

MINUTES
VILLAGE OF SOUTHAMPTON
BOARD OF TRUSTEES
Public Session I – November 14, 2019

Due notice having been given, the Public Meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 6:00PM

Present were Mayor Warren, Trustees Allan, Parash, Pilaro and Yastrzemski; Village Administrator Russell Kratoville and Assistant Village Attorney Alexandra Halsey Storch

Mayor Warren opened the meeting by leading the Pledge of Allegiance.

EMPLOYEE OF THE MONTH

Mayor Warren acknowledged the November Employee of the Month, Michael Quick, Laborer, Parks Department, hired 10/24/2018. Mayor Warren read a letter from William R. Banks a co-worker in the Park Department who wrote of the strong work ethic, professionalism and skills possessed by Mr. Quick. The Mayor thanked Michael for his hard work. Russell Kratoville also said that Mr. Quick was a great worker and valued employee.

PUBLIC COMMENT

Evelyn Konrad, South Rosko Drive, was going to speak about the importance of zoning and incentives to keep the year-round population here but said that she would like to thank the Board for getting new lawyers for the Village and hoped that the Board would give them direction.

Brenda Simmons, 167 Miller Road, read a letter to the Board regarding concerns about chickens and roosters at 150 Miller Road and asked the Board to intervene in the matter and make sure the codes were enforced. Trustee Allan said that she had spoken to the Building Department and would follow up with Ms. Simmons the following day. Mr. Kratoville said that the property owner had come to Village Hall earlier that day and has made an appointment to meet with Code Enforcement the following day to get assistance with the matter. Ms. Simmons said it is not just one house it is numerous houses.

BOARD PRESENTATIONS

Village Wastewater Options – Lombardo Associates

Mayor Warren introduced Pio Lombardo of Lombardo Associates; Mr. Kratoville reminded the public that this was a presentation and not a discussion so if anyone in the public wanted to speak on the matter, they should do so at the second Public Comment.

Mr. Lombardo then reviewed a plan that he had created regarding Village Business Area Wastewater and reviewed the Village owned properties and how this could be more cost-effective than in previous plans.

Mayor Warren asked about costs, recognizing that the cost will change as the design changes; Mr. Lombardo said an approximate cost could be \$18-20million but, depending on what amenities the Village might want to add parking lots, etc. the budget could be increased. According to the proposal the plan would be to get it built during the winter. He said the plan does not involve digging up roads, most

work would be done in the back of the buildings in the parking lots. Mr. Lombardo said that local conditions are the discerning factors on cost.

Trustee Parash asked Mr. Lombardo to address how the property owners would be affected and what the building owner would have to do to get a pipe out to an updated system. Mr. Lombardo said that building owners would need to complete the survey and return it to Lombardo Associates, the building owner would then be told what their fair share of the project would cost and let them know that there would be grants available. Mr. Lombardo reviewed the process and said that it is critical that they work with those who have immediate needs and will comply with the principles set forth.

Trustee Yastrzemski thanked Mr. Lombardo and said that the technology is not new and thanked him for coming back to the Board with the project.

Mr. Kratoville said that he would recommend that the presentation be put on the website with FAQs and give the public the ability to ask questions.

Trustee Pilaro reminded the public that there was a second Public Comment this evening if anyone had comments.

DISCUSSION ITEMS

1. Capital Purchase:

- a. Eight (8) Cobra Rescue Harness for Fire Dept.- Mr. Kratoville reviewed the item saying that it was a necessary addition to the fire department.
- b. Motorola – Computer Aided Dispatch and Records Management System for Police Dept. – Mr. Kratoville asked Chief Cummings to discuss the items and said the Chief needed to be commended for his assistance with releasing some of the Village officers to assist with a Suffolk County mission. Chief Cummings said that the Police Department is one of the primary 911 dispatchers for the East End. He also reviewed some of the new laws that were going into effect as of January 1st and asked the Board to consider allowing them to upgrade the technology to make this process go more smoothly. Mayor Warren thanked the Chief for his work and diligence in exploring the technology.
- c. Security and Access Control for Ambulance Facility – Mr. Kratoville said the Village Ambulance Capital Project is in the home stretch and the Village is hoping to turn the keys over mid-December or early January. The security and access control is an item needed to complete the project as mandated by Suffolk County.

