



# Village of Southampton

23 MAIN STREET  
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## **Board of Trustees**

### **MINUTES**

September 9, 2021 - 6:00 PM

### **Call to Order:**

Start Meeting Time: 6:03 PM

### **Present:**

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Robin Brown, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Deputy Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and Audio/Visual Coordinator Katherine Styler

### **Pledge of Allegiance:**

Led by Mayor Warren

Moment of Silence to Honor 9/11 20th Anniversary

### **Public Comment:**

The Village of Southampton's Board of Trustees Meeting on Thursday, September 9, 2021 @ 6:00pm will be taking place in the Board Room, 23 Main Street, Southampton, NY. The meeting will be live streamed and a transcript will be provided at a later date.

To view the meeting LIVE go to: <https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>

To submit comments for Public Record or in relation to a Public Hearing, send your comments via email to: [mweber@southamptonvillage.org](mailto:mweber@southamptonvillage.org) – up to 5:45PM on 09/09/2021.

Please note there is no public comment period during work sessions.

NOTE: Due to public health and safety concerns related to COVID-19 and in accordance with Governor Hochul's approved legislation to extend Cuomo's Executive Order 202.1 until January 15, 2022, Governor Hochul signed legislation (S.50001/A.40001) extending virtual access to public meetings under New York State's Open Meetings Law. The Village of Southampton's Board of Trustees Meetings will be taking place via videoconferencing starting September 21, 2021.

Gregory Delia~

- Clarification of BOT and ZBA approvals, BOT may have jurisdiction the museums and food pantries.

**Employee of the Month:**

1. Name: Danielle Burns  
Department: Village Hall  
Title: Village Tax Receiver
2. Name: Corey Swezey  
Department: Highway Department  
Title: Heavy Equipment Operator

**Board Presentations:**

1. Windmill Project - Presented by Porter Bibb
2. Budget and Finance Committee Presentation
3. Downtown Revitalization Initiative Outreach

**Public Hearing:**

1. Continuation AMEND THE VILLAGE CODE, CHAPTER 110 Section 110-37. Schedule F: Stop Intersections.  
More specifically, to install Stop Signs on Meeting House Lane at the intersection of Pine Street (Eastbound & Westbound).

Motion to Open this Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

James McFarland~

- No need for the STOP Sign, it is unnecessary.

Motion to Close was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. The Board of Trustees of the Village of Southampton, Suffolk County, N.Y., shall consider:  
A PROPOSAL TO ADOPT A LOCAL LAW to CREATE CHAPTER 48, CANNABIS LAW. More specifically, to opt-out of allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments to locate and operate within the Village boundaries.

**Communications to the Board:**

1. 9/11 Ceremony and Memorial Services - Information from Alfred (Alfie) Callahan, Chief, Southampton Fire Department

2. Email Correspondence - Walter L. Deane, 92 Pierpont Street, Southampton, NY

**Discussion Items:**

**Suggested Resolutions:**

1. RESOLVED, that the claims for the warrant dated September 9, 2021 totaling \$354,767.87 (Warrant #A-8-General Fund) and \$910.00 (Warrant #T-7- Trust Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, that the reading of the minutes for the Public Sessions of August 24, 2021 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Motion to Table was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Will be finalized and prepared for approval for September 21, 2021 BOT Meeting.

3. RESOLVED, The Board of Trustees of the Village of Southampton, Suffolk County, N.Y., shall approve: A PROPOSAL TO ADOPT A LOCAL LAW to CREATE CHAPTER 48, CANNABIS LAW. More specifically, to opt-out of allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments to locate and operate within the Village boundaries, and be it further REVOLVED, the Board of Trustees hereby finds that the adoption of this law is a Type II action according to SEQRA.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, the Board of Trustees approves the movement of Matthew Czelatka, employed as a Building Maintenance Laborer to the new position of Maintenance Mechanic I at a salary of \$49,017.92, effective August 25, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. RESOLVED, the Board of Trustees approves stipends in the amount of \$2,000 for Vicki Beers, Senior Office Assistant, for assuming the additional duties of time and attendance and Employee Benefits Coordination. and \$2,000 for Danielle Burns, Village Tax Receiver, for assuming additional duties of on-line tax payments.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, the Board of Trustees appoints Lieutenant Suzanne Hurteau as Acting Village Chief of Police at a base salary of \$201,857.76 , effective upon the retirement of Chief Thomas Cummings at the close of business on September 10, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, The Board of Trustees approves an Appropriation from the Employee Benefits Compensated Absences Reserve A.867 in the amount of \$774,193 for the purposes of funding the payout of accrued leave for Chief Thomas Cummings upon his retirement:

Appropriation of Employee Benefit Reserve (A.867) \$774,193

Increase in Police Salaries (A.3120.1) \$774,193

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion:

Trustee Arresta~

Village Administrator explained the payout details for Chief Cummings. Accrued vacation, personal time, and sick time over his career, including the bonus sick time for the years no sick time was used. Attachment included.

Mayor Warren~

Thank you for the clarification, it is money owed and earned by the Chief and is not a payout.

