



Village of Southampton

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Board of Trustees

MINUTES

March 2, 2023 - 6:00 PM

Call to Order: Executive Session will begin at 4:00pm, followed by our Public Session starting at 6:00pm:

Executive Session Start Meeting Time: 4:10 PM

Executive Session End Time : 5:55 PM

Public Session Start Meeting Time : 6:05 PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Robin Brown, Trustee William Manger, Trustee Roy Stevenson, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney, Assistant to the Mayor Patrick Derenze & A/V Coordinator Sage Certain

Pledge of Allegiance:

Led by Mayor Warren

Public Comment:

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.
Join the meeting via ZOOM:
<https://us02web.zoom.us/j/89730446459>
View the meeting via YouTube:
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>
There is no Public Comment during work sessions.

Employee of the Month:

1. Edward McIntrye
Police Officer
Southampton Village Police Department
Nominated by Sergeant John Rodecker

Board Presentations:

1. Budget & Finance Committee Recommendations ~ Presented by Len Zinnanti

Public Hearing:

1. Local Law 6-2023, the proposal to amend Section 43 of Chapter 110, Schedule L: Stopping, Standing and Parking Restrictions. (Layton Avenue)

Motion to Open Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Close Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

2. Local Law 7-2023, the proposal to amend Section 37 of Chapter 116, Building permits; certificates of occupancy; fees; enforcement. (as per AKP, the need for LL7 to amend 116-37 was revised to LL9 to amend A119-4, and that proposed law is scheduled for public hearing in April. The approved resolution and proposed law for LL9 are attached. Request to adjourn this PH,)

Motion to Table was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Communications to the Board:

1. Correspondence from Elaine Gilde

Discussion Items:

1. Odd/Even Watering Ordinance ~ Presented by Mayor Warren

Suggested Resolutions:

1. RESOLVED, the claims for the warrant dated March 2, 2023 totaling \$168,221.50 (Warrant #A-22 - General Fund) and \$76,430.42 (Warrant #H-12 - Capital Fund) are audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Sessions of January 12th and 24th, 2023, and February 9th, 2023 are dispensed, the minutes are accepted as filed by the Village Clerk and the actions taken at the meeting are hereby ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) hereby approves Local Law 6-2023, the proposal to amend Section 43 of Chapter 110, Schedule L: Stopping, Standing and Parking Restrictions.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

4. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Tuesday, March 21, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law 11-2023, the proposal to amend § 110-34 Schedule C: Prohibited Turns at Intersections. (Based on the recommendations of Traffic Study)

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

5. RESOLVED, The Village Administrator is hereby authorized to publish the Notice of Public Hearing on the 2023-2024 Tentative Budget scheduled for April 13, 2023 at 6:00PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

6. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, April 13, 2023 at 6:00pm as a Hybrid In Person/ZOOM Meeting for the purpose of considering authorizing the Village Board to adopt a budget for the fiscal year commencing June 1, 2023 which may have a real property tax levy more than the "tax levy limit" as defined by General Municipal Law §3-c.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

7. WHEREAS, Chapter 116 of the Village Code allows for the Village to recoup the cost of consultant fees needed to assist Land Use Boards within the Village from the applicants appearing before those Boards; and

WHEREAS, the specific section of the Code provides in relevant part as follows:

§ 116-40.1-6 Deposit amounts.

The amount of the initial deposit for the various developments and/or applications covered by this chapter shall be \$1,000.00 for any application before the Board of Trustees, Board of Zoning Appeals or Planning Board for approval of a project including any of the considerations as included in paragraph -1(A) above.

With respect to applications brought before the Board of Architectural Review and Historic Preservation (BARHP), upon determining that a consultant as identified in paragraph -1(A) above will be needed with respect to an application the BARHP is empowered to retain the same with all costs related to the consultant being recouped from the applicant. The amount of deposits described here may be changed

from time to time by the resolution of the Board of Trustees. (emphasis added)

WHEREAS, the Board of Trustees (Board) has been made aware that certain projects brought before the Board of Zoning Appeals and/or the Board of Trustees when it is acting in a land use capacity are of a nature that a consultant may not be needed, or that if a consultant is needed the cost incurred will not be expected to reach the amount of the required deposit,

NOW THEREFORE BE IT RESOLVED:

That the amount of the required deposit for applications before either the Board of Zoning Appeals and/or the Board of Trustees shall be changed and that the Village Planner shall have the discretion to waive such initial deposit if, in the Planner's determination, the nature of the proposed work may not require the input of a consultant or that the cost incurred for the consultant will not reach the amount of \$1,000.00, and

BE IT FURTHER RESOLVED:

That any waiver of the required deposit in no way removes the obligation under section 116-40.1-3 of the Village Code that any applicant before a Land Use Board is required to reimburse the Village for any reasonable costs incurred by a Land Use Board for private consultation fees or other extraordinary expense in connection with the review of an application.

