

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, November 9, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law 17-2023, the proposal to amend Chapter 116, attachment 1, "Table of Zoning Map Amendments" which will amend the Zoning Map of the Village pursuant to §116-39 of the Village Code and which will reclassify areas along Meadow Lane that are now in the "R-80" residence district to instead be in the "R-120" residence district.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

4. RESOLVED, the Board of Trustees authorizes Mayor Manger to execute the Town of Southampton Water Quality Improvement Project Funding Award agreement (Algae Harvesting Phase I).

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

5. RESOLVED, The Board of Trustees approve the expenditure of \$7358.68 to Printing House Press for reproduction of documents needed for litigation regarding Bliss v. VODH (lowest quote received) to be paid from A.1930.4.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

6. RESOLVED, the Board of Trustees authorizes Mayor Manger to execute an amendment to the Cooper's Beach Concession contract, subject to approval of counsel.

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

7. RESOLVED, the Board of Trustees approves the formal request submitted by Acting Chief Hurteau, Southampton Village Police Department to increase Rovitt Morales and Donna Bennett's salaries as Code Enforcement Officers to \$32 per hour, effective September 26, 2023, after successful completion and final certification of - Code Enforcement Training.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

8. RESOLVED, the Board of Trustees accepts the Resignation of Southampton Village Volunteer Ambulance member Erin Perrier, effective September 25, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

9. RESOLVED, the Board of Trustees accepts the letter of resignation from William Owen, Laborer in the Parks Department, effective October 24, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

10. RESOLVED, the Board of Trustees approves the Southampton Intermediate School to host a 6th Grade Day at Downs Family Park on Friday, September 29, 2023 from 9:00am - 2:00pm. The rain date will be set for Monday, October 2, 2023 from 9:00am - 2:00pm.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the 5th Annual Juneteenth Ceremony to be held at Agawam Park on Wednesday, June 19, 2024 - Friday, June 21, 2024 from 10:00am - 7:00pm.

Motion to Table was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves the request received from East End Hospice to host a Tree of Lights Memorial Service at Agawam Park on Saturday, December 2, 2023, from 1:00pm - 4:00pm.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

13. WHEREAS, the Board of Trustees authorized the Village Clerk to issue a Request for Bid for interested parties regarding the purchase of a used wheeled excavator for the Village of Southampton, to review submitted proposals received at Village Hall by a Notice of Public Bid, with a deadline of September 15, 2023 at 12:00pm, and make recommendations to the Board regarding applicants.  
AND, WHEREAS, the Village Clerk has received one bid application and has made the recommendation to the Board,  
NOW, THEREFORE, BE IT

RESOLVED, the Board of Trustees awards the contract to Coastal Contracting Corp., to purchase a used Wheeled Excavator at a cost of \$198,000.00, for our Department of Public Works.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

14. RESOLVED, the Board of Trustees authorizes Mayor Manger or his designee to execute a contract with VHB Engineering to review the Nelson Pope Pond Lane Traffic Study dated, June 29, 2023, together with associated documentation in an amount not to exceed \$8,000 and subject to approval of counsel.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

### **Comments from Board Members:**

Trustee Arresta ~ Thank you to Patty Dwyer for the very thorough report. We appreciate the hard work in getting the data that is needed to help us make our decision. Happy to report there was minimal damage from the storm this past weekend. DPW is still in the process of cleaning up. If any resident needs something or something is missed, please call the Parks Department. There is someone coming to give a final price on the remediation of the front of Village Hall and to access the restoration of some of the historic windows. Excited about the bond, so we can begin our Sustainability Project. The Southamptonfest is this weekend, with a Kick-off Cocktail Party hosted by the Rotary on Friday night. It will be at the Arts Center from 6:30 PM - 9:30 PM. There will be a Ferris wheel and a slide at Southamptonfest, a lot of activities with fire trucks as well as bands, and the Chowder Contest is back. Merchants can have some of their merchandise outside, so don't forget to fill out an application for the Sidewalk sale. The weather is going to be good and it's a great time for all of our stores in town. Hope to see everyone out there this weekend.

Trustee Brown ~ Thank you to our Dispatchers and Police Officers. Brian Lamonica, Chistian Babinski, Kyle McGuinness and Nick Acquino for their heroic efforts with a sailboat in distress that was spotted off Coopers Beach. They were rescued by Suffolk County Aviation and the United States Coast Guard. It was a happy ending so we just want to salute them and thank them. We are looking forward to Southamptonfest and want to thank the team and all those on the committee that have been doing such hard work.

Trustee Stevenson ~ Upcoming is Fire Prevention Month and the Southampton Village Fire Department will be busy in schools educating students on how to improve fire safety and also giving tours of the Police and Fire Departments. Would like to recognize two long-standing members of the Southampton Village Fire Department who recently passed away, Mr. Randall Herring and Mr. Raymond Tureski. My condolences to the families and we express thanks to them for their many, many years of service. They will be greatly missed. Looking forward to Southamptonfest, it's a great opportunity to get out and explore the village.

Trustee Zinnanti ~ Thanked Pat Dwyer for the elected official survey presented tonight. Thank you to the board for contracting with her at the recommendation of the Budget and Finance Committee to have a third party provide research into the issue. We have decided to form a working group, composed of Chief Hurteau, Dispatcher Lamonica, Chief Manny Escobar, Polis Walker from the Fire Department, Kyle McGuinness, Amulance Chief and Ricky Fowler. There is a lot of institutional memory and know-how there and, hopefully, we can make progress in this complicated area. Congratulations to Charlene on her retirement.

Mayor Manger ~ The Village Clerk and I attended the New York Conference of Mayors in Lake Placid. We learned quite a bit about sewers, funding, local laws and how to declare emergencies. It was very informative. We are installing a bioswale on the property at the intersection of Windmill and Nugent. It's a CPF acquired property and hopefully, it will clean some of the road run off that is coming off Windmill Lane before it goes into Culver and down to Lake Agawam. The work should be completed later this fall. Trustee Stevenson and I will be guests at the Fire Department on Thursday night to get an update on how things are going with our communication with them. I believe most of the Fire Department is pleased with the way things have been running. Finally, it has been a pleasure working with Charlene. It has been a pleasure working with a professional that has the caliber of Charlene Kagel- Betts. She will be missed. Thank you very much for all that you have done for the Village of Southampton.

**Motion to Adjourn to Executive Session**

Motion to Adjourn to Executive Session was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Time: 7:17PM

**Return to Public Session:**

Motion to Return to Public Session was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Time: 8:14PM

**Resolutions, if any:**

No Resolutions noted.

**Motion to Adjourn:**

Motion to Adjourn was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

End Meeting Time: 8:14PM