



Village of Southampton

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Board of Trustees

MINUTES

July 20, 2021 - 4:00 PM

Call to Order: 4:07PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Deputy Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and Audio/Visual Coordinator Katherine Styler

Motion to Adjourn to Executive Session: for the purpose of discussing contractual, litigation and specific Village personnel matters.

Motion to Adjourn to Executive Session (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Return to Public Session:

Return from Executive Session Time: 5:57pm

No Action has been taken.

Motion to Return to Public Session (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Pledge of Allegiance:

Led by Mayor Warren

Board Presentations:

1. Village Hall Cell Tower - Trustee Arresta

- Trustee Arresta presented a proposal from Verizon Wireless to install Cell Tower antenna on the roof of Village Hall at the rear of the building.

- PowerPoint Photos were shared displaying the current rooftop, the rooftop with the proposed installation and finally with a brick facade that would hide the bulk of the equipment.
- This would increase cell services and generate revenue of approx. \$12,000.00 annually.
- Trustee McLoughlin asked if ARB approval is required. Administrator Kagel-Betts indicated yes.
- The Board of Trustees agreed the Village should pursue.

2. Down's Family Park Clubhouse - Trustee Stevenson

- A local Southampton Soccer Club started in 1997 with 8 participants. The Club has currently grown to 800 participants. No child is turned away. It's a fantastic program!
- The age range is from toddlers to teenagers.
- Interested in raising money to provide funds to build a clubhouse which they would donate to the village, located in Downs Family Park.
- Chris Talbot and Gary Goleski advised there is no restriction and it may be gifted to the Village of Southampton.
- Propose to construct a 1,500 - 2,000 sq. ft. clubhouse, open during daylight hours only.
- Pre-positioned structure location most appropriate to the club- host meetings, coaches storage, and would not be a changing area.
- The Board of Trustees encourages and has agreed with Southampton Soccer Club to prepare a presentation for their clubhouse proposal.

Public Hearing:

1. The Board of Trustees of the Village of Southampton, Suffolk County, N.Y. shall consider: THE PROPOSAL TO AMEND THE VILLAGE CODE, CHAPTER 116-37, BUILDING PERMITS, CERTIFICATES, OR OCCUPANCY, FEES, ENFORCEMENT, More specifically, the proposed modification to the Code is intended to require a review of any proposed demolition of any structure 70 years or older.

Mayor Warren proposes a motion to open and close Public Hearing to allow residents ample public comment during the next BOT Meeting-Public Session scheduled on Thursday, August 12, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Communications to the Board:

None noted.

Discussion Items:

None noted.

Suggested Resolutions:

1. RESOLVED, that the claims for the warrant dated July 20, 2021 totaling \$509,671.13 (Warrant #A-4 General Fund) and \$448.24 (Warrant #H-2 Capital Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, that the reading of the minutes for the Public Session of July 8, 2021 be dispensed with, those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, The Board of Trustees accepts the Proposal for Audit Services to PFK O'Connor Davies LLP for the May 31, 2021 fiscal year, with an option to renew for two additional years at an annual fee: first year is \$45,000.00, second year rate is \$49,000 and third year rate is \$53,000.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, that the Board of Trustees approves the application for Chicken Coop to be constructed at the home of Brian Higgins 351 Little Plains Road, Southampton for personal use.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Discussion:

- Trustee McLoughlin asked if chicken coops were allowed in the Village - Attorney Gray indicated they were
- Village Administrator Kagel-Betts indicated that the decision to grant permission rests with the Village Board
- Trustee McLoughlin asked if it met require set backs - Village Administrator indicated a survey mark out was included in the Agenda packet
- Trustee Stevenson asked if there would be a rooster - Village Administrator indicated the request was just for hens

Motion to Table (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Tabled until August 12, 2021 to provide neighbors an opportunity to provide public comment.

5. RESOLVED, The Board of Trustees approve the attached Budget Amendment #315 for Fiscal Year May 31, 2022, for various budget line shortfalls total transfer of \$83,200.88.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, The Board of Trustees approve the attached Budget Amendment #316 for Fiscal Year May 31, 2021, for various budget line shortfalls total transfer of \$28,450.19.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, the Board of Trustees authorize the Village Administrator to Notice a Public Hearing to consider a Local Law amending Village Code, Chapter 65 entitled "Historic and Landmark Preservation",

at section § 65-10 sub-paragraph (B) pertaining to required maintenance.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

8. RESOLVED, The Board of Trustees appoint Nicholas Johnson to a Full Time Laborer Position in the Building Maintenance Department , at a salary of \$43,293.31, effective July 21, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. RESOLVED, The Board of Trustees approves the proposal from Alan Schneider, former Commissioner of Suffolk County Civil Service, to provide staffing and civil service consulting services to the Village at a cost of \$300 per hour.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

10. RESOLVED, The Board of Trustees approves the increase in salary for Jacqueline Allen, Secretary to the Senior Building Inspector in the amount of \$5,000, effective July 21, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, Board of Trustees approve the Rotary Club of Southampton to hold it's 30th Annual Firecracker 8K Walk/Run on October 10th 6AM to 11:30 AM to start and finish at Agawam Park.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approve the Southampton Village Fire Department's purchase of a new Rosenbauer Pumper (Unit 7.3.36) in the amount of \$519,504.00, to be funded through Fire Department Vehicle Capital Reserves, subject to Permissive Referendum.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion:

Trustee Stevenson advised this was part of the capital budget, purchase order presented and encouraged to be approved with a substantial savings of \$100,000.

