



# Village of Southampton

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## **BOARD OF TRUSTEES MEETING - MINUTES**

June 8, 2023 - 6:00 PM

### **Call to Order:**

Start Meeting Time: 6:00 PM

### **Present:**

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Robin Brown, Trustee William Manger, Trustee Roy Stevenson, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney, & A/V Coordinator Sage Certain

### **Pledge of Allegiance:**

Led by Mayor Warren

### **Public Comment:**

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.  
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.  
Join the meeting via ZOOM:  
<https://us02web.zoom.us/j/89730446459>  
View the meeting via YouTube:  
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>  
There is no Public Comment during work sessions.

### **Employee of the Month:**

1. Rovitt Morales  
Secretary - Assistant to Building Inspector  
Building Department  
Nominated by: Tien Ho So, Senior Building Inspector
2. Mike Quick  
Groundskeeper II  
Parks Department  
Nominated by: John Flick, Supervisor, Parks Department
3. Angel Perez  
Code Enforcement Officer  
Southampton Village Police Department

Nominated by: David Dorchak, Sergeant, SVPD

**Board Presentations:**

1. Summer Safety and Beach Preparedness ~ Presented by Trustee Brown

**Public Hearing:**

1. Receipt of the application of Sandra McConnell seeking a special permit to install and maintain a chicken coop at her property located at 595 Captains Neck Lane, Southampton NY pursuant to Southampton Village Code Section 116-9(A)(12)(C)(3).

Motion to Open the Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Close the Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

**Communications to the Board:**

1. Correspondence from David B. Fink

**Discussion Items:**

**Suggested Resolutions:**

1. RESOLVED, the claims for the warrant dated June 8, 2023 totaling \$857,155.59 (Warrant #A-1 - General Fund), \$32,545.12 (Warrant #H-1 - Capital Fund), \$4,822.78 (Warrant #T-2 - CS Trust Fund) and \$179,375.26 (Warrant #A-2 - Payables Fund) are audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Sessions of April 13th and 25th, 2023 are dispensed, the minutes are accepted as filed by the Village Clerk and the actions taken at the meeting are hereby ratified and approved.

Motion to Table was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) approves the application of Sandra McConnell seeking a special permit to install and maintain a chicken coop at her property located at 595 Captains Neck Lane, Southampton NY pursuant to Southampton Village Code Section 116-9(A)(12)(C)(3).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

4. WHEREAS, the Village of Southampton was awarded a grant from NYS for the historic restoration of the exterior of the Rogers Mansion/Historical Museum, in the amount of \$500,000 with a Village match of \$699,000, which was previously approved by the Board of Trustees on January 24, 2023, and WHEREAS, Chaleff and Rogers Architects are historic restoration experts, were involved in the preliminary design of this project, have submitted a proposal to prepare bids and oversee the construction, now, therefore be it RESOLVED, the Board of Trustees approves the proposal from Chaleff and Rogers to oversee the Rogers Mansion exterior restoration at an amount not to exceed \$61,000, to be paid from Trustee Special Projects.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

5. RESOLVED, The Village Board of Trustees approves the attached Suffolk County Community Development Consortium contract amendment to receive federal CDBG grants, and authorize the Mayor or designee to execute the amendment.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

6. RESOLVED that the Village Board of Trustees directs the Finance Office to make the following budget amendment to Fiscal Year End 5/31/2023:  
INCREASE A.2015 Daily Beach Passes in the amount of \$40,325.58  
INCREASE A.7141.2 Coopers Beach Equipment in the amount of \$40,325.58

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

7. RESOLVED, the Board of Trustees approves the proposed stipulation of agreement by and between Trustee William Manger, Jr. and the Village of Southampton regarding Trustee Manger's waiver to vesting of retiree health insurance benefits and authorizes the Village Administrator to execute same.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson

No: None

Abstain: William Manger

8. RESOLVED, the Board of Trustees approves the proposed SVVA By-Laws as submitted by Kyle McGuinness, Chief Southampton Village Volunteer Ambulance on May 22, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

9. RESOLVED, the Board of Trustees appoints Jacqueline Allen to the position of Recording Secretary to the Planning Board, Zoning Board of Appeals, Board of Architectural Review Historic Preservation, and the Planning Commission, at a rate of \$200 for three hours, with an additional \$50 per hour over three hours and a rate of \$120 per meeting for minutes generated, effective May 19, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

10. RESOLVED, the Board of Trustees accepts the Resignation of Southampton Village Fire Department Hose Co. 1 member Gary Dufficy, effective May 9, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the termination request received from Acting Chief Hurteau regarding Traffic Control Officer Luis Joya, effective May 27, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves the request of the Village Clerk to open Village Hall on Saturday, June 10, 2023 @ 9:00am - 4:00pm to provide Election Services for Village residents.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

