



Village of Southampton

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BOARD OF TRUSTEES MEETING - MINUTES

July 13, 2023 - 6:00 PM

Call to Order:

Meeting Start Time: 6:04PM

Present:

Mayor William Manger, Trustee Gina Arresta, Trustee Robin Brown, Trustee Roy Stevenson, Trustee Leonard Zinnanti, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Deputy Village Clerk Karen Bontempo, Village Clerk Cathy Sweeney & A/V Coordinator Sage Certain

Pledge of Allegiance:

Led by Mayor Manger

Public Comment:

David Rung : 85 Pleasant Lane - Voiced concerns regarding how the village property values are calculated by the village, and the retention of such records.

Village Attorney Andrew Preston - Explained in detail the Village Tax bill and how the assessed values are calculated.

Ken Weinstein : 111 Fox Hollow - Voiced concerns over the new proposed upgrade to the village lighting and wants to be sure that the village code regarding lighting will be followed. Secondly, he wanted to address the state of the Windmill and is hoping the village would make every effort to reclaim and restore it.

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.

The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.

Join the meeting via ZOOM:

<https://us02web.zoom.us/j/89730446459>

View the meeting via YouTube:

<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>

There is no Public Comment during work sessions.

Employee of the Month:

1. Ashley Jones, Police Officer
Southampton Village Police Department

Nominated by Trustee Robin Brown

Board Presentations:

1. Sustainable Energy Improvement Project - Chris Fitzsimmons, Johnson Controls
2. Presentation of the 2023-24 Capital Budget - Mayor William Manger
3. Cooper's Beach Safety Update - Trustee Brown

Public Hearing:

1. Local Law XX-2023, the proposal to amend Southampton Village Code Section 110-43.

Motion to Adjourn was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

New Public Hearing Date is July 25, 2023 @ 6:00pm

Mayoral Appointments:

1. RESOLVED, Mayor Manger appoints and requests a motion for the Board of Trustees to approve the following appointment for the two-year term ending June 30, 2025:
ASSISTANT TO THE MAYOR - Barbara Sakovich, at a salary of \$90,000, effective July 20, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

2. RESOLVED, Mayor Manger appoints and requests a motion for the Board of Trustees to approve the following Members of the Appointed Ethics Board:

ETHICS BOARD

Reverend Michael A. Vetrano, with a term expiring June 30, 2028 (Vacancy Goldberg)

Anne Bishop Rachel, with a term expiring June 30, 2026 (Vacancy Kempner)

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Suggested Resolutions:

1. RESOLVED, the claims for the warrant dated July 13, 2023 totaling \$405,582.45 (Warrant #A-5 - General Fund), \$131,000.67 (Warrant #H -2 - Capital Fund) \$32,830.46 (Warrant #A-6 - Payable Fund) and \$4,085.86 (Warrent # T-3 Trust Fund) and \$9198.35 (Warrent # A-4 Utility) are audited and approved.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

2. WHEREAS, the Village of Southampton is interested in installing LED Street Lights, Building's LED Interior and Exterior Lights, Photovoltaic Solar Panels, Rooftop Units Replacements, Roof replacement, Boiler Room Upgrades etc. for the reduction of our energy needs and

WHEREAS, the concept of a performance contract to accomplish this goal represents a cost-effective solution. Now, therefore, be it

RESOLVED, to select Johnson Controls, Inc. as the Energy Service Company (ESCO) for the coordination and implementation of this project and be it further

RESOLVED, to develop a specific contract, in the approximate sum of \$6.7 million which delineates all services and equipment applicable to specific locations throughout the Village and be it further

RESOLVED, the Mayor of the Village is authorized to sign such a contract on behalf of the Village of Southampton subject to prior review and approval by the Village of Southampton Counsel.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) approves Local Law XX-2023, the proposal to amend Southampton Village Code Section 110-43.

Motion to Adjourn was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

New Public Hearing Date is scheduled for July 25, 2023 @ 6:00PM

4. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Tuesday, July 25, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding the proposed 2023-2024 Capital Budget.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

5. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on August 10, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law XX-2023, the proposal to amend Southampton Village Code Section 20-2(a) and (b).

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

6. RESOLVED, the Board of Trustees of the Incorporated Village of Southampton hereby authorize the

Village Administrator or her designee to submit a grant application seeking reimbursement under the New York State Department of Environmental Conservation 2023 Water Quality Improvement Program seeking funds in the amount of \$10,000,000 with a required match of 25% thereof, in support of the Phase I Southampton Village Sewer System project.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

7. WHEREAS, the Village of Southampton intends to submit an application to the Environmental Facilities Corporation applying for a Water Infrastructure Improvement grant to offset the cost of the Phase I sewer system construction of wastewater collection and conveyance infrastructure in the Village downtown area, and

WHEREAS, the Village of Southampton has reviewed the project under the New York State Environmental Quality Review Act and its implementing regulations and determines that the project is a Type I activity, and