13. RESOLVED, the Board of Trustees accepts the Letter of Retirement for Patricia Ledermann, Deputy Treasurer, effective July 30, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

14. RESOLVED, The Board of Trustees approve the following list of Volunteers as members of the Southampton Village Ocean Rescue for 2021.

Certified Rescue Swimmers - As of: 7/16/21

Maria Teresa Abbadessa - Lieutenant

Paul Bauer III

Joshua Belury

Christine Brennan - 2nd Assistant Chief

Miles Brucculeri - Statistician Officer

Daniel Claud Jr - 1st Assistant Chief

Sean Crowley

Megan Goleski

Alex King - Secretary Officer

Bruce Lieberman

Philip Matthews

Shane McClatchey

Vinny McGann

Luke O'Connor - Captain

William O'Connor

Nicholas Palumbo - CHIEF*

William Platt - Lieutenant

Christopher Pobat

Nicholas Pobat

Maggie Purcell

Mike Purcell

Brendan Regan

Ed Reid

Alexandra Talty - Captain

Seton Talty

Mark Vagianos

Ann Welker

Michael Wootton - Treasurer Officer

Auxiliary but Certifying Aug 2 or Aug 9

Jonathan Urla

Guiliano Santos

Michaelangelo Lieberman

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

15. RESOLVED, the Board of Trustees approves that Jesse Warren, as Mayor of the Village of Southampton, or his designee, is hereby authorized and directed to file an application for funds from the New York State **Office of Parks, Recreation and Historic Preservation** in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, with local matching share to total 50% of eligible project costs, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to this Village of Southampton for the **Rogers Mansion Restoration Project** and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

16. RESOLVED, that the Board of Trustees approves that Jesse Warren, as Mayor of the Village of Southampton, or his designee, is hereby authorized and directed to file an application for funds from the New York State **Department of Environment Conservation** in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$1,000,000, with local matching share to total 25% of the grant award amount, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to this Village of Southampton for the West Main Street Green Stormwater Infrastructure Project.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

17. RESOLVED, that The Board of Trustees approves the Massapequa Park Bicycle Club to cycle through portions of the Village of Southampton in support of the Tour of the Hamptons 53 Mile Ride on Sunday, September 19, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

18. RESOLVED, that The Board of Trustees approves the USA Endurance Events to host the USA Women's Half Marathon to be held on Friday, May 13, 2022 from 11:00am - 7:00pm and Saturday, May 14, 2022 from 6:30am - 1:00pm.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

19. RESOLVED, The Board of Trustees accepts the retirement letter received from John Cause, Supervisor of Building Maintenance Department and approves his Terminal Leave starting on July 30, 2021 and ending on November 22, 2021, these dates reflect the amount of sick leave which will be used for terminal leave and a remaining one hundred days will be paid out.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

20. WHEREAS, Thomas Cummings is employed by the Village as Chief of Police; and

WHEREAS, Thomas Cummings and the Village are parties to an employment agreement that expired on May 31, 2021, yet remains in full force in effect due to the terms of the agreement; and

WHEREAS, Thomas Cummings has expressed his desire to retire from his position as Chief of Police with the Village, effective on the close of business on September 10, 2021; and

WHEREAS, the Village and Thomas Cummings are mutually desirous of extending his employment contract through September 10, 2021 and resolving any and all issues pertaining to his employment with and retirement from the Village on the certain mutually agreeable terms.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that The Mayor or his designee is authorized to

execute the employment separation agreement and general release of claims dated July 20th, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

21. RESOLVED, that The Board of Trustees approves the hiring of Haley Marcincuk as a Coopers Beach Booth Attendant at a rate of \$15.00 per hour, effective July 21, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Mayoral Appointments:

1. Mayor Warren will request a motion to approve the appointment of James MacNaughton to the Budget and Finance Committee, with a term ending June 30, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, Mayor Warren requests a motion to approve his appointment of Erin King as Deputy Treasurer at a Salary of \$82,000.00 effective August 2, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. Mayor Warren announces the appointment of Thomas Kempner to the Ethics Board for a term ending June 30, 2026.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Comments from Board Members:

Trustee Arresta~

- Extend John Cause well wishes and thank John for his decades of service to the Village as the Head of the Building Maintenance Department.
- Wish Chief Cummings congratulations on his retirement and thank you for his time with the village.
- Thank Pat Ledermann for her time working in Village Hall and lots of luck to her and hope she enjoys her retirement.
- Department of Public Works is installing ADA Parking at Moses Park.
- The DPW crews are working hard cutting lawns, trimming and cleaning up our village. Thank you!