Mr. Kratoville said if the Board was interested in establishing the capital budget and then discuss it with the Board. Trustee Yastrzemski asked Mr. Kratoville about the Motorola purchase if he would recommend using a bond and spreading the purchase. Mr. Kratoville said he felt it would be best to have an analysis done on what would be the best way to purchase these items and review it with the Village Attorney. Trustee Yastrzemski said the items are all very time sensitive. Mr. Kratoville said the Board could approve items A and C and then establish a budget for item B. Trustee Parash and Trustee Pilaro said that they would like to move forward with all three items given the time factor. Trustee Allan asked that the Board get an overview of capital expense requests from each department for the next 3-5 years and categorize as need to have/compliance requirement, and nice to have so that trade-offs can be discussed and the Board is prepared. Mr. Kratoville said that the Departments could be asked to do a multi-year budget for next year.

Mayor Warren made a motion to purchase item A: Eight (8) Cobra Rescue Harness for Fire Dept., subject to permissive referendum. Trustee Parash seconded the motion and a Roll Call took place

with the following results: Trustee Yastrzemski: Aye; Trustee Allan: Aye; Mayor Warren: Aye; Trustee Parash: Aye; Trustee Pilaro: Aye.

Trustee Pilaro made a motion to purchase Item C: Security and Access Control for Ambulance Facility, subject to permissive referendum; Trustee Yastrzemski seconded the motion and a Roll Call Vote took place with the following results: Trustee Yastrzemski: Aye; Trustee Allan: Aye; Mayor Warren: Aye; Trustee Parash: Aye; Trustee Pilaro: Aye.

Trustee Pilaro made a motion to establish a budget for Item B: Motorola – Computer Aided Dispatch and Records Management System for the Police Dept., at a combined cost of approximately \$350,000, subject to permissive referendum. A roll call vote took place with the following results: Trustee Yastrzemski: Aye; Trustee Allan: Aye; Mayor Warren: Aye; Trustee Parash: Aye; Trustee Pilaro: Aye.

2. Pyrrhus Concer Bid

Mr. Kratoville said that as discussed previously the first bid process yielded no bids therefore a second bid process was held, and two bids were received from Lipksy Enterprises and Carter Melance.

Mr. Kratoville said that the Village is not ready to take any action as the architect, Paul Rogers, is reviewing the bids and while the costs are higher than hoped, it was important to review the bids as received.

3. USA Endurance Events – Women’s Half Marathon: May 30, 2019

Mr. Kratoville reviewed the matter and said that as requested, he got references from another race coordinated by USA Endurance Events in Massachusetts and got a positive response. The date discussed was May 30th and USA Endurance has done a pre-registration for the event; Village Hall has received calls asking if this matter would be resolved this evening.

Ms Yarbour of Endurance Events addressed the Board and said her company was very excited to get an answer that evening and had been working with Lt. Wetter. She said that they had created a course that they feel would have the least impact on the Village community. Ms. Yarbour said the company would like to pay 65% of estimated costs to the Village for Police support in advance – by December – and would also advance funds to be donated to the charity chosen as a recipient.

Trustee Allan said that the Board is all in favor of the event but that she is not in favor of the day chosen; but would try it for 2019. She stated that if requested to hold the event again in 2021 she would not approve it for that date, but would ask that it be earlier. Ms. Yarbour concurred.

Trustee Pilaro then made a motion to permit USA Endurance to hold a Half Marathon on May 30, 2020; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

4. Proposed Agreement – VOSH and Lake Agawam Conservancy

Mr. Kratoville said that Assistant Attorney Halsey Storch has tried to set up a meeting with members of Lake Agawam Conservancy and that the agreement is not ready for this evening. Mayor Warren and the Board agreed to hold comments until the attorneys had explored the matter further.

5. Ellen Hermanson Foundation - Ellen’s Run: August 16, 2020

Mr. Kratoville and Julie Fitzgerald reviewed the request noting that this is an annual event and would follow the same course as has been done in the past.

Trustee Allan made a motion to approve the request by the Ellen Hermanson Fund to hold the annual Ellen's Run event on August 6, 2020; Mayor Warren seconded the motion and a unanimous vote followed.

6. Hispanic Apostolate – Torch Run and Procession: December 12, 2019

Mr. Kratoville and Julie Fitzgerald reviewed the request noting that this was an annual event. Chief Cummings stated that his department would review the route and make any adjustments that needed to be done to ensure the public safety.

Trustee Pilaro made a motion to authorize the request by the Hispanic Apostolate to hold their event on December 12, 2019; Mayor Warren seconded the motion and a unanimous vote followed.

