



Village of Southampton

23 MAIN STREET
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Board of Trustees

MINUTES

February 9, 2023 - 6:00 PM

Call to Order:

Meeting Start Time: 6:01pm

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Robin Brown, Trustee William Manger, Trustee Roy Stevenson, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney, & A/V Coordinators Charles and Sage Certain

Pledge of Allegiance:

Led by Mayor Warren

Employee of the Month:

1. Kenneth Zeh
Superintendent, Central Garage
Nominated by Central Garage Department

Mayor Warren ~ Kenny is retiring after a multi-decade of employment for the village, And he is just the best. Anyone who ever met Kenny knows he's a great person and a great department head. He has done an outstanding job along with his team to keep the fleet of Village vehicles up and running. Thank you Kenny on behalf of the entire Village Board of Trustees and the Village Residents.

Trustee Arresta ~ Kenny has always been a gentleman. The shop was always as neat as can be. He ran a very tight ship, and there was never a problem with the budget. He always got the most out of the vehicles. He will be missed and we wish him well.

2. Proclamation for Ken Zeh ~ Presented by Trustee Arresta

Comments from Board Members:

Trustee Arresta ~ We welcome all the village residents' input regarding the traffic issues with Hill, Somerset, Pleasant, Bishop and Magee Streets. The community really came together to come up with a solution. We have been consistent with what we said we were doing. We have to let the traffic study speak for itself. It's a work in progress.

Trustee Manger ~ We have worked diligently with the folks from Nelson Pope and Voorhees, who are traffic experts. We are going to let them give their summation and recommendations for trying to mitigate the traffic situations especially in the western part of the village.

Public Comment:

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.
Join the meeting via ZOOM:
<https://us02web.zoom.us/j/89730446459>
View the meeting via YouTube:
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>
There is no Public Comment during work sessions.

Board Presentations:

1. Southampton History Museum ~ Tom Edmonds, Executive Director, SHM
2. Financial Statements FYE 5.31.2022 ~ Presented by PFK O'Connor Davies LLP ~ Auditor Services
3. Traffic Study Update ~ Presented by Nelson, Pope and Voorhis Engineers

Public Hearing:

1. Local Law 3-2023, the proposal to add a new Chapter which will amend the Zoning Map of the Village pursuant to Chapter 116-39 of the Village Code and which will reclassify areas along Meadow Lane that are now in the "R-80" Residence District to instead be in the "R-120" Residence District.

Motion to Open Public Hearing #1 was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: Jesse Warren

Motion to Adjourn was initiated by William Manger and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: Jesse Warren

2. Local Law 4-2023, the proposal to add Chapter 117, Order of Proceedings Before Land Use Boards.

Motion to Open Public Hearing #2 was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Close Public Hearing #2 was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

3. Local Law 5-2023, the proposal to modify Chapter 21-5, Public Access to Records

Motion to Open the Public Hearing #3 was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Close the Public Hearing #3 was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Communications to the Board:

1. Correspondence from Amanda Gove Holmen
2. Correspondence from Laura Cassel
3. Correspondence from Meryl Lieberman
4. Correspondence from David Barnard
5. Correspondence from Linda D'Arcy
6. Correspondence from Roberta Greenberg
7. Correspondence from Michele Girardi
8. Correspondence from Mary Kowarick
9. Correspondence from Janice Hale
10. Correspondence from Toni Maloney
11. Correspondence from Diane Pisido
12. Correspondence from Wayne Miller
13. Correspondence from Alla Belenkov
14. Correspondence from Ken Heuer
15. Correspondence from Toby Alfred
16. Correspondence from Sharon and Siobhan Tooze
17. Correspondence from Carol Zacharias
18. Correspondence from Jack and Sharon Luther
19. Correspondence from Lou Leone
20. Correspondence from Deb Leone
21. Correspondence from Dr. and Mrs. Robert Goodman
22. Correspondence from Gary Ji and Xiuping
23. Correspondence from Jack Zacharias
24. Correspondence from Ken Katz
25. Correspondence from Therese Stark
26. Correspondence from Alan Fierstein

27. Correspondence from Sarah and Michael Sandonato
28. Correspondence from Julia LaVolpe
29. Correspondence from Jamey Greco

Discussion Items:

1. Work Session Meeting Changes ~ Trustee Robin Brown

Suggested Resolutions:

1. RESOLVED, the claims for the warrant dated February 9, 2023 totaling \$939,836.44 (Warrant #A-21 - General Fund), \$71,728.50 (Warrant #H-11 - Capital Fund) and \$2,362.59 (Warrant #T-13 - CS Trust Fund) are audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

2. RESOLVED, the Board of Trustees approves the proposal to conduct planning and SEQRA Services from NPV regarding the re-zoning of Meadow Lane in the amount not to exceed \$8,900 to be payable from Trustee Special Projects.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) hereby approves Local Law 4-2023, the proposal to add Chapter 117, Order of Proceedings Before Land Use Boards.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

4. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) hereby approves Local Law 5-2023, the proposal to modify Chapter 21-5, Public Access to Records.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: Jesse Warren

Abstain: None

5. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, March 2, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law 6-2023, the proposal to amend Section 43 of Chapter 110, Schedule L: Stopping, Standing and Parking Restrictions.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

6. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, March 2, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law 7-2023, the proposal to amend Section 37 of Chapter 116, Building permits; certificates of occupancy; fees; enforcement.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

7. RESOLVED, The Board of Trustees approves the revised Village of Southampton Emergency Disaster Plan as a plan of action for Emergency Response.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

8. RESOLVED, The Board of Trustees approves the Village of Southampton Information Technology Policy.

Motion to Table was initiated by Gina Arresta and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: Jesse Warren

Abstain: None

9. RESOLVED, that the Village of Southampton applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Rogers Mansion Restoration Project;
RESOLVED, that the Village of Southampton is authorized and directed to accept these grant funds in an amount not to exceed \$500,000 for the project described in the grant application;
RESOLVED, that the Village of Southampton is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such Rogers Mansion Restoration Project;
RESOLVED, that the Village of Southampton is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the corporation and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant;

AND

RESOLVED, that the Board of Trustees of the Village of Southampton delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following corporate office(s) or employment position

title(s): Mayor and/or Deputy Mayor and/or Village Administrator.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

10. RESOLVED, the Board of Trustees approves the following 2023 Beach Parking Permit Fees as follows:

Resident Permit: No cost, (3) Permits per property.

