



# Village of Southampton

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May 11, 2023 - 6:00 PM

## **Call to Order:**

## **Present:**

## **Pledge of Allegiance:**

## **Public Comment:**

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.  
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.  
Join the meeting via ZOOM:  
<https://us02web.zoom.us/j/89730446459>  
View the meeting via YouTube:  
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>  
There is no Public Comment during work sessions.

## **Employee of the Month:**

1. PO James Moore and K9 Topper  
Police Officer and K9  
Southampton Village Police Department  
Nominated by: Captain Suzanne Hurteau
2. Steve Moran  
Groundskeeper II  
Parks Department  
Nominated by: John Flick, Supervisor, Parks Department

## **Board Presentations:**

1. Elected Official Term and Compensation Update ~ Len Zinnanti and Christian Picot
2. Outdoor Dining Procedures ~ Alex Wallach, Building Department

## **Public Hearing:**

1. Local Law XX-2023, the proposal to amend Chapters 80, 82, 86 and 110 of the Village Code, entitled "Regulations enumerated", "Parking Permit", and "Vehicles and Traffic".

## **Communications to the Board:**

1. Correspondence from Jackie Scerbinski

## **Discussion Items:**

## **Suggested Resolutions:**

1. RESOLVED, the claims for the warrant dated May 11, 2023 totaling \$772,519.02 (Warrant #A-26- General Fund), \$7,560.40 (Warrant #H-14 - Capital Fund) and \$16,703.62 (Warrant #A-27 - Utilities Fund) are audited and approved.
2. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) approves Local Law XX-2023, the proposal to amend Chapters 80, 82, 86 and 110 of the Village Code, entitled "Regulations enumerated", "Parking Permit", and Vehicles and Traffic".
3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing for a Special Meeting to be held on Tuesday, June 6, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding the Environmental Assessment related to the contemplated Village of Southampton Water Treatment Facility.
4. RESOLVED, in connection with a contemplated Village of Southampton Water Treatment Facility at 1 Bowers Lane and as more particularly described in the Environmental Assessment Form Location Map annexed to the Full Environmental Assessment Form Part 1 dated July 29, 2022, Counsel and /or the Village Planner and/or the Village's Consultant, D&B Engineers and Architects be directed to refer the matter as required, seek lead agency status, and notify interested agencies of the Board's intent to seek lead agency status for the purposes of the New York State Environmental Quality Review Act.
5. RESOLVED, the Board of Trustees authorizes the Mayor to execute a Water Quality Improvement Project Funding Award contract proposed by the Town of Southampton which is anticipated to provide up to \$396,459.00 to the Village of Southampton for the purpose of installation of a pilot-scale Injection Well Permeable Reactive Barrier at the North end of Lake Agawam to mitigate nitrogen loading.
6. WHEREAS, on April 25, 2023, a Board Presentation led by the Village Administrator was conducted regarding the Grant Policy and Procedures,  
NOW, THEREFORE, BE IT  
RESOLVED, based upon the recommendations presented, the Board of Trustees hereby adopts the Grant Policy and Procedures.
7. RESOLVED, the Board of Trustees authorizes the Treasurer's Office to amend the 2022-23 Budget (Budget Amendment #344) funding budgetary appropriation shortfalls within other Budget lines as attached.
8. RESOLVED, the Board of Trustees authorizes the Treasurer's Office to amend the 2022-23 Budget (Budget Amendment #345 attached) funding for the emergency purchase of a Mower for the Parks Department in the amount of \$12,400.
9. RESOLVED, the Board of Trustees authorizes the Treasurer's Office to amend the 2022-23 Budget for Community Development Block Grant for 2020 & 2021 in the amount of \$12,000.
10. RESOLVED, the Board of Trustees authorizes the Mayor to execute a contract with Tyler Technologies in an amount not to exceed \$120,209 related to software services requested by the Village Assessor's Office, subject to the approval of same by the Village Administrator and Counsel.
11. RESOLVED, the Board of Trustees approves the Annual SouthamptonFest to be held Friday, October 6, 2023 - Sunday, October 8, 2023.
12. RESOLVED, the Board of Trustees hereby accepts from the Southampton Association, the donation of village beach signage for installation at Village beaches. The Board thanks the Southampton Association for this generous gift.