Trustee Brown~

- We would like to congratulate Cooper's Beach, voted #2 beach in America.
- Suffolk County Department of Health Services conducted their annual beach inspection and according to the inspector, "Everything looks Outstanding!!"

- Matt Weeks, Cooper's Beach Manager is so proud of the staff and all of their efforts!
- An added highlight, The Department of Health is very impressed with our safety procedures, guidelines and safety protocol!
- Safety First! We are so proud of that and grateful for the work to maintain our beautiful beach!

Trustee McLoughlin~

- Encourage my colleagues to stay engaged and hopefully we can have a dialogue with the Town to compromise as to how to move forward to ensure whatever is done, the site on Rt. 39 is in keeping with the community.
- Received a nice call from one of our residents to compliment our law enforcement regarding the speeding.
- The truck traffic is a bit of an issue and we are working to incorporate this into our study.
- Walking the grounds with the Board of Facilities and there is work in progress and I look forward to staying engaged to see what they have to offer over the months ahead.
- Requesting to follow up regarding a resident's communication about speeding on Wyandanch Lane.
- Tennis Courts are authorized for village residents only and must obtain a permit from Village Hall.
- Additional enforcement is looking into the court status and usage.
- Thank you Trustees Stevenson and Arresta for their presentations.
- Thank you John Cause, Pat Ledermann and Chief Cummings for their service and wish them well in their respective retirements.

Trustee Stevenson~

- Extend my good wishes to John, Pat and Chief Cummings, enjoy and have fun.
- Opportunity to meet with Christopher Talbot, Senior Building Inspector and Trustee Arresa, we had a great meeting with an exchange of ideas.
- Very happy and appreciative of the additional staff and feels they will be capable of fulfilling responsibilities.
- One talking point, I have long felt in my role on the Planning Board is that we have three boards which operate in terms of reviewing projects, the Planning Board, the Architectural Review Board, and the Zoning Board of Appeals.
- We have to communicate better and I think it may be a good idea if we could investigate the feasibility of having those boards at least the chairpersons, meet on a regular basis to discuss items of mutual interest.
- Chris Talbot advised it had once been practiced, it was discontinued and I would like to investigate and get this going.
- Met with Chief of Ambulance, Cheyne Finocchiaro to tour the Ambulance Barn, a wonderful facility.
- Trustee Arresta and I met with Fire Chief, Alfred Callahan, to discuss the department.
- Both of these gentlemen were impressive, and their grasp of knowledge about their respective departments, their understanding of the equipment needs and most of all their dedication to the village as a volunteer. The amount of time they have to put into the jobs is just stunning, all for the betterment of the village.
- And, a thank you to everyone who works in those departments for providing their time and efforts to keep us all safe.
- I look forward to being their advocate and helping to make their jobs better.
- I promise to visit the Justice Department soon. Looking forward to the visit.

Mayor Warren~

- Thank you for your efforts for "digging in" and taking this position to the highest level possible. Appreciate your efforts for learning and getting up to speed and giving it the maximum possible efforts to the village.
- There is a Silent Disco this Saturday night, 7:00pm at the Southampton Arts Center,
- Request for barricade support at Elm Street over the weekend to safeguard the nightlife area and shield some of the residents from some of the traffic. Thank you to DPW and SVPD for putting this in motion.
- Would like to work with our departments regarding trash removal, plantings, and added staff to assist with the increased population within our village in order to maintain it looks amazing and neat.
- Express my sincere support for the Pyrrus Concer Committee and their project, there is a hearing in front of the ZBA and we can say this is a critical project as far as our village history is concerned.
- It is critical we get the homestead rebuilt and we get this project to the finish line. We have been working very closely as far as getting commitments from the Town CPF, applying for grants, and this is a critical project for the Village of Southampton.
- We should do whatever we need to do in order to make sure this project gets seen through its completion.
- Extend my thanks and congratulations on the retirement of John Cause, Pat Ledermann, and Chief Cummings.
- I had an opportunity to work with John, he has always been a very positive person around the village and congratulations to the three retirees!
- Thank you Charlene, working behind the scenes on all of our agenda items, treasury, it's a very hard job right now, we have a very busy summer season and thank you Charlene!
- Thank you Jackie for your positivity, always great feedback from our residents and helping out our Building Department.
- Thank you to the Rotary Club for hosting the upcoming 8K race and we are looking forward to it.
- Lastly, we have our Public Hearing on Chapter 65-10 which needs updating through our comprehensive master plan.
- And, thank you Lt. Hurteau for enforcing the speeding on Somerset.

Motion to Adjourn: ___ / ___ / ___