



Village of Southampton
23 Main Street
Southampton, NY 11968
DEPARTMENT OF FIRE PREVENTION
Telephone 631 283-0247 x152
Fax 631 283-0649
dmcnamara@southamptonvillage.org

DEAN McNAMARA
Fire Marshal II

COMMERCIAL KITCHEN EXHAUST SYSTEMS INSTALLATION REQUIREMENTS

- Work shall not start prior to the receipt of a permit/approval from the Department of Fire Prevention.
- Applications must include three (3) sets of shop drawings and three (3) set of cut sheets for all devices and equipment. Include make and model numbers, etc.
- All shop drawings and cut sheets shall be submitted with a signed stamp/seal from a NYS licensed Architect or Engineer.
- Drawings shall be drawn to scale and detail the physical and chemical properties and hazard characteristics of the material being conveyed.
- The cut sheets shall be provided for all air moving devices, the construction design and type of materials used in the hood & duct work, support systems, fire dampers, fire detection and/or fire suppression equipment.
- Provide a legend on the drawings indicating all symbols and or important details.
- Drawings shall be provide a side view, along with a separate detail looking directly at the proposed protected appliances indicating all important information such as manufacture make and model of each cooking appliance, windows, doors, combustible materials, fire retardant wrap, duct termination locations, etc.
- All shop drawings are to include a printed statement on the plans "This installation is in accordance with the NYS Building, Fire and Mechanical code, NFPA 96 (2008) and manufactures specifications."
- Comply with NYS Mechanical code section 506.3.6 Duct clearances to combustible materials. If applicable provide details.
- Comply with NYS Mechanical code section 506.3.12 Duct termination locations. Provide details.
- Comply with NYS Mechanical code section 508 Commercial kitchen makeup air. If applicable provide details.
- Should any problem arise during the final inspection, which requires additional work or trouble shooting will possibly result in a system failure including a \$1000 fine, and a re-inspection scheduled for another day.
- The permit fee for an application shall include two plan reviews and a final inspection. Should the project require addition reviews and or inspections it will require a new permit fee be paid, prior to scheduling additional inspections.
- Contact the Department of Fire Prevention at (631)-283-0247 x152 at least five business days in advance to schedule an appointment for final inspection. Final inspection will include a verification of the cfm's and capture and containment test to verify the system is properly installed and functional.