13. RESOLVED, the budget is hereby amended to reflect the donation from the Southampton Association for Bike Lane striping as follows:  
INCREASE A2703, Gifts and Donation in the amount of \$18,945  
INCREASE A-5110.44, Highway - Contractual Services in the amount of \$18,945
14. WHEREAS, the Village Public Restrooms are located behind the Chamber of Commerce and in need of ADA upgrades to the entrance,  
NOW, THEREFORE, BE IT  
RESOLVED, the Board of Trustees approves the appropriation of ADA Trust Funds in the amount of \$2,143 to furnish these upgrades.
15. RESOLVED, the Board of Trustees approves the refund request received from the Southampton Village Building Department pertaining to a building permit fee in the amount of \$847.00 received from the homeowner of 44 Cobblefield Lane. The original request was rescinded.
16. RESOLVED, the Board of Trustees approves Boy Scout Troop 58 Southampton to plant beach grass at Coopers Beach in preparation for the 2023 summer season. Date and time details to follow based on delivery date of plantings.
17. RESOLVED, that upon recommendation of the Village Tree Commission and pursuant to Village Code Section 107-13(e) the fee to accompany an application seeking a tree removal permit is hereby established to be \$150.00.
18. RESOLVED, the Board of Trustees accepts the resignation of Southampton Village Fire Department, Agawam Hose Co. 1 member Dominic Abbate, with 4.58 years of service to the village.
19. RESOLVED, the Board of Trustees accepts the Suffolk County Civil Service reclassification of Maurico Espinoza from Maintenance Mechanic III to Maintenance Mechanic IV, effective May 5, 2023 at a salary of \$92,216.14
20. RESOLVED, the Board of Trustees approves a 30-day Leave of Absence for Derrick Highsmith, Office Assistant in the Building Department, effective April 25th 2023.
21. RESOLVED, the Board of Trustees appoints Jaeda Gant to the position of Seasonal Office Assistant in Village Hall, at an hourly rate of \$25.00, effective May 15, 2023.
22. RESOLVED, the Board of Trustees appoints Matthew Weeks to the position of Beach Manager, Coopers Beach, at a salary of \$26,800, effective May 26, 2023.
23. RESOLVED, the Board of Trustees approves the hiring of the 2023 Coopers Beach Staff, effective, May 26, 2023.
24. RESOLVED, the Board of Trustees appoints Megan Sweeney to the position of Intern II in the Treasurer's Office, at an hourly rate of \$22.00, effective May 12, 2023.
25. RESOLVED, the Board of Trustees approves the hiring of the 2023 Seasonal Police Staff: The anticipated start date for each employee differs according to their job responsibilities and availability. He will be sworn in before his employment begins.  
Part-Time Police Officer \$27.00 Hourly  
Gregg Kephlian  
Grace Nunberg  
John Scagna  
John Casabianca  
  
Part Time Court Officer \$27.00 Hourly  
George T. Ronan  
  
Part Time Traffic Control Specialist \$20.00 Hourly  
Thomas Gross

Luis Joya  
Adina Ledesma  
George Gutierrez  
Na'Kai Davis  
Kevin Dillon  
Anthony Glanz  
Kaleb Flores

26. RESOLVED, the Board of Trustees approves the appointing of the following individuals as Election inspectors for the Village Election on Friday, June 16, 2023, operating hours of 8:30am - 9:30pm, effective June 16, 2023.  
Diane Fisher (Chairperson) \$30/hour  
Jenny Fillingeri (Chairperson) \$30/hour  
Nancy Stevens Smith \$25/hour  
Rachel Foster \$25/hour  
Ellen Greaves \$25/hour  
Arthur Nation \$25/hour  
Vera Cowell \$25/hour  
Georgette Chapek \$25/hour
27. RESOLVED, the Board of Trustees approves the Southampton Intermediate School to host an 8th Grade Day at Coopers Beach on Thursday, June 22, 2023 from 8:30am - 10:30am.
28. RESOLVED, the Board of Trustees approves the Hospital for Special Surgery to host its 1st Annual Ironstrength Event on Saturday, July 29, 2023 from 8:00AM to 10:00AM at Agawam Park.
29. WHEREAS, the Village of Southampton is always desirous to improve the economy and quality of life within the Village of Southampton; and

WHEREAS, through the Suffolk County Downtown Revitalization Program, the County of Suffolk participates with local governments in the development, support and funding of projects located in Suffolk County that will have an important and sustainable impact on downtowns and business districts; and

WHEREAS, as part of the application process in conformity with Suffolk County Resolution No. 808-1998, the County of Suffolk requires a resolution of the Town/Village Board showing local support for the proposed project; and

WHEREAS, upon the County's approval of the project, the Town/Village would be required to enter into an intermunicipal agreement with the County under Article 5-G of the General Municipal Law pursuant to which the Village of Southampton would be required to undertake and complete the project and the County would be responsible for providing financing for all or part of the cost of the project; and

WHEREAS, in order to provide County financing for all or part of the project, the County of Suffolk must obtain a leasehold, easement or other real property interest in the site of the project; and

WHEREAS, the East End African American Museum and Center for Excellence D/B/S Southampton African American Museum (SAAM) is desirous of proposing that the Village of Southampton participate in such program in connection with SAAM ADA Chair Glide project and the Town/Village has applied for \$10,290 under the program and the Village (\$5,355) and SAAM (\$5,355) will provide a combined 51% match to this project totaling \$10,710.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Southampton hereby states its support of the Lighting Upgrade project proposed by the Southampton Arts Center pursuant to the Suffolk County Downtown Revitalization Program through the Village of Southampton; and be it further