8. RESOLVED, The Board of Trustees approves the Mayor to accept and sign the proposal submitted by VHB Design PC for the re-design of the sewage disposal system for the Agawam Park Men's Restroom in the amount of \$12,750 to be paid from Parks Trust Funds CS.7370.400.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion:

Mayor Warren~

These are innovative, alternative systems, a low nitrogen septic system, cost-effective and a competitive price.

9. RESOLVED, the Board of Trustees approves the purchase of the Finance Manager Timepiece - Time and Attendance module that will standardize timesheet management and improve both efficiency and internal controls, in the amount of \$28,160. from Trustee Special Projects A1010.443

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion:

Village Administrator Charlene Kagel-Betts~

Description of the myriad of payroll programs currently utilized in a duct tape version is inefficient. This new system provides audits, controls and reports for assurance and is an add-on feature to our already existing Finance Manager Module. SVPD will continue to use their existing program.

10. RESOLVED, the Board of Trustees approves the final member, Reverend Michael Vetrano to the Search Committee for the purpose of research for the new Police Chief position. The existing members approved at the BOT Meeting on August 24, 2021 consist of: Trustee Stevenson, Trustee Brown, Ed Money Penny, and Reverend Donald Butler.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the new members, Jayne Clare and Shonda Campbell to the Comprehensive Master Plan Steering Committee for the purpose of coordinating and collaborating with outside consultants. The existing members approved at the BOT Meeting on August 24, 2021 consist of: Mayor Jesse Warren, Trustee Stevenson, Willam Manger (Chair) and Eldon Scott.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves the collaboration with Project Purple, a national 501c3 for Pancreatic Cancer Organization to illuminate several landmarks/sites during the month of November to raise awareness of Pancreatic Cancer.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

13. RESOLVED, the Board of Trustees appoints the following members to the Climate Action Committee for a term of two years ending June 30,2023:

Michelangelo Lieberman

Shiela Peiffer

Alexandra Talty

Scott Rose

Board Liaison - Trustee Robin Brown

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

14. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, September 21, 2021 at 6:00 p.m. via ZOOM to consider a Local Law amending the Village Code, Article IV entitled "Special Exception Uses" in order to clarify the powers of the Boards of Trustees and Zoning Appeals when applying said Article.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

15. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, September 21, 2021 at 6:00 p.m. via ZOOM to consider a Local Law amending §116-23 - Special conditions and safeguards for certain uses to add a new sub-section (116-23(28)) and adjust the Resident District - Table of Use Regulations of the Village Code, specifically to allow Food Pantry use by Special Exception in the Residential R-12-5 District.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

16. RESOLVED, the Board of Trustees approves the amendment to the Southampton Village Volunteer Ambulance by-laws, the addition of Article V, Section F.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

17. RESOLVED, the Board of Trustees approves the amendment to the Southampton Village Volunteer Ambulance by-laws, Article V, Section C.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

18. RESOLVED, the Board of Trustees authorizes the Mayor to sign a licensing agreement between the Village of Southampton and The East End African American Museum and Center for Excellence DBA Pyrrhus Concer Museum.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

### **Mayoral Appointments:**

None noted.

### **Comments from Board Members:**

Trustee Arresta~

- Congratulations to Lt. Hurteau
- Requested by Ocean Rescue signs were posted at our Village Beaches
- Starting Monday, September 13, 2021, the EV Charging Stations will be installed at SAC, Railroad Plaza, near Agawam Park
- Message boards and speed signs are going to be utilized for the 9/11 Ceremony
- War Memorial at Agawam Park is in disrepair, a proposal has been sent over and we are working on a plan
- Building Maintenance is working on the upgrades in the Cultural Center
- Showmobile is
- Security Planters near Jobs Lane have been installed as a preventive and safety measure to our residents on the sidewalks on this very busy corner.

Trustee Brown~

- Congratulations to Lt. Hurteau
- A successful weekend and I commend the Southampton Arts Center

Trustee McLoughlin~

- Zoom concerns, I would like to encourage SAC as an option
- Traffic Study on Somerset, coming from north to south, I believe we can make this one way and I believe this may mitigate concerns.
- Thank you for all of the presentations.

Trustee Stevenson~

- 9/11 thoughts
- Contractual benefits are earned, Chief Cummings....
- Going forward, we have to be more mindful.
- Congratulations to Lt. Hurteau, going strong

Mayor Warren~

- Remembering the day of 9/11, a horrible day for the country.
- Our leadership, to include the first responders should be commended.
- Thank you for hosting the ceremony for Saturday in honor of 9/11.
- Congratulations to Lt. Hurteau as acting Chief of Police for the Village.
- Climate Action Committee, Planning Commission and Steering Committees are collaborating, planning and presenting updates.
- Thank you to the Board for all of your diligence, behind the scenes work and addressing little things one at a time.

**Motion to Adjourn to Executive Session** for the purpose of discussing contractual, litigation and specific Village personnel matters.

None noted.

**Return to Public Session:**

None noted.

**Resolutions, if any:**

None noted.

**Motion to Adjourn:**

End Meeting Time: 8:07 PM