Motion to Approve (Aye) was initiated by Gina Arresta and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

8. RESOLVED, The 2022 LOSAP (retirement) points listing of all volunteer Fire Department workers of the Southampton Fire Department has met the required posting requirements, has been certified by the Village Fire Department Chief and Manager and is hereby approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

9. RESOLVED, The 2022 LOSAP (retirement) points listing of all Volunteer Ambulance Department workers of the Southampton Volunteer Ambulance Department has met the required posting requirements, has been certified by the Village Ambulance Department Chief and is hereby approved.

Motion to Table was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

10. RESOLVED that the Village Board of Trustees directs the Finance Office to make the following budget modification:

From:

Budget Line: A.3410.452 Fire – Training Conference in the amount of \$10,000.00

To:

Budget Line: A.3410.44 Fire – Contractual Services in the amount of \$10,000.00

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

11. WHEREAS, the Board of Trustees accepts an anonymous donation in the amount of \$5,000 which is earmarked for the purchase of body camera mounts,

NOW, THEREFORE BE IT

RESOLVED, the 2022-23 Budget is amended to reflect this donation as follows:

INCREASE Budget Line A.2703 Gifts and Donations in the amount of \$5,000

and

INCREASE Budget Line A.3120.2 Police Equipment in the amount of \$5,000

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

12. RESOLVED, The Board of Trustees appoints Eileen Powers, Esq., as Hearing Officer to preside over the disciplinary hearing, at a rate of \$275 per hour.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

13. RESOLVED, the Board of Trustees authorizes the Mayor to enter into a contract with Roaring Thunder Media related to advertising at the Village heliport, for the time period of January 1, 2023 through December 31, 2023, to the satisfaction of the Village Administrator and the Village Attorney.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

14. WHEREAS, The Village of Southampton was awarded a Suffolk County Downtown Revitalization Grant in the amount of \$85,642.00.

WHEREAS, the Village has received a proposal from LKMA for a survey and design for the intersection of Main Street and Jobs Lane pedestrian infrastructure improvements.

NOW, THEREFORE BE IT

RESOLVED, the Board of Trustees approves Louis K. McLean Associates, P.C. proposal to provide a survey and design for the reconstruction of the existing traffic signal located at the intersection of Main Street and Jobs Lane; at the cost not to exceed \$25,600.00.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

15. WHEREAS, the Board of Trustees approved the event application submitted by Bill Kinney, Paragon Festivals to host their Festival of the Arts to be held at Agawam Park on Saturday, July 8, 2023 - Sunday, July 9, 2023 @ 10:00am - 5:00pm,

NOW, THEREFORE BE IT

RESOLVED, at the request from the Board on 2.21.2023, the amended date for this event is Saturday, August 12, 2023 - Sunday, August 13, 2023 @ 10:00am - 5:00pm with a set up date of August 11, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

16. RESOLVED, the Board of Trustees approves Massapequa Park Bike Club to host its 2023 Tour of the Hamptons on Sunday, October 1, 2023 from 6:00am - 6:00pm. This event is expecting 700 participants, the start and finish will be at Southampton High School. All funds raised will be donated to the American Heart Association.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

17. RESOLVED, the Board of Trustees authorizes the Board of Architectural Review and Historic Preservation to retain Zachary Studenroth as a consultant to that board with compensation not to exceed \$150 per hour for the period of time from March 3, 2023 - September 3, 2023.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

18. RESOLVED, based upon the recommendation of the Village Administrator, the Board of Trustees ratifies the proposed February 5, 2023 agreement between the Board of Trustees and William Miller and authorizes the Village Administrator to execute same.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Comments from Board Members:

