



Village of Southampton

23 MAIN STREET
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Board of Trustees

MINUTES

May 13, 2021 - 6:00 PM

Call to Order:

Start Meeting Time: 6:01 PM

Present:

Mayor Jesse Warren, Trustee Pilaro, Trustee Parash, Trustee Gina Arresta, Trustee Joseph McLoughlin, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Deputy Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and Audio/Visual Coordinator Katherine Styler

Pledge of Allegiance:

Led by Mayor Jesse Warren

Public Comment:

Due to public health and safety concerns related to COVID-19 and in accordance with Governor Cuomo's Executive Order 202.1, the Village of Southampton's Board of Trustees Meeting on Tuesday, May 13, 2021 will be taking place via videoconferencing. The meeting will be live streamed, and a transcript will be provided at a later date. The public will have an opportunity to see and hear the meeting live and provide comments.

To view the meeting LIVE go to: <https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>

To submit comments for Public Record or in relation to a Public Hearing,

Send your comments via email to:

mweber@southamptonvillage.org – up to 5:45PM on 05/13/2021.

To join the Board meeting via Zoom, you must register in advance to:

mweber@southamptonvillage.org – up to 12:00PM on 05/13/2021.

Please note there is no public comment period during work sessions.

Employee of the Month: Name: Victor Crump Department: Building Maintenance Title: Custodial Worker I

-Getting The Coopers Beach Concession Stand, including the restrooms ready for opening.

-Great work attitude.

-Works well with others, always ready to get the job done.

-Reflects the Village in a great light.

Congratulations!

Nominated with great pride by John B. Downing, fellow colleague

Board Presentations:

1. Drawdown East End -Carbon Reduction - Dorothy "Darr" Reilly

Presentation by DRAW DOWN EAST END - members Dorothy Reilly, Mike Lieberman and Sheila Peiffer

- Created to reduce greenhouse gasses, emission and fossil fuels
- 80 actionable solutions - landscape practices, public awareness of climate change
- Request the Board adopt a Declaration of Climate Emergency Resolution to be placed on the resolution tonight.
- Funding available to implement programs, creation of Climate Committee to make recommendations to take action

Public Hearing:

1. **Public Hearing (Continuation) Demolition of Structures**

ARB Amend Village Code Chapter 116-37

To amend the Village Code, Chapter 116-37, Building permits, certificates or occupancy, fees, enforcement for demolition of existing structures.

Motion to Open the continuance was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

- Jeff Brodlieb -Chair of ARB and and Paul Travis-Planning Commission Revise the proposed change to the Demolition Code change: Power Point presenting:
 - the revised details of Code Change the process for demolition of structures, rather than set date of Nov 1 1926 to rolling 50 years. - Revise the lookback to 70 years
 - Propose an expedited path for homes that do not meet the criteria
- Paul Travis - Request received by Planning Commission to research solutions expansive growth of home sizes in recent years - demolition increased.

PUBLIC COMMENT: 3 minute max

- John Bennett (Attorney): Requested three minutes be waived;
 - Stated the BOT needed to prenotice the Public Hearing
 - Sad to see that the Village did not send notice to every Property owner - lack of transparency
 - Didn't change Village Maps -Reports not accurate, no inventory of historic homes - No Study done by the village
 - Should notify all owners - and conduct a study that is accurate
- Evelyn Konrad (Attorney)
 - Would like to see the Code changed to include Architecturally valuable - historical or community valuable
 - Suggesting as additional
 - Questioned why John Bennett represents clients whom violate the code
- Administrator Charlene Kagel-Betts read into the record received of a letter from John Bennett and sample of a notification from Florida.
- Attorney Ken Gray suggested that the Public Hearing be adjourned and rejoiced by the Village with the

revised Code change - will coordinate with Alice Cooley

- Trustee McLoughlin asked if in the past Individual homeowners were notified - Attorney Gray and Administrator Kagel-Betts will research
- Trustee Parash - this type of Public Hearing should be held in person - not Zoom -should consider a study
- Trustee McLoughlin -public not happy with 50 year date - like the compromise, appreciates the ARB work
- Mayor Warren agrees that this issue needs to be addressed

Motion to Adjourn to June 10, 2021 (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

2. **Public Hearing Amend Code 116-23 Add Food Pantry Permitted Use:**

A PROPOSAL TO AMEND THE VILLAGE CODE, CHAPTER 116-23, Special conditions and safeguards for certain uses and Residence Districts – Table of Use Regulations. More specifically, adding a new section to establish a Food Pantry Use.

