



Village of Southampton

23 MAIN STREET
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Board of Trustees

MINUTES

August 24, 2021 - 6:00 PM

Call to Order:

Start Meeting Time: 6:00 PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Deputy Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and Audio/Visual Coordinator Katherine Styler

Pledge of Allegiance:

Led by Mayor Warren

Board Presentations:

1. Treasurer's Report - Presented by Village Administrator Kagel-Betts
Please refer to attachments.

Public Hearing:

1. The Board of Trustees of the Village of Southampton, Suffolk County, N.Y., shall consider:
A PROPOSAL TO AMEND THE VILLAGE CODE, CHAPTER 116-23, Special Conditions and Safeguards for Certain Uses and Residence District - Table of Use Regulations.

Motion to Open Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Steven Jones, 188 S. Ocean Avenue, Bayport, NY~

- Retained by Anton Borovina, believe to be representing folks on Meeting House Lane properties.
- Provided a summary of experience, accomplishments, and overview.
- Problematic to select a site for a food pantry without the planning mechanism/site criteria which provides a more comprehensive assessment to best select the most suitable location.
- Planning is intelligent forthright and please consider to do so.

Robert Griffin, Supporter of the Heart of the Hamptons~

- Various fundamental needs are provided by the Heart of the Hamptons.
- Work we do is unlike any other entity. Our clientele could be regular patrons, once in a lifetime patrons. Either way, we do not discriminate and serve for good and for many.
- We provide meals, check in with seniors and provide transportation for medical appointments, human services, and anyone in need.
- This organization is here to assist and can better serve patrons with disabilities. It will be easier to get to our location at our new facility rather than the existing basement location.
- We have served the community for over forty years and hope to continue to serve.

Dinah Maxwell Smith, 59 Meeting House Lane~

- Provided a letter as communication to the board from Joanne Crisafi, Joseph Giordano
- Concerned that any village property can be used as a food pantry.
- Burdened with heavy traffic in this residential area.
- Parking situation or lack thereof is also a major concern.
- Most of the parking is occupied by school employees during the academic year, the church lot is full and with an added food pantry and it will only add to the congestion.
- If an independent study can be conducted, the research will show this is not suited for the purpose of a food pantry.

Molly Bishop, Heart of the Hamptons

- Heart of the Hamptons is very grateful to the Board for your unanimous vote, approved almost one year ago to extend our 30-year lease.
- The extension is not unlikely for
- Provided food, school supplies, clothing, rent and utility support, senior check-in with hot meals, home repairs, medical supplies, taxi services for medical appointments, and volunteers to cutiey seniors lawns.
- This is an ideal location to serve, it has safe pathways to the village district, schools, hospital and public transportation.
- We have been operating for forty years in an almost identical set-up, we are three blocks away in a residential district adjacent to a church with two residents on the other side. It is not a big ask.
- We are asking to move three blocks down the road which the previous board saw fit to allow us to move a year ago when the lease extension was approved.
- Thank you for all you do and all you've done so far to allow this to move forward.

Jim McFarlane, 81 Wyandanch Lane

- Provided handouts, drawing of future site (preliminary) prospect.
- Anonymous author, bemoans the level of defamatory comments being suffered by any person not in favor of this site.
- Points of NYS law and precedent make it clear the facility is a public asset and repurposing is subject to careful review.
- Rezoning, variances, and notifications are required.
- Village resident property owners, taxpayers and voters have hearts and rights, we care about HOH, representation and assurance of fairness for all concerned is substantiated.

Delaney Jones, Program Coordinator of the Heart of the Hamptons

- Incredibly grateful for the community and HOH and is the Epitome of Community.
- We are willing to be flexible, hours of operation, additional studies and coordination.
- Voted, approved twice over the past year by the Board.
- The relocation is needed, it is no longer functional for our operations given our growth this past year and the Basilica needs the space for future plans.
- We are worked hard to find a new home with our Board of Directors, Executive Director
- Thankfully, we have an agreement with the Village allowing us to operate at 44 Meeting House Lane.
- Ground floor accessibility, elderly, handicapped, those with small children, logistically feasible for deliveries.
- Keep those in mind as we move forward, those who work tirelessly to keep this village running, those who we pass on the street or those who sit next to your children at school, just because you don't know them, doesn't mean they don't exist.
- Heart of the Hamptons looks out for our community and we are asking the Board to do the same for us. Thank you.

Julie Hobson, Advocate for the Town of Southampton

- Advocate for the last eighteen years.
- Support the Heart of the Hamptons-works with many folks, migrant workers, mentally challenged and ANY members in the community who need assistance.
- Regardless of monetary status, HOH collaborates with the TOS to provide betterment for our community.
- When I saw the feedback in the news regarding HOH, it was important to show my support and amplify the need they provide for so many.