13. RESOLVED, the Board of Trustees approves the Southampton Intermediate School to host an 6th Grade Day at Downs Family Park on Friday, June 16, 2023 from 9:00am - 2:00pm. The rain date will be set for Wednesday, June 14, 2023 or Thursday, June 15, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

14. RESOLVED, the Board of Trustees hereby waives the Tent permit fee of \$100 for the Juneteenth Celebration at SAAM, located at 245 North Sea Road, Southampton, on Friday, June 16, 2023 through Saturday, June 17, 2023. The Tent Permit Application has been submitted to Dean McNamara, Fire Marshal.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

15. RESOLVED, the Board of Trustees approves the Event Application for the Memorial event to be held at Windward Way Park on Saturday, June 17, 2023 @ 3:00pm - 12:00am.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

16. RESOLVED, the Board of Trustees approve the Hope for Depression Research Foundation to hold its Annual HDRF Race of Hope 5K on Sunday, August 6, 2023 from 4:00 AM to 3:00 PM to start and finish at Agawam Park.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

17. RESOLVED, the Mayor appoints and the Board of Trustees approves Jayden Wilson-Pepitone to be employed at Coopers Beach as a Lifeguard for the summer of 2023 season at a salary of \$21.50 per hour, effective, June 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

18. RESOLVED, the Mayor appoints and the Board of Trustees approves Alexander Franklin and Nate Barbour to be employed at Coopers Beach as a Beach Attendant for the summer of 2023 season at a salary of \$16.00 per hour. effective May 26, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

19. RESOLVED, the Mayor appoints and the Board of Trustees approve the following employees to be employed at Coopers Beach as Beach Attendants for the summer of 2023 season effective, May 26, 2023 at a salary of \$16.00 per hour:  
Owen Wetter

Santino Arnold  
Max Greenwald  
Ryan McDonnell  
Jayden Wilson-Pepitone  
Boo Pilaro

AMENDED, the Mayor appoints and the Board of Trustees approve the following employee to be employed at Coopers Beach as a Beach Attendant for the summer of 2023 season effective, May 26, 2023 at a salary of \$16.00 per hour:

Andrew Pilaro

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

20. RESOLVED, the Board of Trustees approves the Southampton Village Ocean Rescue to host a Smile Swim Challenge at Coopers Beach on Saturday, August 19, 2023 from 6:30am - 10:30am. Rain date is scheduled for Sunday, August 20, 2023. Participants must depart Coopers Beach at the conclusion of the event to ensure parking is available for season permit holders and daily guests.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

21. RESOLVED, the Board of Trustees approves the proposed stipulation of agreement by and between Mayor Jesse M. Warren and the Village of Southampton regarding Mayor Jesse M. Warren waiver to vesting of retiree health insurance benefits in substantially the same form as the proposed agreement next to Resolution #7 but with revised signatory and authorizes the Village Administrator to execute same.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

### **Mayoral Appointments:**

1. RESOLVED, the Mayor appoints and the Board of Trustees approve the hiring of Noah Mannino Kent as a seasonal Laborer in the Parks Department for the Downtown Crew at the rate of \$20 per hour, effective June 16, 2023

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

### **Comments from Board Members:**

*Trustee Arresta ~ First I'd like to congratulate our three employees of the month, Mike, Rovitt, and Angel. An extra shout out to Angel. He's been very busy, not only with the restaurants, but keeping up with people in*

compliance with cutting their lawns, using the gas leaf blowers and everything else. So he really has been on top of everything. Great news about paving of the streets that we were waiting so long for, especially Prospect. We had to wait for all the work National Grid had to do. A big shout out to our new Superintendent Steve Phillips. He was right on it, coordinating everything with National Grid, the company that does the paving for us and coordinating the street closing and communication with the residents. I had a resident call me and say "Oh this is great. I got a letter that they were paving my street. I never experienced anything like that". He really did an outstanding job coordinating from all different angles. He also recently attended his first Superintendent's luncheon and he met various vendors and other people from the trade as well as other DPW superintendents. I've always said, as with my fellow trustees, that education is the key to making things run more efficiently. He's really stepped up to his position as well as the Foremen in their new positions in DPW and the entire crew at DPW. As you can see from how beautiful our village looks. Thank you everyone and have a good evening.