Motion to Open Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

Administrator Charlene Kagel Betts noted there was no written Public Comment Received

Attorney Ken Gray explained this Code change was specific to the Lease with Heart of the Hamptons for the Village Ambulance Barn.

Trustee McLoughlin asked due to the location by Office and Church - should it be mixed use ?

Attorney Ken Gray - noted that parcel is deeded Residential

Noted - NO PUBLIC COMMENT

Motion to close Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

Communications to the Board:

1. Powell Avenue Sidewalk Project -Letter of Opposition from Gloria Palmore

Discussion Items:

1. Southampton in the Streets

A discussion was conducted and the BRC (Business Revitalization Committee) requested the option to utilize additional marketing for 2021.

- Mayor Warren suggested that the process be more organized with an event planner
- Trustee Pilaro indicated he sent an email about possible dates - get organized ahead of time - timeline
- Trustee McLoughlin stated that business owners want to alternate the street closings - not all at once

- Trustee Arresta want to hear from consulting firms - last year complaints about traffic and senior citizens mobility issues - retailers did not participate

Jaclyn Bernstein from Cerabelli Consulting joined in and offered insight to the possibility of planning and marketing of the 2021 SITS. An explanation of potential expenses was presented for Southampton in the Streets. The intent is to create a different scenario which will enhance the Village. Rob Hulsmeyer joined in the conversation hoping to enhance the 2021 SITS events. Identify village needs/objectives and Cerabelli Consulting can accommodate and meet the needs to the event.

Suggested Resolutions:

1. RESOLVED, that the claims for the warrant dated May 13, 2021 totaling \$274,646.87 (Warrant #A- 17 General Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

- Trustee Pilaro- stated Legal Bills to be approved included billable time with non Village staff - Dane Neller of the Budget and Finance Committee
- Village Administrator - received a letter from Mayor Warren authorizing Dane Neller to assist on contract negotiations with Labor Counsel
- Mayor Warren- spoke to the welcomed help from members of our Village that have the experience and expertise to assist in matters - help with staff shortage.
- Trustee McLoughlin- suggested volunteers be authorized by resolutions
- Trustee Parash - questioned why this was not communicated to the board
- Trustee Arresta- suggested that the Trustees all work on communication

2. RESOLVED, the Board of Trustees approves the Local Law #3 amending the Village Code Section 116-23 Special Conditions and Safeguards for Certain Uses and Residence District to include the permitted use - Food Pantry.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

3. RESOLVED, the Board of Trustees hereby approves the Stony Brook/Southampton Hospital to hold its annual 2021 Hamptons Marathon/Half Marathon Capstone Event on Saturday, October 2, 2021 from 8AM to 2PM in accordance with NYS Guidelines.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

4. RESOLVED, the Board of Trustees authorizes the Southampton Village Ocean Preparation (SVOP) Program (Junior Lifeguard Training) to be held at Coopers Beach on Saturday mornings from July 10 - August 7 and approves funding in the amount of \$7,000 from Trustees Special Projects to be transferred to Coopers Beach Budget.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Mark Parash.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

Mayor Warren expressed his gratitude to Trustee Parash for his efforts and diligence in spearheading the lifesaving and heroic initiative for our Junior Lifeguard Training Program. Additionally, Matt Weeks is a superb asset to our Village and we appreciate his work ethic.

