



# Village of Southampton

23 MAIN STREET  
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## **Board of Trustees**

### **MINUTES**

October 28, 2022 - 6:00 PM

### **Call to Order:**

Meeting Start: 6:02PM

### **Present:**

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Robin Brown, Trustee Roy Stevenson, Trustee William Manger Jr., Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney and A/V Coordinator Charles Certain

### **Pledge of Allegiance:**

Led by Mayor Warren

### **Public Comment:**

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.  
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.  
Join the meeting via ZOOM:  
<https://us02web.zoom.us/j/89730446459>  
View the meeting via YouTube:  
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>  
There is no Public Comment during work sessions.

### **Board Presentations:**

1. GDP Concept Design Study for Village Hall ~ Presented by Peter DePasquale
2. East End Financial Group ~ Presented by Jeff Connolly
3. Arts and Culture Overlay District ~ Noah Levine and Frank Fish, BFJ Planning
4. SAC Arboreteum Master Plan ~ Presented by Siamak Samii

### **Public Hearing:**

1. Public Hearing regarding Local Law 14-2022, the proposal to amend Village Code, Chapter 107, Trees.  
(second public hearing scheduled for 11.10.2022 and Resolution for approval)  
Motion to Open the Public Hearing (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Adjourn the Public Hearing (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Continuation on November 10, 2022.

2. Public Hearing regarding Local Law 21-2022, the proposal to amend Village Code, Chapter 110, Section 110-43, Schedule L, Stopping, Standing and Parking Restrictions (specifically on Elm Street).

Motion to Open the Public Hearing (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Motion to Close the Public Hearing (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

### **Communications to the Board:**

1. Correspondence from Dorinda Freeman

### **Discussion Items:**

1. Narrow Lane ~ Double Yellow Lines ~ Correspondence submitted by Franklin Trent, Director of School Safety, Southampton Public Schools

2. Halloween Festivities

### **Suggested Resolutions:**

1. RESOLVED, the claims for the warrant dated October, 28,2022 totaling \$545,699.16 (Warrant #A - 16 - General Fund) and \$227,573.65 (Warrant #H - 6 - Capital Fund) are audited and approved.

Motion to was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Session of October 13, 2022 is dispensed, the minutes are accepted as filed by the Village Clerk and the actions taken at the meeting are hereby ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) hereby approves the Local Law 21-2022, the proposal to amend Village Code, Chapter 110, Section 110-43, Schedule L, Stopping, Standing and Parking Restrictions (specifically on Elm Street).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

4. RESOLVED, the Board of Trustees hereby approves the equal allocation of the received amount in Community Development Block Grant Funds to Southampton Day Care Center and Heart of the Hamptons and authorizes the Mayor or designee to execute any documentation that may be required to receive such funds.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

5. RESOLVED, the Board of Trustees approved the renewal agreement between the Town of Southampton and Village of Southampton for the implementation of SEA-TV Services on 12.10.2020  
IS AMENDED TO READ:

RESOLVED, the Board of Trustees approves the Village Administrator to sign the renewal agreement between the Town of Southampton and Village of Southampton for the implementation of SEA-TV Services.

Motion to Table was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

6. RESOLVED, the Board of Trustees approves the request to waive any fees related to applications to the Board of Architectural Review and Historic Preservation, Zoning Board of Appeals, Planning Board or Building Department of the Village of Southampton as they relate to 44 Meeting House Lane, Southampton, NY.

Heart of the Hamptons is a registered 501c3 organization and the subject building is owned by the Village of Southampton.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

7. RESOLVED, the Board of Trustees authorizes the Mayor or designee to sign an agreement between the Village of Southampton and Harry L. Weed II, who will provide consulting services to the Acting Superintendent of Public Works. Said services to the Village: 1) shall be billed at a rate not to exceed \$150 per hour, 2) shall not exceed \$25,000 in total, and 3) shall terminate 90 days after the execution of same.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: Jesse Warren

Abstain: None

8. RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modification:

From: Budget Line: A.1410.1 Village Clerk – Salaries in the amount of \$38,685.45

To: Budget Line: A.1410.4 Village Clerk – Contractual Services in the amount of \$38,685.45

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

9. RESOLVED, the Board of Trustees approves the hourly rate increase for Diane Gregor in the Building Department from a rate of \$49.50 per hour to \$54.45, a 10% increase, effective October 29, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