Tom Edmonds, Executive Director, Southampton History Museum

- We like to include everyone in our scope for social services.
- Collaborated with Fr. Edwards to host a Lunch and Learn Program for Seniors and Hampton Senior Center.
- Worked with wheelchair bound folks providing social services - Hampton Senior Center
- Molly reached out and expressed the interest in the proposed location of HOH
- Delighted to know this is an option, it is centrally located, across from Roger's Mansion, near the Presbyterian Church and with the HOH, it is now a nice, central campus located in the epicenter of the SH business district
- Understand the concerns of the residents, consider how great the idea is to serve and provide in this generous parking lot and central campus of three properties.

Gloria Dios, Southampton resident

- Boardmember of HOH
- Provide home repair, paying utility bills, medical support,
- 50% of the families rely on free or reduced lunch and breakfast within SH and Tuckahoe School Districts.
- HOH provides and serves all of TOS, from Flanders to Wainscott. It's important to recognize the footprint we serve.

- It's not uncommon for the Village to make a non-profit the use of one of their properties as we've seen in the SAC, SH Historical Museum and the SCC.

Father Patrick Edwards, 100 S. Main Street

- Serve on the Board of the Heart of the Hamptons and other organizations.
- Serving as a valuable member of our Southampton Village community.
- We continually serve many folks who also serve, they cut our grass, teach in our schools, man our services within our schools and these professionals utilize our services at the HOH.
- So many rely on our services and they have a stake which includes adults and children.
- The location of the HOH will provide meeting space, immediate proximity and can begin to knit a social service part of our community by making us a little more localized and a little more available to make that work done together.

Sean Hattrick

- Member of the Board for the HOH and my wife volunteers at HOH.
- The building hosted the Village Ambulance Corps for almost 50 years ago.
- When the ambulance configuration changed to a higher vehicle type, Hans and a group of friends of the ambulance raised 100% of the funds to restore the building that we know today.
- The entire life of that property has been in service of Southampton through volunteers and donations of generous people in this community.
- It's one of the greatest things of our community-we are surrounded by people that have so much but there are so many people around us that don't have the same thing.
- The intent for the Heart of the Hamptons is to once again, with the 100% of donated funds plan to renovate to continue to serve the community.
- I happen to work on the corner of Meeting House Lane and Main Street, park in the lot and yes, the traffic can be build up heading west, just like people have described, yet, most of the rest of the year, that does not exist.
- We work for two hours, two days a week from 10:00am - 12:00pm, that's four hours of the service provided. It is not a soup kitchen, we hand out food to people quickly; they're in and they're out.
- The remaining part of the work we do is outside of that building, never at night, never on the weekends, honestly, we need the building to continue to do good.
- When we move in, hopefully sooner than later, we will make you proud.

Two letters presented by Charlene Kagel-Betts, submitted by Justina Cavanaugh and Rob Coburn

Dinah Maxwell Smith

- We like the Heart of the Hamptons, we are supportive and know it is not going to be used only twice a week.

Trustee Stevenson~

It's clear not one person holds any negative feelings about the mission of the Heart of the Hamptons.

Appreciate both sides for expressing their opinions.

As the Board, let's consider the path which creates the greatest good for the greatest amount of good

Motion to Close the Public Hearing was initiated by Roy Stevenson and seconded by Jesse Warren.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Trustee Stevenson~

Recommendation to propose a public hearing for September 9, 2021 to consider an amended local law as a special exemption for a food pantry posted in SHP and website as soon as possible.

Second Motion to Propose a Public Hearing was initiated by Roy Stevenson and seconded by Joseph McLoughlin

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Communications to the Board:

None noted.

Discussion Items:

Suggested Resolutions:

1. RESOLVED, that the claims for the warrant dated August 24, 2021 totaling \$451,581.38 (Warrant #A-6-General Fund) and \$500.00 (Warrant #T-5 - CS Trust Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, that the reading of the minutes for the Public Sessions of August 12, 2021 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, The Board of Trustees would like to promote local business efforts , hereby approves the Village's participation as an entity member in the Southampton Rotary, with annual dues in the amount of \$300.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, the Board of Trustees approves the hiring of Adia Decker as a Student Intern of the Building Department at a rate of \$15.00 per hour, effective August 4, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. RESOLVED, the Board of Trustees of the Village of Southampton, Suffolk County, N.Y., approves: A PROPOSAL TO AMEND THE VILLAGE CODE, CHAPTER 116-23, Special Conditions and Safeguards for Certain Uses and Residence District - Table of Use Regulations. Specifically, Section C, to delete and add the correction of Section 13-C. From Food Pantry (X) to Food Pantry (P).

