



Village of Southampton  
 23 Main Street  
 Southampton, NY 11968  
**DEPARTMENT OF FIRE PREVENTION**  
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**DEAN McNAMARA**  
 Fire Marshal II

## FIRE ALARM CERTIFICATE OF COMPLETION

**Installing Contractor:** NYS License # \_\_\_\_\_

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

**Installation Site:**

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

**CERTIFICATION:** All of the following have been performed.

- The automatic / manual fire alarm system has been installed in strict compliance in NYS fire code, NFPA 72 (2007), and Manufactures specifications.
- **Acceptance tests.** Upon completion of the installation of the fire alarm system, alarm notification appliances and circuits, alarm-initiating devices and circuits, supervisory-signal initiating devices and circuits, signaling line circuits, and primary and secondary power supplies have all been tested in accordance with NFPA 72 and have been personally observed in proper functioning order as per NFPA 72 and Fire Marshal requirements.
- **Record of completion.** A record of completion in accordance with **NFPA 72 "Inspection and testing form"** verify that the system has been installed in accordance with the approved plans and specifications. Once the installing contractor and owner have concluded the acceptance tests and both have signed same. **Provide a copy to the Fire Marshal's Office prior to requesting a final acceptance test.**
- **Instructions.** Operating, testing and maintenance instructions and record drawings ("as built") and equipment specifications shall be provided at an approved location on site.
- **Inspection, testing and maintenance.** The maintenance and testing schedules and procedures for fire alarm and fire detection systems shall be in accordance with NYSFC 907 and Chapter 10 of NFPA 72.

Certification: I am an Owner/Employee of the installing firm listed above; do hereby certify that the Fire Alarm system was designed, installed and tested in accordance with the applicable portions of NYS Fire code, NFPA 72 (2007), and the manufactures specifications. I certify that this installation has been properly conducted and all of the reference standard requirements have been performed to date. At this time we are requesting a final acceptance test with The Fire Marshal's Office.

PRINT: Name of Owner/Employee

Signature

Date

***PLEASE FAX OR EMAIL A COPY TO THE ABOVE ADDRESS.***

**ANY FALSE STATEMENT MADE HEREIN IS PUNISHABLE AS A MISDEMEANOR**