Trutee Arresta ~ First, I'd like to congratulate Officer McIntrye. I heard that story. It is a little scary to me so I appreciate all the work the police do here and everywhere. It's tough being a Police Officer, especially these days. My kudos to the DPW this week. There was a bit of a snow storm and they did a great job and I was very happy that it wasn't a blizzard because we have some new people on board. The implementation of the "route" operation worked out well and it was a good test run for DPW! To report a couple of things that they're working on, Phase II of the Old Town Bio Swales will be completed by next week, so that's been an ongoing project and it looks very good down on Old Town. DPW was continuing to work on sidewalks on the main walkways throughout the village. They're really in dire need of work. People are tripping a lot going on here, so we are working on that. Also, of course, preparing for the spring with the flower boxes and all the other spring preparation they have to do to get ready for the season. With that being said, I hope everyone has a good evening. Thank you.

Trustee Brown ~ A special thank you to our police officers and congratulate Police Officer McIntyre. I would like to provide an update on the commercial vehicle inspection with the Department of Transportation. Thank you to Acting Chief Hurteau, Officer Cassel, and Sergeant Dunkirk. This is something quite important. What they have initiated is inspecting commercial vehicles and I want to tell you about the success that they have had already. In one day, 45 tickets, four trucks removed from service and one driver removed from being unsafe. Now, as we know, the traffic is a main thing. This is a safety issue that also helps with our traffic. I want to commend you all and thank you for the great work! Thank you to Southampton's finest!

Trustee Manger ~ I have been working with Trustee Brown to make uniform signage at our village beaches. These signs will be donated and we are awaiting the sample sign, will review and hope to have the signs up in time for the summer season.

Trustee Stevenson ~ I would like to recognize all of the people such as Officer McIntyre who go about their lives every day doing their job and making this village the place we all love. I'd love to recognize one person in particular, a young man named Jim Tuthill, who is retiring this week after 37 years in the United States Post Office. Jim has been delivering my mail for the past 20 years every day at my store on Jobs Lane and every day, when he comes in, whether it's rainy or whatever, he's always got something good to say. Talking about the Islanders or the Jets or something like that, it's just people like Jim who really, just going about their jobs every day make all of our lives a lot better! I wish him a happy retirement and go Islanders, go Jets, just for me, today not my life. (As Trustee Manger stated, I am a Sabres and Bills fan).

Mayor Warren ~ Thank you to Police Officer McIntyre and the rest of the group for all your hard work. Again, Sergeant Dorchak, thank you for the hard work on the commercial vehicle inspection training. I would also like to thank the Fire Department for St. Patrick's Day, some members will be traveling to Dublin. We have a very special relationship with Dublin Fire Brigade. This will be very exciting for Southampton! Deputy Mayor, thank you for your help with the bioswales and sidewalks. They are coming along nicely. Trustee Stevenson and I did a walkthrough around the downtown with Chris LaGuardia and had some discussions about creating a Village Landscaping Plan. Looking forward to beautifying some of the plantings and flower pots. The walls, which are in desperate need of some TLC, we hope that maybe this is something we can move forward on. We will also be going out to some non-profits to see if they can help us, especially the Village Improvement Society. The Village would like to recognize the work of the Sewer Task Force (STF). We're making good progress and getting closer and closer to the acquisition of a parcel. I had a conversation with Deputy County Executive, Peter Scully. We invited him to our next STF Meeting. I would like to recognize the DPW Departments. Every department stepped up in a big way for really the first storm of the season. The Highway Department was out with their plows, the Parks Department was taking care of the downtown, they did a good job salting them, getting rid of the salt once the ice melted and thank you to Central Garage for making sure the vehicles were well maintained and then, obviously, Building Maintenance to fill in everywhere that was needed! To echo Trustee Stevenson, Jim worked for the United States Postal Service, he was the highlight of many businesses' days, coming through the door and blessing us and gracing us with his smile and positive attitude every day. I think if the board is open to it, I think I'd love to invite Jim back to a Board Meeting and have a celebration for him in front of Village Hall where we can invite members of the community, members of the Village staff and recognize Jim for his decades-long service. He was a true public servant and made Southampton Village special and we would like to recognize Jim for his service.

Motion to Adjourn to Executive Session

Motion to Adjourn to Executive Session (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 6:59 PM

Return to Public Session:

Motion to Return to Public Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 7:42 PM

Resolutions, if any:

Please refer to Resolutions #4 and #13 of the BOT Agenda.

Motion to Adjourn:

Motion to Adjourn was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

End Meeting Time: 7:44 PM