**Trustee Brown** ~ I would like to salute and thank our employees of the month, Miss Rovitt, Mike and Angel. I commend you for your outstanding work and it's so nice to be recognized and we salute you. I'm excited because dune grass has been planted at Cooper's Beach. Phase one has happened and this is just another way of preserving our pristine beaches. I want to send a special thank you to Mark Maddock and our Scouts of troop 58 and Steve Phillips. And thank you Mr Mark Maddock for getting all the troop 58 together, we had a great time together planting our Dune grass. It hasn't been done in over a decade. We are moving in the right direction, keeping our beaches pristine and preserved. I had the pleasure of spending some time with Joe Hurley, who is just delightful. He has been an Ambulance Volunteer driver for over 25 years. Someone can probably tell me it's even more than that, so we thank you so very much for your tireless effort and what you do for our Village. We know here at Southampton Village safety is first. I wish everyone a pleasant weekend and thank you.

**Trustee Manger** ~ I just want to remind everyone that this upcoming week there will be a Juneteenth celebration at the African-American Museum. I was there with Brenda Simmons their landscape architect, and our DPW crew, working very hard to improve the landscaping there. We actually took down some of the gates around the property to make it more open, they're putting in some new plantings, some irrigation and I think she's going to have a great celebration there for everybody this weekend. I'm glad that we were able to waive the tent permit fee. She was very pleased when I spoke to her on the phone today. She said everything was going according to the timeline and she was very pleased with the villages and DPW's responsiveness and their ability to get it all done in time for the celebration next week. I encourage all residents to attend. Thank you.

**Trustee Stevenson** ~ I think one of the reasons that we live in the village may be the essential reason we live in the village is because not only do we love it but also it provides us with a great sense of safety and security. We have our own police force. We have our own Ambulance Department thanks to all those volunteers. We have our own Fire Department thanks to those volunteers. They're close at hand and when something bad happens they are there to help us. I had something bad happen over the weekend. I was asleep when the phone rang in the house. It's never a good thing when the phone rings at 1:40 in the morning. I answered, it was police Officer Knoebel, he said that he was in front of my store and there was a problem. He said that he had witnessed some people who were waiting for an Uber, roughhousing, and they stumbled and they happened to break one of the windows in front of my store. I asked if everybody was okay and he said yes. I asked if they were trying to break into my store and he said no. They were just engaged in horseplay. I asked if I needed to go down there. He said "No, we've taken care of that. We've got their names. Do you want to press charges?" I said I was not going to press charges if it was just an accident. Officer Knoebel said that he would take care of it and secure the situation, which he did. I went down the next morning. I couldn't believe it. The glass was cleaned up and he had made a bad situation good in the middle of the night and I just wanted to let everybody know how our police officers go above and beyond the Call of Duty to keep all of us safe and do an outstanding job. I also wanted to give a shout out to Charlene Kagel -Betts and her Assistant Julie. One of our residents, Sue Hovdesven, who heads up the Southampton Daycare Center, had been interested in applying for some grant

money for the Daycare Center. There was a little glitch in the grant and it did not come through and Sue was quite devastated because the six thousand dollars that Grant provides to the Daycare Center is instrumental in them being able to provide their services. I spoke about it with Charlene. She and Julie got to work, and whatever it is they did, the Southampton Daycare Center got a grant for \$25,000, which is incredible. It will make a huge difference to the lives of a lot of local children. Ms. Hovdesven was so appreciative. She actually came in and hugged them both and they were practically in tears. So thank you all appreciate it and good night.

**Mayor Warren** ~ Trustee Stevenson, those were two outstanding anecdotes and thank you for sharing them. I'll just wrap this up by recognizing our outstanding lifeguards who have recently joined us. They're doing a great job and really making Cooper's Beach special. I also want to thank Matt Weeks for running Cooper's Beach as he always does a great job. I also wanted to thank Josh from Southampton Village Ocean Rescue for coming out tonight. We're very excited to get the Smile Swim approved and up and running. I'm very happy to see Jackie Allen return on a part-time basis. Jackie Allen was one of our most outstanding employees who worked in the building department and she is back and that is very good news for the village. I want to welcome Noah Kent who's joining our Downtown Crew this summer, who are instrumental in keeping our downtown clean. We have several Juneteenth celebrations, first, as Trustee Manger has mentioned over at the Southampton African-American Museum, and we also have Agawam Park on June 17th. Both should be very fun and exciting events and we'll welcome all residents to attend, so thank you very much to the board tonight for a nice brief meeting.

#### **Motion to Adjourn to Executive Session**

No Executive Session

#### **Return to Public Session:**

#### **Resolutions, if any:**

#### **Motion to Adjourn:**

Motion to Adjourn was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None