



Village of Southampton

BUILDING DEPARTMENT

23 Main Street
Southampton, NY 11968

631-204-2146 ext 146

631-204-2147 ext 147

CERTIFICATE OF OCCUPANCY OR TRANSFER OF PROPERTY REQUEST FORM

FEE: \$100.00

DATE: _____

PROPERTY OWNER: _____

TAX I.D. # 904- _____ - _____ - _____

STREET ADDRESS: _____

NEW OWNER: _____

REQUESTED BY: _____

PHONE #: _____

THIS REQUEST MUST BE SUBMITTED WITH THE FOLLOWING INFORMATION:

1. SURVEY
2. SMOKE DETECTOR AFFIDAVIT
3. FEE

.....
DESCRIPTION: (OFFICE USE ONLY)

N -
S -
E -
W -