

MINUTES
VILLAGE OF SOUTHAMPTON
BOARD OF TRUSTEES
Public Session I – January 10, 2019

Due notice having been given, the Public Meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 6:00 PM

Present were Mayor Irving, Trustees Yastrzemski, McGann, Hattrick and Allan; Village Administrator Russell Kratoville and Village Attorney, Wayne Bruyn.

Mayor Irving opened the meeting by leading the Pledge of Allegiance.

EMPLOYEES OF THE MONTH

Mayor Irving acknowledged the January Employees of the Month, **William Banks, Jr.**, Parks Dept., Groundskeeper III, hired 4/15/02 and **Vincent Brumsey**, Parks Dept., Groundskeeper III, hired 7/31/01. Mayor Irving read a letter of recommendation from Stephen Funsch, recognizing their work and professionalism and thanked them both for their years of service to the Village.

OATH OF OFFICE

Village Administrator Kratoville administered the Oath of Office to the Southampton Volunteer Ambulance Chief Chris Epley and to the Southampton Fire Department Officers: Chief Anthony Stevens; First Assistant Chief Alfred Callahan, Second Assistant Chief Manuel Escobar and the Captains for the Fire Department Companies. Mayor Irving thanked all the members of the Volunteer Fire and Ambulance Departments for their dedication and support of the Village and its residents.

PUBLIC COMMENT

Mark Epley, 151 Harvest Lane, offered congratulations to Russell Kratoville in his new position as Village Administrator and stated that he has big shoes to fill. Mr. Epley stated that one of his greatest honors during his tenure as Mayor of Southampton Village was to be a part of bringing Steve Funsch to the Village, commenting that it is one of the things for which he is most proud. Mr. Epley stated that the Village will miss Steve tremendously and thanked him for all his work and professionalism. He noted that the community will never truly appreciate all the work that Steve has done and wished him well in his retirement.

BOARD PRESENTATIONS

Araiys Design: Heliport parking landscaping plan

Tim Rumph, President of Araiys Design, presented the Board with a landscaping plan for the parking lot at the heliport and stated that the client is willing to pay for the work and improvements. A discussion followed with the Board asking questions regarding the grading and paving of the lot. Trustee McGann asked if there was a stenciled crosswalk from the helipad to the parking lot; currently there is not but the Board all agreed that it needed to be done. Trustee Yastrzemski asked if the neighbor was offering to pay for all the work and Mr. Rumph stated that he was. Mr. Rumph stated that based on approvals they were ready to start the work this Spring.

Wayne Bruyn asked if the client was undertaking the work himself or just paying for the cost. Mr. Rumph stated that the client would be contracting Araiys Design to do the work. Mr. Bruyn stated that they would need to present the Village with a performance bond for approval.

Mayor Irving and the Board were all favorable to the plan and thanked Mr. Rumph and extended sincere thanks to the client for their generous contribution to the Village.

PUBLIC HEARINGS

1. Proposed Local Law: Construction of an Accessory Building

Mayor Irving made a motion to open the Public Hearing; Trustee Allan seconded the motion and a unanimous vote followed.

Village Attorney Wayne Bruyn provided an overview of the proposed legislation explaining that this law would reduce the amount of variances that are required for waterfront property owners to add accessory structures to the front lots, providing they meet the setback requirements. This also applies to corner lots which have two and sometimes three front yards which often requires variances for those homeowners to put in accessory structures in one of the front yards, providing they meet the required setbacks.

Village Administrator Kratoville noted that the Village had received a determination from the Suffolk County Planning Commission stating that it was a matter of local jurisdiction. Trustee Allan stated that she'd had concerns regarding the proposed law but had met with the Building Department and received clarification on particular issues; she stated that she felt the Public Hearing should be kept open to allow for comments from the public.

Mayor Irving made a motion to adjourn the Public Hearing until the February 14, 2019 meeting; Trustee Allan seconded the motion and a unanimous vote followed.