RESOLVED, that the Town/Village shall take all necessary action to obtain the required easement, lease, permit or other real property interest in the site of the project from the Village and Town of Southampton according to the details contained in the Intermunicipal Agreement (IMA) signed 1/28/2009; and be it further

RESOLVED, that the Village Board authorizes the Mayor to sign any and all necessary documents, including but not limited to the required easement/lease documents and an intermunicipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

30. WHEREAS, the proposed project is classified as a Type 2 Action and as such, no Environmental Assessment Form is required as per §617.5(c)(2 and 9) of the State Environmental Quality Review Act (SEQRA) which are as follows:

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part; and

(9) construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;

and, therefore, no further review under SEQRA is required.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Southampton hereby states its support of the Southampton African American Museum (SAAM) project proposed pursuant to the Suffolk County Downtown Revitalization Program through the Village of Southampton and be it further RESOLVED, that the Southampton Village Board authorizes the Mayor and/or Deputy to sign any and all necessary documents, including but not limited to the required easement/lease documents and an intermunicipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

31. WHEREAS, the Village of Southampton is always desirous to improve the economy and quality of life within the Village of Southampton; and

WHEREAS, through the Suffolk County Downtown Revitalization Program, the County of Suffolk participates with local governments in the development, support and funding of projects located in Suffolk County that will have an important and sustainable impact on downtowns and business districts; and

WHEREAS, as part of the application process in conformity with Suffolk County Resolution No. 808-1998, the County of Suffolk requires a resolution of the Town/Village Board showing local support for the proposed project; and

WHEREAS, upon the County's approval of the project, the Town/Village would be required to enter into an intermunicipal agreement with the County under Article 5-G of the General Municipal Law pursuant to which the Village of Southampton would be required to undertake and complete the project and the County would be responsible for providing financing for all or part of the cost of the project; and

WHEREAS, in order to provide County financing for all or part of the project, the County of Suffolk must obtain a leasehold, easement or other real property interest in the site of the project; and

WHEREAS, the Southampton Arts Center (SAC) is desirous of proposing that the Village of Southampton participate in such program in connection with a lighting upgrade project and the Town/Village has applied for \$11,760.23 under the program and the Village (\$7,444.83) and SAC (\$4,796.47) will provide a combined 51% match to this project totaling \$12,241.30.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Southampton hereby states its support of the Lighting Upgrade project proposed by the Southampton Arts Center pursuant to the Suffolk County Downtown Revitalization Program through the Village of Southampton; and be it further

RESOLVED, that the Town/Village shall take all necessary action to obtain the required easement, lease, permit or other real property interest in the site of the project from the Village of Southampton; and be it further

RESOLVED, that the Village Board authorizes the Mayor to sign any and all necessary documents, including but not limited to the required easement/lease documents and an intermunicipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

32. WHEREAS, the proposed project is classified as a Type 2 Action and as such, no Environmental Assessment Form is required as per §617.5(c)(2 and 9) of the State Environmental Quality Review Act (SEQRA) which are as follows:

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part; and

(9) construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;

and, therefore, no further review under SEQRA is required.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Southampton hereby states its support of the Southampton Arts Center (SAC) project proposed pursuant to the Suffolk County Downtown Revitalization Program through the Village of Southampton and be it further

RESOLVED, that the Southampton Village Board authorizes the Mayor and/or Deputy to sign any and all necessary documents, including but not limited to the required easement/lease documents and an intermunicipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

program.

33. RESOLVED, the Board of Trustees authorizes the Village Administrator to, upon her receipt of all necessary approvals and documentation from third parties, submit responses to the Suffolk County Downtown Revitalization Program's request for grant applications related to the Southampton Arts Center and / or the Southampton African American Museum.

34. RESOLVED, in connection with a contemplated amendment to Village of Southampton Village Code Section 116-37(A)(6)(c)(2) which would extend the time after which the Building Inspector may issue a permit upon the Board of Architectural Review and Historic Preservation's failure to issue a notice of proposed designation of a building as a landmark from 30 to 45 days, Counsel and/or the Village Planner and/or the Village's Planning Consultant be directed to refer the matter to the Suffolk County Planning Commission, seek lead agency status and notify interested agencies of the Board's intent to seek lead agency status for the purposes of the New York State Environmental Quality Review Act.

#### **Mayoral Appointments:**

1. WHEREAS, Suffolk County Civil Service has required that the Village appoint a provisional Superintendent of Public Works,

NOW, THEREFORE, BE IT

RESOLVED, the Mayor appoints and the Board of Trustees approve the provisional appointment of Stephen Phillips Jr. as Superintendent of Public Works at a salary of \$127,000, effective May 12, 2023.

#### **Comments from Board Members:**

**Motion to Adjourn to Executive Session**

**Return to Public Session:**

**Resolutions, if any:**

**Motion to Adjourn:**