5. RESOLVED, the Board of Trustees approves the funding of Old Town Bio-Swales \$189,795 be expended from the Trustee Special Projects Fund A1010.443 and will be reimbursed and made whole with the Grant proceeds.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

6. RESOLVED, the Board of Trustees approves the hiring of the 2021 Seasonal Police Staff:

Part-Time Police Officer \$26.00 Hourly

Valin Gates

Grace Nunberg

Part Time Court Officer \$26.00 Hourly

George T. Ronan

Part Time Traffic Control Specialist \$16.00 Hourly

George Brown Nakai Davis

Devin Holzman Rovitt Morales

Joseph Riccardi Phillip Ferraiuolo

Sarah Spanburgh George Gutierrez

Adina Ledesma Kyle Kochanskj

Sebastian Mir

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

Trustee Pilaro - Asked is this was complete list - all the officers?

Village Administrator Kagel-Betts indicated it was the initial list - more will be added - Civil Service is clearing additional staff

7. RESOLVED, the Board of Trustees authorizes the Memorial Day Ceremony on Monday, May 31, 2021 at 11am at Agawam Park.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Andrew Pilaro.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

8. RESOLVED, the Board of Trustees approves Nelson, Pope and Voorhees to assist the Village with the MS4 Storm Water Management audit being conducted by the Environmental Protection Agency in the amount of \$30,000 to be paid from Trustees Special Projects.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Andrew Pilaro.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

9. RESOLVED, the Board of Trustees ratifies the approval and for the Village Administrator to execute a Stipulation of Settlement with employee #4144 effective 4/09/2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

10. RESOLVED, the Board of Trustees approves the following staff and rates of pay for the employees of Coopers Beach – effective May 14, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Mark Parash.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the attached Budget Amendment #300 to cover overages in various lines.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Mark Parash.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

12. RESOLVED, the Board of Trustees authorizes the following vehicles/equipment to be deemed surplus at recommendation of the DPW Superintendent and sold at the online auction.:

1987 Ford F600 Bucket Truck – Building Maintenance Dept.

2008 Ford F250 Pickup Truck – Highway Dept.

2011 Chevrolet Tahoe – Fire Dept.

1999 Giant Leaf Vac Machine – Highway Dept.

Garage Storage Shelter Frame – Central Garage

Tires and Equipment - Central Garage

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

13. WHEREAS the Board of Trustees approved a midyear budget amendment at the December 2020 BOT Meeting reducing projected revenues and appropriations that have been impacted by COVID 19, and in recent months Building Permit Revenue has rebounded, and now therefore be it,

RESOLVED, the Board of Trustees approves restoring funding to the Adopted Budget (\$975,000) to the appropriation line Transfer to Capital Reserves as follows:

INCREASE REVENUE - Building Inspection Permits - A1560 \$450,000.00

INCREASE APPROPRIATIONS -Transfer to Capital Reserve - A9560.9 \$450,000.00

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

14. WHEREAS the Village of Southampton Fiscal Year Ending 5/31/2020 Financial Statements reflected with a year operating Surplus in the amount of \$3,700,000, and

WHEREAS, Mayor Warren has suggested that this one-year operating surplus be transferred to the Village Capital Reserve Fund and earmarked for Village Water Quality Projects which will be determined and authorized by the Board of Trustees, now therefore be it,

RESOLVED, the Board of Trustees approves the following Budget Amendment:
APPROPRIATION OF UNRESERVED SURPLUS \$3,700,000.00
CAPITAL RESEVE – WATER QUALITY PROJECTS \$3,700,000.00

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

- Trustee Parash - Asked for clarification for source of funds, wanted to know if there will be details
- Village Admin Kagel-Betts spoke to year end revenues exceeding budget and expenditures below budget - within year surplus - indicated this is a reserve created my board, and any spending from the reserve has to be approved by the board
- Trustee McLoughlin suggested we use the this fund for prior Water Quality projects approved; and Town Trustees should be notified of all related projects

15. RESOLVED, Derrick Highsmith is hereby appointed to the position of Secretary to the Planning Board at a salary of \$48,000- effective April 23, 2021

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

16. RESOLVED, the Board of Trustees authorizes the Mayor to sign a contract with Green Energy Technologies to install Electric Vehicle Charging Stations in Village parking lots as part of a revenue sharing agreement. All equipment and installation costs to be paid by G.E.T.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