2. Proposed Local Law: Wireless Facilities

Mayor Irving made a motion to open the Public Hearing; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

Village Attorney Bruyn provided an overview of the proposed legislation, stating that the proposal promotes a streamlined approach to the Village's wireless infrastructure. Mayor Irving asked what the ramifications were for private properties; Mr. Bruyn noted that currently there are no exemptions for private landowners and that has not been addressed in the proposed legislation. A discussion followed with the Board asking questions of Mr. Bruyn. Trustee Allan asked for clarification of the process for installation of wireless equipment by cell phone providers. Mr. Bruyn stated that the applicant would have to get permission from the Village to install the equipment and use the Village right-of-way. If the applicant meets the standards they would then go to the Building Department to request a permit. Trustee Allan asked if these regulations would allow the applicant to go through the process and still be within the shot clock of 60 days as mandated by the Federal Government. Attorney Bruyn stated that there are different "shot" clocks utilized depending on the individual application. Trustee Allan made the point that the Village has to adhere to a 60 day "shot clock" for installation of devices that are under 3 cubic feet.

Gary Goleski, Superintendent of Public Works, asked that knowing that Optimum/Altice has already rolled out their equipment and don't currently inform the Department of Public Works (DPW) that they are installing their equipment, would this legislation require them to notify the DPW in advance. Mr. Kratoville stated that it may already be covered under the terms of the franchise agreement. Mr. Goleski stated that currently they don't apply to DPW for a permit.

Mayor Irving asked that the Village Administrator check the contract with Altice to see how it is currently handled.

Mayor Irving made a motion to adjourn the Public Hearing until the February 14, 2019 Board Meeting; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

COMMUNICATIONS TO THE BOARD

NONE

SUGGESTED RESOLUTIONS

RESOLVED, that the reading of the minutes for the Public Session of December 13, 2018 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Trustee Hattrick made a motion to approve; Mayor Irving seconded the motion and a unanimous vote followed. Trustee Yastrzemski abstained as he was absent at the December 13th meeting.

RESOLVED, that the claims for the warrants dated January 10, 2019 totaling \$674,253.41 (Warrant #11 - General Fund \$130,581.38 (Warrant #9 – Capital Reserve Fund) and the Village payrolls for the period from December 20, 2018 to January 3, 2019 be audited and approved.

Trustee McGann made a motion to approve; Mayor Irving seconded the motion and a unanimous vote followed.

Trustee Allan asked about the repairs to the breathing apparatus as that was a new piece of equipment that was just purchased. Trustee Yastrzemski checked and later noted that the work done was for the compressors at the Antique Barn and not on the new equipment.

RESOLVED, that the sale of tax liens on all unpaid real property taxes for the fiscal year 2018-2019 will be held at 1:00 PM on Tuesday, March 12, 2019 in the Board Room, Municipal Building, 23 Main St. Southampton, NY and that the notice to this effect be published in the official paper, The Southampton Press.

Trustee Hattrick made a motion to approve; Mayor Irving seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the attached schedule of budget transfers to eliminate line item overages for the period ending January 10, 2019.

Trustee McGann made a motion to approve; Mayor Irving seconded the motion and a unanimous vote followed.

WHEREAS, the Town of Southampton (“Town”), pursuant to the provisions of §64-e of the New York State Town Law, authorized the use of a portion of the Community Preservation Fund (“CPF”), not to exceed 20%, for water quality improvement projects (“WQIP”); and

WHEREAS, specific types of projects eligible for funding are enumerated within Article VI of Chapter 140 of the Town Code; and

WHEREAS, the Village of Southampton (“Village”) is proposing a series of drainage improvements to an existing drainage system along Meeting House Lane and Jobs

Lane for the purposes of improving water quality at the system's outfall at Agawam Lake, which qualifies as an eligible WQIP; and

WHEREAS, the Village, by letter and application dated July 11, 2018 requested funding from the Town for the Jobs Lane portion of the CPF – WQIP funds in the amount of \$292,040.00; and

WHEREAS, after a public hearing and due consideration, the Town Board of the Town of Southampton, by resolution # 2018-959, authorized the CPF – WQIP funding award to the Village for the Jobs Lane portion of the project in the amount of \$292,040.00 in accordance with the Village's request.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Southampton, hereby accepts the Town of Southampton CPF Water Quality Improvement Project funding award for the drainage improvements in Jobs Lane and Meetinghouse Lane to improve water quality in Agawam Lake in the amount of \$292,040.00 and hereby and authorizes the Mayor to execute all documents necessary to contract with the Town.