7. Heart of the Hamptons – Polar Bear Plunge: December 14, 2019

Mr. Kratoville reviewed the request by Heart of the Hamptons to hold the Polar Bear Plunge on Saturday, December 14, 2019 at 10am at Coopers Beach.

Trustee Pilaro made a motion to authorize the request by the Heart of the Hamptons; Mayor Warren seconded the motion and a unanimous vote followed.

PUBLIC HEARINGS

1. Community Development Program

- **Heart of the Hamptons**
- **Southampton Day Care Center**

Mayor Warren made a motion to open the Public Hearing; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

Mr. Kratoville reviewed the background on the grant program noting that there was a tight schedule as the grants had a December 1st submission deadline.

He then introduced Hilton Crosby, Executive Director of Heart of the Hamptons, who thanked the Board for their support and gave an overview of the programs that they offer, including the following: The Southampton Food Pantry, provides food twice monthly to Southampton residents and serves over 500 local families, 1500 individuals and serves about 65,000 meals annually. The Clothing Room: provides donated clothing free or at inexpensive prices and they process 10-12 tons of clothing annually; clothing not used is given to the Big Brothers / Big Sisters organization.

Assistance programs addresses needs including emergency funds; medical transportation and gift cards for children at Southampton and Tuckahoe schools to allow children to thrive in the schools.

Mr. Crosby invited everyone to attend the Polar Bear Plunge on December 14 at Coopers Beach starting at 10am. He stated that an anonymous foundation gives \$100 for each service member or elected official who participates. He concluded by saying that in 2018 they nearly raised \$100,000 and the goal for the 2019 Plunge is \$125,000 with 100% of the proceeds going directly to the programs.

Rachel Copt, Executive Director of Southampton Day Care on David White's Lane said they have been in their current location since 2001 and have about 22 children enrolled currently. She said that they provide scholarships for families in need and serve as more than a day care. Ms. Copt said that this past summer the teachers received new iPads and talked about their collaboration with other organizations to bring soccer programs and programs from the Rogers Memorial Library.

Mayor Warren made a motion to close the Public Hearing, Trustee Pilaro seconded the motion and a unanimous vote followed.

2. Local Law: Vacant Buildings and Storefronts

Mayor Warren made a motion to open the Public Hearing, Trustee Parash seconded the motion and a unanimous vote followed.

Mr. Kratoville reviewed the proposed legislation for the public. Mayor Warren asked if there were any comments from the public, but as there weren't any he asked if the Board members had any comments.

Trustee Pilaro said he had no changes, but he liked that there's a community that is doing this without being legislated to do so and said if we can get the public to address this without forcing them it is better.

Trustee Parash said that the Board is still looking to create a guideline booklet but in the meantime he is happy with the feedback that he has been receiving from the business community and the direction it's going in.

Trustee Allan said that Dave Johns of Southampton Artists Association is working with Tim Maran to create a pilot program and they are looking at other methods to show the art. Ms. Allan asked if the East Hampton Village legislation had addressed the "See You Next Year" signage that many of the seasonal retailers put in their windows.

Trustee Yastrzemski said that Tim Maran had brought up some good points and agreed that the community has stepped in voluntarily to address the matter. Mr. Yastrzemski said that ultimately, he'd like to see some legislation in place similar to East Hampton.

Mr. Kratoville said that he has copies of East Hampton Guidelines Booklet in his office.

Mayor Warren said it was nice to see all the arts organizations step up and it was good to see some of the businesses stepping up but he agreed with Trustee Yastrzemski and said ultimately he would like to see legislation.

Mayor Warren then made a motion to adjourn the Public Hearing to November 26, 2019; Trustee Yastrzemski seconded the motion and a unanimous vote followed. Mr. Kratoville said he'd distribute the suggested booklet to the Board to review.

3. Local Law: Amending §110-43. Schedule L: Stopping, Standing and Parking Restrictions – Hill Street

Mayor Warren opened the hearing, Trustee Pilaro seconded and a unanimous vote followed. Mr. Kratoville then reviewed the proposed local law.

Michael Hayes, owner of the UPS Store, said that he had purchased 26 Hill Street and will move the UPS store to that space. He said he is asking for parking restrictions as they have a high turnover business, with about 31,000 short-term customer interactions per year.

Gary Goleski, Superintendent of Public Works, said that he is concerned that the Village has been providing more restricted spaces and suggested that they look at the Village Business District as a whole so that the entire Business District doesn't become 15-minute parking spots.