17. RESOLVED, that the Village of Southampton hereby authorizes the Mayor or his designee to execute any and all documents pertaining to the 2021 Town of Southampton Community Preservation Fund Water Quality Improvement Program application to support estimated project costs associated with design and construction of a Constructed Treatment Wetland at Old Town Pond.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Andrew Pilaro.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

18. RESOLVED, that the Village of Southampton hereby authorizes the Mayor or his designee to execute any and all documents pertaining to the 2021 Town of Southampton Community Preservation Fund Water Quality Improvement Program application to support estimated project costs associated with construction of a Bio-Swale at 71 Nugent Street.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

19. RESOLVED, that the Village of Southampton hereby authorizes the Mayor or his designee to execute any

and all documents pertaining to the 2021 Town of Southampton Community Preservation Fund Water Quality Improvement Program application to support estimated project costs associated with preparation of a Map and Plan for the creation of a sewer system.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Mark Parash.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

20. RESOLVED, the Board of Trustees approves the Southampton UFSD, Westhampton Beach UFSD, and Hampton Bays UFSD to host a Military Recognition Ceremony to recognize 12 graduating seniors committed to enlisting in the Armed Services and serving our nation. The Ceremony is planned to take place on Friday, May 21, 2021 at 10:00am at Agawam Park, rain date is planned for Thursday, May 27, 2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Andrew Pilaro.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

21. RESOLVED, Amend BOT Resolution April 20, 2021 #9 - to Appoint Katherine Styler as permanent Full Time Driver Messenger at a Salary of \$57,720 effective April 21,2021.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

Village Administrator advised Suffolk County Civil Service recommended the change.

22. RESOLVED, the Board of Trustees accepts the Proposal from Ciarbelli Consulting \$7,500 to plan and market the 2021 "Southampton in the Streets" Program to be paid from Trustee Special Projects

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Mark Parash.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

23. RESOLVED, the Board of Trustees approves Our Lady of the Hamptons School to use Agawam Park on June 8,9,10 (Tuesday, Wednesday and Thursday) from 10AM to 1PM to hold Field Day for Approx. 80 students.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

24. RESOLVED, The Board of Trustees approved the purchase of 2 Speed Monitoring Trailers for the purpose of reducing speeding in Village Streets in the amount of \$23,119 each (total \$46,238) from MPH Industries (NYS Contract Price) - from Trustee Special Projects Fund A 1010 433

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Mark Parash, Andrew Pilaro

No: None

Abstain: None

Trustee McLoughlin- asked where they would be placed

Village Admin Kagel-Betts - can be mobilized throughout the Village and stores traffic data

Mayoral Appointments:

Comments from Board Members:

- Trustee Arresta - Added that speed trailers can post messages --Avoid Old Town and Meetinghouse Lane - due to paving next week - Old Town Park plantings - Look forward to EV Charging Station implementation and happy about the Master Plan Update
- Trustee McLoughlin - Thanks to Mike Shield and Darr Reilly re green community- Capital Budget should include Historical properties and Museum -
- Trustee Parash - Thanks to Darr Reilly for Drawdown - Sewer District will be welcomed - thank G Goleski for the mobile traffic units -VAIS great job in beatification- business owners keep your stoop clean - Outdoor Dining permits ready -
- Trustee Pilaro - Nothing to report EMS - thank them for service
- Mayor Warren - Thank the board - great busy meeting - lots of work done and reserves set up - low vacancies in business district - the Village is busy - OLH filed Day - Thank Village Administrator for all her work - Thank Assistant Miranda for hard work on SeeClickFix

Motion to Adjourn to Executive Session for the purpose of discussing contractual, litigation and specific Village personnel matters.

Motion to Adjourn to Executive Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

Start Executive Session Time: 9:05 PM

Return to Public Session:

Motion to return to Public Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

Return from Executive Session Time: 9:48 PM

Resolutions, if any:

None noted.

Motion to Adjourn:

Motion to Adjourn was initiated by Jesse Warren and seconded by Mark Parash.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Andrew Pilaro, Mark Parash

No: None

Abstain: None

End Meeting Time: 9:49 PM