Village Attorney Bruyn reviewed the matter and provided an overview of the project with the funds to be provided by the Town of Southampton through the Community Preservation Fund. Contracts have been forwarded to the Village and would require that the Village hire the contractors to provide proposals for the work to be done. The resolution would authorize the Village to accept the award from the Town and authorize the Mayor to execute the contract.

Gary Goleski stated that this is actually Phase VII of the project and stated that if the Board approves the Village will get two proposals for the work to be done. He further noted that they hoped to do this on a yearly basis. Mr. Goleski informed of projects the Village has undertaken to mitigate drainage to Lake Agawam including the installation of additional drains have been installed on Jobs Lane, Main Street, Culver, Pond Lane and Windmill Lane to take pressure off the Lake. The hope is that with CPF funds they can continue adding drains to help with the runoff.

Trustee Allan asked where Mr. Goleski thought the Village was overall with the runoff to Lake Agawam; Mr. Goleski stated that they have had to drain Agawam Lake approximately 50% less than in the past, but there are many variables that contribute to that including rain accumulation.

Mayor Irving made a motion to approve the funding award from the Town of Southampton; Trustee McGann seconded the motion and a unanimous vote followed.

DISCUSSION ITEMS

1. 2019/2020 Budget

Mr. Kratoville noted that the budget process was underway; and a schedule was being set. He stated that he was very impressed with how prudent the department heads are in managing their budgets.

2. Coopers Beach

Mr. Kratoville noted that there would be an ad placed in the Southampton Press 1/24 and 1/31 for Coopers Beach Concessions management and the awarding of the bid in March. In April the recruiting and hiring process for Coopers Beach staff will begin with hiring taking place in May.

3. Department Head reports

Mr. Kratoville stated that as is customary, the Department heads will provide their reports of 2018 accomplishments and 2019 goals to the public at the February 14, 2019 Board meeting.

4. Refunding of 2010 Firehouse Bonds

Mr. Kratoville stated that the Village's financial advisor and Mr. Funsch the Village Treasurer feel that it is a good time to refinance the bonds to the Hampton Road Firehouse and such a move could yield an aggregate savings over the life of the bonds of approximately \$140,00 to the Village.

Trustee Yastrzemski made a motion to approve the resolution to refund the 2010 Firehouse Bonds; Trustee Allan seconded the motion and a Roll Call took place with the following results:

Trustee Yastrzemski: Aye, Trustee Allan: Aye; Trustee McGann: Aye; Trustee Hattrick: Aye; Mayor Irving: Aye.

5. Street Parking on First Neck Lane

Trustee McGann stated that the residents of the Irving Homeowners Association on First Neck Lane had requested that the Village look at the parking on First Neck Lane in front of the condos which currently has no restrictions.

Mayor Irving agreed that a time limit could be effective but noted the Southampton Club also used that parking area. Trustee Yastrzemski stated that the lot is used for many purposes, movie theater, dining, etc. and had issues with restricting the usage of that parking area as there is limited parking in the business district. Mayor Irving noted that he hadn't noticed a lot of parking in that area during the day.

Trustee McGann commented that some of the neighbors' concerns were with respect to loud music late at night from the cars and from Uber drivers and others idling there while waiting for customers. Trustee Allan asked if there were any laws for idling or loud music. Trustee Yastrzemski commented that he felt there was significant buffer between the street and the condos with hedging, gates, etc. and noise can be addressed separately.