WHEREAS, the Village of Southampton has submitted the project for review to the New York State Office of Historic Preservation for a determination whether the project would adversely impact any state or national listed historic or pre-historic resources and SHPO by letter dated May 15, 2023 has determined that the project will not impact such resources, and

WHEREAS, the Village of Southampton is committed to funding the construction of the project using existing funds or bond funds as deemed most fiscally appropriate by the Village of Southampton, and

WHEREAS, the Village of Southampton wishes to delegate to its Village Administrator or her designee to sign and execute any document or instrument required by the EFC to apply for or effect the grant, now therefore be it

RESOLVED, the Village of Southampton has conducted environmental analysis of a former iteration of this project (which was contemplated but no longer is to include a Wastewater Treatment Plant at 1 Bowers Lane, and the location of which is now yet to be determined), and the Full Environmental Assessment forms Parts 1, 2, and 3 for that previous iteration of the project is annexed hereto and made a part hereof, and which is anticipated to be updated accordingly and be it further

RESOLVED, the Village of Southampton declares that existing funds or bond proceeds will be used to pay for the project if not paid by grant funds, and be it further

RESOLVED, the Village of Southampton will request 25% of net eligible project costs from the Water Infrastructure Improvement Grant; and be it further

RESOLVED, that the Village of Southampton's Village Administrator or her designee is authorized to execute EFC Grant Agreements associated with the Village of Southampton EFC Grant Application for the Phase I sewer system and all other contracts, documents, and instruments necessary to effect the Village of Southampton Sewer System Grant Project and to fulfill the Village of Southampton's obligations under the grant agreements associated with the Village of Southampton Phase I Sewer System Grant Project.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

8. WHEREAS, The Board of Trustees approved the 2023-24 Adopted Budget with the intention of using excess Unreserved Fund Balance of \$4,000,000 to fund various General Village Capital Projects over the next five years and
WHEREAS, the 2023-24 Capital Budget is now being adopted and the funding is needed, now therefore be it,
RESOLVED, the Board of Trustees approves the following budget amendment:
INCREASE APPROPRIATION OF SURPLUS in the amount of \$4,000,000.
INCREASE TRANSFER TO CAPITAL RESERVE in the amount of \$4,000,000.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

9. RESOLVED, the Board of Trustees directs the Finance Office to make the following budget modifications:
Increase Revenue:
A.2701 Refund for prior year expenses in the amount of \$40,000.
Increase Expenditure:
A.1490.2 DPW Equipment in the amount of \$40,000.

Motion to Approve (Aye) was initiated by Gina Arresta and seconded by William Manger.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

10. RESOLVED, the Board of Trustees accepts a donation from the Southampton Teachers Association at Southampton High School, in the amount of \$2,000 to be used for the Southampton High School students' certification costs for students enrolled in SVOR's Training and BE IT FURTHER
RESOLVED, the budget is hereby amended to reflect the donation as follows:
INCREASE A.2703, Gifts and Donation in the amount of \$2,000.
INCREASE A.3625.452, Ocean Rescue Training in the amount of \$2,000.

Motion to Approve (Aye) was initiated by William Manger and seconded by Roy Stevenson.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

11. RESOLVED, the Board of Trustees accepts the donation from Diabetes Research Institute in the amount of \$1,000, to be used towards the Fire Department's operating budget, and BE IT FURTHER
RESOLVED, the budget is hereby amended to reflect the donation as follows:
Increase A.2703, Gifts and Donations in the amount of \$1,000.
Increase A.3410.2, Fire Department equipment in the amount of \$1,000.

Motion to Approve (Aye) was initiated by William Manger and seconded by Roy Stevenson.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves Cathy Sweeney, Village Clerk, to attend the annual NYS Municipal Clerks Institute & Academy from July 9 - July 20, 2023 in Albany, NY and via zoom. Registration, training, hotel accommodations, meals and travel expenses are estimated at \$1,950.00.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

13. RESOLVED, the Board of Trustees approves Patrick Collins Jr. as a probationary member of Agawam Hose Co. 1, effective July 13, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Roy Stevenson.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

14. RESOLVED, the Board of Trustees approves Ever Urizar as a probationary member of Agawam Hose Co. 1, effective July 13, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Roy Stevenson.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

15. RESOLVED, the Board of Trustees accepts the Letter of Resignation for Derrick Highsmith, Office Assistant in the Building Department, effective June 23, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

16. RESOLVED, the Board of Trustees approves the application for a Surf School License be issued to Southampton Surf Club to operate at Little Plains Beach during weekdays, Monday - Friday @ 8:00 - 11:15am, submitted by Miles Brucculeri and Christopher Pobat.

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

17. RESOLVED, the Board of Trustees approves the Beach Event Application for Bathing Corporation of Southampton at 14 Gin Lane on Saturday, July 29, 2023 @ 6:00pm - 12:00am for 600 guests. Parking will be pre-coordinated and exception to parking letters will be conspicuously displayed on vehicles during the event.