10. RESOLVED, the Board of Trustees approves the stipulation of a settlement agreement between Michael Wilds and the Village of Southampton, for which Michael Wilds signed said agreement on October 24, 2022 and has submitted his resignation as Maintenance Mechanic III of the Building Maintenance Department effective October 24, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the amendment to the Southampton Village Volunteer Ambulance By-Laws, Section I. Proxy/Absentee Ballots.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

12. RESOVLED, the Board of Trustees approves the request received from Alred Callahan, Chief, Southampton Fire Department regarding the correction to Don King's retirement benefit. The benefit is to be an accrued \$760, reflecting credit changed from the three years of \$20 benefit (1997-1999) to three years of \$30 benefit (2019-2021) resulting in \$760.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

13. RESOLVED, the Board of Trustees approves the following Holiday Schedule for 2023 where Village Hall will be closed:

Martin Luther King Jr. Day ~ Monday, January 16, 2023

President's Day ~ Monday, February 20, 2023

Memorial Day ~ Monday, May 29, 2023

Juneteenth ~ Monday, June 19, 2023

Independence Day ~ Tuesday, July 4, 2023

Labor Day ~ Monday, September 4, 2023

Columbus Day ~ Monday, October 9, 2023  
Veterans Day ~ Friday, November 10, 2023 (observed)  
Thanksgiving Day ~ Thursday, November 23, 2023  
Day after Thanksgiving Day ~ Friday, November 24, 2023  
1/2 Day for Christmas Eve ~ Friday, December 22, 2023  
Christmas Day ~ Monday, December 25, 2023  
1/2 day for New Year's Eve ~ Friday, December 29, 2023  
New Year's Day (observed) ~ Monday, January 1, 2024

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.  
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger  
No: None  
Abstain: None

14. RESOLVED, the Board of Trustees hereby approves the closing of Elm Street on Monday, October 31, 2022 by the Southampton Village Police Department for Halloween festivities between 3-7 PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.  
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger  
No: None  
Abstain: None

15. RESOLVED, the Board of Trustees approves the request from The Commission of Veteran Patriotic Events to hold a Veterans Day Parade on Friday, November 11, 2022 @ 11:00am. The service will follow immediately at Agawam Park. All Village Officials are invited to participate.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.  
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger  
No: None  
Abstain: None

16. RESOLVED, the Board of Trustees approves The Heart of the Hamptons to host their Annual Polar Bear Plunge on Saturday, December 10, 2022 from 9:00am - 12:00pm. Village of Southampton Employee Services from Parks, Building Maintenance, Ambulance and Police Department will be needed from 8:00am - 12:00pm.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.  
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger  
No: None  
Abstain: None

17. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, November 10, 2022 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding:  
Local Law 22-2022, the proposal to amend Village Code, Chapter 110, Section 110-39, Schedule H - Speed Regulations (specifically, Hill Street)  
IS AMENDED AS:  
RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, November 10, 2022 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding:  
Local Law 22-2022, the proposal to amend Village Code §110-15 Speed Regulations and §110-39, Schedule H - Speed Regulations (Section B).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

18. RESOLVED, William Miller will be suspended for thirty (30) days without pay upon the delivery of disciplinary charges under Section 75 of the New York State Civil Service Law, effective, October 28, 2022,

AND, BE IT FURTHER

RESOLVED, the Board of Trustees appoints Eileen Powers, Esq., as Hearing Officer to preside over the disciplinary hearing, at a rate of \$1,500 per diem, \$275 per hour.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

19. RESOLVED, the Board of Trustees rescinds the pilot program to have no left turns on Lee Avenue and Captains Neck Lane from 3:00pm - 7:00pm, Monday - Friday, starting Monday, October 3, 2022. No right turns on Somerset Avenue during this same period.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

20. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Mayor or his designee to enter into a contract with Southold Properties, Inc., (Southold) which contract shall discharge obligations of both the Village and Southold pursuant to the July 31, 1980 Agreement between the Village and Southold related to the property located at 43 Hill Street within the Village.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

### **Mayoral Appointments:**

None noted.

### **Comments from Board Members:**

None noted.

### **Motion to Adjourn to Executive Session**

Motion to Adjourn to Executive Session was initiated by Jesse Warren and seconded by William Manger.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 7:56pm

**Return to Public Session:**

No Motion was made to return from Executive Session.

**Resolutions, if any:**

No Resolutions were proposed for approval.

**Motion to Adjourn:**

Motion to Adjourn (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

End Meeting Time: 9:20PM