Trustee McGann suggested that the Trustees all visit the site and then discuss it again at a future meeting. Mayor Irving stated that parking has become more of an issue throughout the Village and Attorney Bruyn commented that it might be wise to do an overall review of Village parking. Trustee McGann stated that she felt there are dangerous situations with parking in many areas and the Village should look at parking on one side of the street rather than on both sides of the street which often makes it difficult for emergency vehicles to have access.

COMMENTS FROM THE BOARD:

Trustee Yastrzemski acknowledged Steve Funsch, noting that so much has been done by him behind the scenes and that he has been the eyes and ears of the Board; he thanked him for his service to the Board and to the public. He noted that Mr. Kratoville comes to the Village very experienced and well-equipped and offered him congratulations and welcomed him to the Village.

Trustee Allan stated that while she had only worked with Mr. Funsch for 18 months, her experience was that he was a straight shooter and had a fabulous reputation on the East End and has a huge fan club. She welcomed Mr. Kratoville to the Village.

Ms. Allan offered a Happy New Year to the community and thanked everyone who attended Youth Career Day in December with a diverse panel of professionals.

Trustee McGann thanked Steve Funsch and said that she will miss him but was happy for him and wife. She thanked him for everything that he's done and welcomed Mr. Kratoville.

Trustee Hattrick commented that Steve Funsch is "the grandest tiger in the whole jungle" and stated that he will most certainly be missed.

Mayor Irving thanked Mr. Kratoville for joining the Village of Southampton and thanked Steve Funsch for everything. He stated that the one thing that always stood out for him with Steve is his personality that really shines in today's world and no matter how difficult the decision he always acted as a true gentleman

Mr. Kratoville stated in his twenty five years of working in Municipal Government to have someone with the demeanor of Steve Funsch is wonderful; noting that Steve sets a great tone. He thanked the Board for the time to work together with Mr. Funsch.

Steve Funsch addressed the Board and thanked everyone for the compliments and accolades. He stated that the Village has made a great pick in their choice of Mr. Kratoville. He commented that he was able to do his job well because the Village had put a lot of trust in him to allow him to run the Village the way he needed to.

2nd PUBLIC COMMENT:

NONE

MOTION TO ADJOURN:

Mayor Irving made a Motion to adjourn to Executive Session at 7:55PM for the purpose of discussing personnel matters involving Village employees. Trustee Hattrick seconded and a unanimous vote followed.

The Board returned to Public Session at 9:05PM and Mayor Irving suggested the following resolutions:

RESOLVED, THAT THE Board of Trustees hereby approves the hiring of Nicholas Cogan to Laborer in the Highway Department at an annual salary of \$39,619.51 effective on or after January 11, 2019.

On the motion of Trustee McGann and seconded by Mayor Irving, the resolution was approved; three ayes, one abstention (Trustee Yastrzemski) and one absence (Trustee Hattrick).

RESOLVED, THAT THE Board of Trustees hereby approves the hiring of Steven Rodriguez to Laborer in the Building Maintenance Department at an annual salary of \$39,619.51 on or after January 11, 2019.

On the motion of Trustee McGann and seconded by Trustee Allan, the resolution was approved; three ayes, one abstention (Trustee Yastrzemski) and one absence (Trustee Hattrick).

RESOLVED, THAT THE Board of Trustees authorizes the preferring of charges against an employee in the Highway Department and authorizes the Village Administrator to hire a hearing officer.

On the motion of Mayor Irving and seconded by Trustee Yastrzemski, the resolution was approved; four ayes and one absence (Trustee Hattrick).

RESOLVED, THAT THE Board of Trustees authorizes the addition of the following positions to the Village 401(a) Special Pay Plan; Chief of Police, Village Administrator and Superintendent of Public Works.

On the motion of Mayor Irving and seconded by Trustee Yastrzemski, the resolution was approved; four ayes and one absence (Trustee Hattrick).

MOTION TO ADJOURN:

Trustee Yastrzemski made a motion to adjourn the Public Meeting; Trustee McGann seconded the motion and a unanimous vote followed.

The meeting was adjourned at 9:20PM.

Russell Kratoville, Village Administrator

1/10/19