Mayor Warren made a motion to close the Public Hearing and leave it open for written comments until the next meeting on November 26, 2019. Trustee Pilaro seconded the motion and a unanimous vote followed.

4. Local Law: Repealing Chapter 107 of the Code of the Village of Southampton in its entirety and replacing it with a new Chapter 107 entitled Trees

Mayor Warren opened the Public Hearing; Trustee Yastrzemski seconded the motion and a unanimous vote followed. Mr. Kratoville stated that the SAVE committee had made a presentation to the Board at the meeting on October 10th.

Mr. Kratoville said he had received communications from the following:

Gary Goleski, Superintendent, would like to sit with Village Board members to discuss issues for the Village trees.

Bartlett Tree Experts provide a lengthy analysis of the proposed legislation.

Joanne and Michael Padomen wrote saying they were in full support of the legislation.

Paige Louthan wrote in support of the proposed legislation.

Mayor Warren thanked the SAVE Committee for their presentation and said that he wants to build a consensus but also wants to be sure the Village was not lagging behind other areas in taking care of our trees.

A lengthy discussion followed with comments made by the following:

Linda Stabler Talty, 37 Post Crossing, resident and member of the SAVE Committee

Don Mahoney, 46 Harvest Lane, resident, business owner of Mahoney & Associates

Christine Sullivan Witker, Cameron Street, resident

Eduardo Simioni, 181 White Street, resident

Fred Hoffman, Bartlett Tree Experts

Jackson Dodds, 271 Bishops Lane, owner of Jackson Dodds & Company

Walter Skretch, 90 Wooley Street, resident

Lane Brettschneider, 57 Lewis Street, resident

Mark Antilety, resident, owner Jacob Antilety Landscaping Inc.

Matt Hartline, Arborist

Peter Grealish, 54 Post Lane, owner Grealish Tree Service

Mackie Finnerty, Wooley Street, resident and member of the SAVE Committee

Deborah Bates, Walnut Street, resident

Following the discussion, Mayor Warren thanked the community for their input. The Mayor then made a motion to adjourn the Public Hearing until December 12, 2019; Trustee Parash seconded the motion and a unanimous vote followed.

At Mayor Warren's suggestion, the Board took a short break at 8:35PM and then returned to public session at 8:50PM

COMMUNICATIONS TO THE BOARD:

Southampton Cultural Center – May 31, 2019 and 2018 Audited Financial Statements

Mr. Kratoville said the financial statements are available in the Village Clerk's office if anyone would like to review them.

SUGGESTED RESOLUTIONS

RESOLVED, that the reading of the minutes for the Public Session of October 22, 2019 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Trustee Yastrzemski made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed.

RESOLVED, that the claims for the warrants dated November 14, 2019 totaling \$680,025.28 (Warrant # 9 - General Fund) and \$23,097.40 (Warrant # 6 - Capital Reserve Fund) be audited and approved.

Mayor Warren made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed. Mr. Kratoville read all invoices over \$1,000.00

RESOLVED, that the Board of Trustees hereby approves the attached schedule of budget transfers to eliminate line item overages for the period ending November 14, 2019.

Trustee Yastrzemski made a motion to approve; Mayor Warren seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees directs the Village Administrator to publish a Notice to Bidders for the Pyrrhus Concer House Historic Restoration Phase One: Framing Lumber.

Trustee Pilaro made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees directs the Village Administrator to publish a Notice to Bidders for the Pyrrhus Concer House Historic Restoration Phase One: Windows.

Trustee Pilaro made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees approves the hiring of Jeannine Brenner as a part-time Justice Court Clerk in the Justice Court at a rate of \$23 per hour effective November 15, 2019.

Trustee Pilaro made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

COMMENTS FROM THE BOARD:

Trustee Yastrzemski – thanked Chief Cummings and the Police Department who were extremely instrumental in the high-profile arrest that took place with the State. He said that he was also proud of Steve Elliston in the Highway Department who helped to remove the 22 foot humpback whale that had washed up on the ocean beach, so that the Atlantic Marine Conservation Society could examine the whale.

Trustee Allan – said that she was honored to sit at so many Veterans events during the past week and said that guest speaker Kevin Flike, who was at the Veterans Day ceremony in Agawam Park was an inspirational speaker.