(1) Permit per business owner or manager.

Additional permits may be purchased at the Summer Visitor Rate of \$500 each.

Local Non-Village Resident Permit: \$250 each

Senior/Vet Local Non-Village Resident Permit: \$175 (limit one per property)

Summer Visitor Permit: \$500 each

Note: Hotels/Motels and BNBs must purchase a minimum of ten (10).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

11. RESOLVED, The Board of Trustees approves the following Budget Transfer to cover the drastic increase in Fuel Prices:

From: A1990.4 - CONTINGENT ACCOUNT in the amount of \$30,000

To: A5110.48 - FUEL in the amount of \$30,000

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

12. WHEREAS the Fire Protection Agreement between the Incorporated Village of Southampton (“Village”) and the Southampton Fire District (“District”) expired on December 31, 2022,

AND,

WHEREAS the Village is desirous of ensuring continued fire protection services, and the Village and District have worked together to negotiate a Fire Protection Agreement (the “Proposed Agreement”) which provides the terms of Fire Protection Services for the period of time from January 1, 2023 through December 31, 2025,

NOW BE IT

RESOLVED that the Board of Trustees of the Village of Southampton, subject to Counsel’s review, approves the Proposed Agreement and delegates signing authority to execute the Proposed Agreement to the Mayor and/or Deputy Mayor.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

13. RESOLVED, the Board of Trustees hereby approves, with respect to the 2023 Village General Election and in accordance with Village Code Chapter 6-1, the election will be held on Friday, June 16, 2023. The polling place will be located at the Levitas Center (Southampton Cultural Center), located at 25 Pond Lane, Southampton, NY.

The polls will be open for the timeframe as follows: 9:00AM - 9:00PM.

The following office will be filled: For Village Mayor - one (1) position and the Term of Office is two (2) years.

Current Incumbent: Jesse Warren.

The following offices will be filled: For Village Trustee - two (2) positions and the Term of Office for both positions is two (2) years.

Current Incumbent: Robin Brown. Current Incumbent: Roy Stevenson.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

14. RESOLVED, The Board of Trustees hereby amend the Public Meeting Schedule as follows:

BOARD OF TRUSTEES from March 9, 2023 to March 2, 2023

PLANNING COMMISSION from March 2,2023 to March 9, 2023

Motion to Approve (Aye) was initiated by Gina Arresta and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

15. RESOLVED, the Board of Trustees approves the temporary closure of Narrow Lane from Hampton Road to Wickapogue Road for the Southampton High School Commencement Ceremony on Friday, June 23, 2023 (Rain date: 24th) from 4:30pm - 9:30pm.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

16. RESOLVED, the Board of Trustees approves the 2023 Summer Concerts in the Park and Shakespeare in the Park Series.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

17. RESOLVED, the Board of Trustees approves the Rotary Club of Southampton to hold it's 32nd Annual Firecracker 8K Walk/Run on Sunday, July 2, 2023,6:00AM to 11:30AM, to start and finish at Agawam Park.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

18. WHEREAS the Village of Southampton has adopted a new Chapter 44 of the Village Code which prohibits a person from conducting or engaging in a home improvement business in the Village without first obtaining and maintaining a license issued by the Town of Southampton,

NOW THEREFORE, BE IT

RESOLVED that the Board of Trustees of the Village of Southampton, subject to Counsel's review, approves entry into the Proposed Intermunicipal Cooperative Agreement with the Town of Southampton.

Motion to Approve (Aye) was initiated by Gina Arresta and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Mayoral Appointments:

1. RESOLVED, the Board of Trustees approves the Mayoral appointment of Mark Greenwald to the Zoning Board of Appeals for a term ending June 30, 2027.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Comments from Board Members:

Trustee Manger ~ The date for signing up to take the Chief Exam is February 15th. The county is offering the Chief's Exam on March 25th. I have spoken to Commissioner Bill Bratton, Ed Hartnett, and the Police Executive Research Forum and have sent them a copy of our notice that we are looking for a Chief in the Village of Southampton. They have sent out to their contacts the request and encouraging people they know to sign up for the test so that we have as many qualified good candidates that will sign up next week to sit for the test on March 25th. This is so we have a very good pool of candidates to draw from when we get the results of the test. If there is anybody out there who would like to sign up for the test and take the test on March 25th, the deadline for signing up at the county is February 15th.

Mayor Warren ~ I wanted to thank our board and each respective liaison for their work with the budget process. We are well into our budget process for the next fiscal year. We will be having a Public Hearing later this spring and then ultimately adopting a budget, the process is underway. Thank you everyone for your help and participation.

Motion to Adjourn to Executive Session

Motion to Adjourn to Executive Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 8:51pm

Return to Public Session:

Motion to Return to Public Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 9:53pm

Resolutions, if any:

Please refer to Resolution #8 and #18 in Agenda.

Motion to Adjourn:

Motion to Adjourn was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Meeting End Time: 9:55pm