Motion to Approve (Aye) was initiated by Gina Arresta and seconded by Leonard Zinnanti.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

18. RESOLVED, the Board of Trustees approves the Stony Brook Southampton Hospital, American Academy of Dermatology, to host a Free Skin Cancer Screening Event at Coopers Beach on Saturday, August 26, 2023, from 9:00am - 12:00pm. Participants must depart Coopers Beach at the conclusion of the event to ensure parking is available for season permit holders and daily guests.

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

19. RESOLVED, the Board of Trustees approves the written request submitted by Alex King from Southampton Village Ocean Rescue to volunteer as Lifeguards for the Surfers Healing Event at Ponquogue Beach on Tuesday, September 12, 2023 @ 9:00am - 3:00pm.

Motion to Table was initiated by Gina Arresta and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

20. RESOLVED, the Board of Trustees approves the request submitted by John Betts, Coopers Beach Concession, to host Coopers Beach Music on Sundays from 5:00pm - 8:00pm.

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

21. RESOLVED, the Board of Trustees approves a waiver of a building permit fee for a handicap ramp for a resident at 225 Halsey Street, Tax Map # 904-3-2-46.

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Comments from Board Members:

Trustee Arresta - First, congratulations to Mr Essay, thank you for your years of service to the village and also to the Fire Department. You are so knowledgeable and could be the village historian at this point. Many, many thanks. It is much appreciated. Congratulations to Sergeant Jones. I have gotten to know her quite well, and she is a stickler for details, to do what she did with the whole accreditation. That was not easy, she's great. Looking forward to working with Chris Fitzsimmons and Johnson Controls. I'm very anxious to get this started. We are seeing a lot of improvements in our buildings and we are doing the right thing for the environment, which is important. The raking of the beaches is taking place when they are allowed to do so, working around the closings because of the piping plovers. Maintaining the village has been very difficult, especially in the last

few weeks, considering the number of people walking the streets and on the roadways. It's difficult to keep up with the garbage, watering the flowers and putting fresh coats of paint on the Monument Square cannons. They have been very busy. Thank you to Steve for doing all you do to keep everything running smoothly .

Trustee Brown - I believe, as well as the mayor, that safety is number one. I have the privilege of serving with the Mayor as a safety liaison. We are taking safety to the streets. Our first act was with the Fire Marshal. We went to Bishops Pond and had a great turnout. We made our residents aware of safety and provided a check list to help keep their homes and themselves safe. We are looking forward to going to other areas as well. Our police department hosted an active shooter drill at the Southampton Elementary School. I would like our Chief to talk about that. (Chief Hurteau spoke about the experience). We believe that Southampton is the safest village. Last, but not least, CPR is coming to the village. People will be able to sign up for CPR and I'm looking for people in Village Hall to join me.

Trustee Stevenson - Mayor, our job as trustees is to get things done that make this village better. It has been extremely gratifying that in our first meeting we have a new Police Chief and at this meeting we now have a capital budget. We have lots of things to continue to do. I would like to see the Pyrrus Concer House built, see improvements to Moses Park, and the sewer task force get done. I would like to see a transformation to the village with a park creation on Pond Lane and, of course, we have the big problem that affects all of our lives; traffic. These are all the things this board needs to address and get done. I encourage the board to stay focused and work hard.

Trustee Zinnanti - On a personal note, I would like to thank the staff here at Village Hall for a smooth transition during my first week. I appreciate it. The first week was about enhancing accountability. We worked on fixing the See-Click-Fix system, making sure village employees understand the submitted requests, so that we can better follow-up with and be more responsive to our constituents. Another effort in accountability and enhancing accountability, is the action plan to reduce carbon emissions and create efficiency in a more sustainable environment. Accountability and efficiency are the important hallmarks of effective government. These serve to reduce the burden on taxpayers and we want to emphasize that this government is working for them.

Mayor Manger - Thank you Tustees. I would like to bring up a couple of things. It was brought to our attention by a resident that a local business was adding a charge at the bottom of their receipt that said " Hamptons Surcharge." The resident questioned if this was a village tax. We explained that was not something that we did. We spoke to our village attorney to explore this and then we spoke to the business owner. If a business owner wants to increase prices, they should just increase their prices and not put extra charges on as a "Hamptons Surcharge". They did agree to remove the surcharge and it was a small thing, but we felt it was wrong and this administration took it upon itself to ensure this was corrected. On a happier note, I thought the Fourth of July Parade was fantastic this year. The Village CVO was able to raise enough money to cover the cost of the parade, which is fantastic. Hats off to the Boy Scouts, the Shinnecock Indian Nation and the Clam Man for winning First, Second and Third prizes. The boy scouts walked away with five thousand dollars, which is pretty good. Thank you to the Southampton CVO for putting on the parade. There was a huge turnout and everyone enjoyed it. It was a great event and a great day.

Motion to Adjourn to Executive Session

Motion to Adjourn to Executive Session was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Time: 7:46PM

Return to Public Session:

Motion to Return to Public Session was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Time: 9:02PM

Resolutions, if any:

No Resolutions Added.

Motion to Adjourn:

Motion to Adjourn was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

End Meeting Time: 9:02PM