Ms. Allan said that early voter registration for Election Day had been very successful. She stated that the League of Women Voters had sponsored a session on what it takes to run for office and thanked those that attended for their input. She noted that Early Registration forms would be made available at Village Hall. Ms. Allan thanked the Mayor and Mr. Kratoville for their work on the agenda process.

Trustee Allan stated that the Business Revitalization Committee had their first meeting on November 8th and had created 3-4 immediate action items. She noted that the Committee was happy about the art pilot program for storefronts, and the November 30th fireworks display. The Committee is going to try a social media campaign for the stores to consider staying open late during the Thanksgiving weekend festivities.

Ms. Allan said that there had been a good meeting with the NY State Economic Development Counsel and had discussed grant opportunities.

Trustee Allan concluded by informing the public of the Senior Committee's Holiday Party on December 12th at Southampton History Museum.

Trustee Parash – commented that Veterans Day was very special and was an example of how being a part of a small town gives an individual a sense of belonging. Mr. Parash offered a thank you to Gary Goleski for coordinating the efforts on repaving, noting that Jobs Lane was completed by Tuesday at 1pm; he said that credit was due to Rosemar who went in early to complete the project before the rain came in.

Mr. Parash spoke of the United We Laugh event on November 21st at Southampton Cultural Center. He said that it was a joint project between The Village, the Town of Southampton Anti-Bias Task Force and the Southampton Cultural Center and that the evening is very thought provoking and funny. He noted that they had 10 students from Southampton High School to come as guests.

Trustee Parash concluded his report by informing the public that the 1st annual Holiday Windows Decorating Contest would kick-off on Saturday, November 30th in time for the Parade of Lights, Tree Lighting and Fireworks Show; the response from the Village businesses had been very positive and prizes would be awarded and announced on December 18th.

Trustee Pilaro – informed the public that the Planning Commission was offering a public presentation regarding the ARB process through the NY State Historic Preservation Office on Saturday, November 16th at 12PM.

Mr. Pilaro thanked everyone for their work in coordinating the Veterans Day ceremony and said it was great to participate in the event. He also commented that Southampton Artists Association opened their Fall Show on November 8th at Southampton Cultural Center and it would run through November 17th.

Trustee Pilaro concluded his report by saying that on Tuesday, November 12th the Fire Department had held a Blood Drive and 19 pints had been donated. He thanked all who participated and Father Edward who helped to get the word out.

Mayor Warren – offered his heartfelt appreciation to the Veterans, and in particular to Bill Jones and Bob Grisnik of the CVO for their work in putting the parade and ceremony together.

Mayor said that Trustee Allan and he will be meeting with the DEC on Friday to discuss the clean-up of Lake Agawam. He also said they will be announcing the results of the AECOM program and had spoken with the Governor's office about it. Mayor Warren said that he had met with Bill Pell of the

Southampton Town Trustees regarding setting up a bioswale at the southeast corner of Lake Agawam and they will be going out to get grant money.

The Mayor said that he was working with Gary Goleski to put in charging stations in some of the Village parking lots.

The Mayor thanked Trustee Parash for organizing United We Laugh event on November 21st and the Holiday Window Decorating Contest.

The Mayor concluded by saying that during the Veterans Day ceremony they had mentioned the Village employees who are Veterans and he acknowledged Trustee Kimberly Allan's son who is serving in the Military.

2nd PUBLIC COMMENT – NONE

MOTION TO ADJOURN TO EXECUTIVE SESSION:

Mayor Warren made a motion to adjourn to Executive Session at 9:15PM for the purpose of discussing legal and personnel matters involving Village employees. Trustee Pilaro seconded the motion and a unanimous vote followed.

RETURN TO PUBLIC SESSION

On a motion by Trustee Pilaro and second by Trustee Parash, the board returned to open session at 11:12PM

On a motion by Trustee Allan and a second by Trustee Parash, the board unanimously voted to amend the Village Smoking Policy to read:

VILLAGE OF SOUTHAMPTON

No Smoking or Vaping Policy

The safety and health of our community and employees are our highest priorities. Accordingly, please be advised that all Village employees, Officials and volunteers are prohibited from smoking or vaping in or on any Village building or on any Village property, including Village-owned vehicles and equipment. This policy also applies to visitors of Village buildings and properties.

Should you have any questions, please contact me.

Thank you for your anticipated cooperation.

MOTION TO ADJOURN:

On a motion by Trustee Parash and a second by Trustee Allan, the Board unanimously voted to adjourn at 11:17PM

Russell Kratoville, Village Administrator

11/14/19