Motion to Withdraw was initiated by Joseph McLoughlin and seconded by Jesse Warren.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, the Board of Trustees approves the hiring of Patrick Matthews as a Coopers Beach Lifeguard at a rate of \$15.50 per hour, effective August 25, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, the Board of Trustees approves the correction of pay rate for Brandon Mendez as a Coopers Beach Lifeguard at a rate of \$15.50 per hour to a rate of \$17.00 per hour, effective August 4, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

8. Whereas, the Village has previously entered into License agreements with various establishments allowing them to utilize municipal space for outdoor dining; and,
Whereas, NYS has adopted legislation to allow establishments to continue to utilize such space, with consent and agreement with the municipality, subject to approval from the State Liquor Authority (SLA),
Now, therefore, the Village hereby authorizes and approves the extension of said License to November 28, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. RESOLVED, the Board of Trustees accepts the Letter of Resignation for Christopher Talbot, Senior Building Inspector, effective August 29, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

10. RESOLVED, the Board of Trustees approves the Comprehensive Master Plan Steering Committee for the purpose of coordinating and collaborating with outside consultants. The members consist of: Mayor Jesse Warren, Trustee Stevenson, Willam Manger (Chair) and Eldon Scott and Shonda Campbell (added to resolution on 9.9.2021).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the hiring of Ryan McDonnell as a Coopers Beach Attendant at a rate of \$15.00 per hour, effective August 10, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves the Search Committee for the purpose of research for the new Police Chief position. The members consist of: Trustee Stevenson, Trustee Brown, Ed Money Penny, Reverend Donald Butler and one addition to be named at a later date.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

13. RESOLVED, the Board of Trustees assigns Tie So Ho as acting Department Head of the Building Department, effective August 29, 2021 to be paid a title stipend of \$75.00 per day as per diem.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Mayoral Appointments:

1. RESOLVED, the Mayor approves the term extension date for the following Environmental Committee Members-

Gary Goleski, Robert Coburn, Co-Chair, John H. Halsey, Daniela Kronemeyer, Thomas Louthan, Co-Chair and Holly Peterson. Term date has been extended to June 30, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, the Mayor approves the term extension date for the following Clean Water Task Force- Robert Coburn, Thomas Louthan, and Holly Peterson. Term date has been extended to June 30, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, the Board of Trustees approves the appointment of Summer Stalling to the Planning Commission, effective August 25, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Comments from Board Members:

Trustee Arresta~

- Thank you Christopher Talbot for his years of service.
- Congratulations in your new opportunity in Sag Harbor.
- Looking forward to working with the Steering Committee.
- Thank you to DPW, Ambulance, Fire, Police Department for all of their emergency preparedness regarding Hurricane/Tropical Storm Henri.
- Everyone did a very great job keeping us safe and maintaining the village.

Trustee Brown~

- Thank you for all of the hard work within our Departments regarding storm preparation.
- No incidents were reported thanks to your diligence and safety efforts.

Trustee McLoughlin~

- Storm specs, dodged a bullet and thankful to the departments for their hard work.
- Thank you for hosting the annual Ambulance party
- Comprehensive Master Plan, looking forward to working with the team
- Enjoyed working with Chris Talbot over the years, good luck to you.

Trustee Stevenson~

- Especially like to thank Chris Talbot for his years of institutional knowledge, it is hard to replace.
- Wish Chris well and look forward to assisting our Building Department.
- Keep up the good work and looking forward to working with Tien Ho So.
- Thank you for the hard work, keeping everyone safe, and always doing the right thing.
- Looking forward to working with the Comprehensive Plan and Master Plan

Mayor Warren~

- Thank you for working so hard to prepare for our impending storm. The Highway Department cleared the drains, over two years ago, the hard work has paid off.
- Extend a debt of gratitude for the dedication and Lt Wetter and Lt Hurteau...
- Thank you to Chris, for helping our Village. Chris Talbot is a very strong Manager for the Building Department and he will be missed.
- Looking forward to his success in Sag Harbor.
- Congratulations to Tien for his diligence and dedication. Looking forward to working with you.
- Completed the Dredging study,
- It has gotten worse than previously thought. The sediment has to be removed. Determinations will be made with the DEC for the next step regarding the
- Thank you to Brenda Simmons and Miranda Weber, for the preparation for the grant application submission for \$500,000.
- The State of the Village Address will assemble at 7:30pm for light refreshments and casual conversation.
- Village Address Start Time is 8:00pm on Tuesday, August 31, 2021 at Agawam Park, rain date is September 2, 2021 at 8:00pm.
- Special accommodations can be coordinated with the Mayor's Office.

Motion to Adjourn to Executive Session for the purpose of discussing contractual, litigation and specific Village personnel matters.

Motion to Adjourn to Executive Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Start Time to executive session: 7:22 PM

Return to Public Session:

Motion to Return to Public Session by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Return to Public Session time: 8:36 PM

Resolutions, if any:

None noted.

Motion to Adjourn:

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

End Meeting Time: 8:37 PM