

MINUTES
VILLAGE OF SOUTHAMPTON
BOARD OF TRUSTEES
Public Session I – September 12, 2019

Due notice having been given, the Public Meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 6:00PM

Present were Mayor Warren, Trustees Yastrzemski, Allan, Parash and Pilaro; Village Administrator Russell Kratoville and Village Attorney Wayne Bruyn

Mayor Warren opened the meeting by leading the Pledge of Allegiance.

EMPLOYEE OF THE MONTH

Mayor Warren acknowledged the September Employee of the Month, Matt Weeks, Beach Manager at Coopers Beach, hired May 2018. Mayor Warren commended Matt for his work at Coopers Beach and then read a letter from Pat Ledermann, Deputy Treasurer; Village Administrator Russell Kratoville then read a letter of recommendation from Eileen Musarra, Deputy Village Clerk. Mayor Warren thanked Matt for his work on behalf of the Village and commented that he'd heard from many residents on how great Coopers Beach was this year.

CERTIFICATE OF RECOGNITION:

Mayor Warren presented a Certificate of Appreciation to Yassine Boukaissi, an Intern who came through the Town of Southampton's Broader Horizons Program and assisted the Village this summer in both the Building Department as well as the Village Clerk and Treasury Departments. Mayor Warren said it was a wonderful experience and he did a terrific job. Trustee Allan thanked Russell Kratoville for his assistance in bringing the Broader Horizons program to the Village.

PUBLIC COMMENT

Evelyn Konrad, 18 South Rosko Drive, acknowledged the work of Mayor Warren to have the Jobs Lane courtyard restored and raised concerns regarding the regulatory Boards of the Village. Mayor Warren thanked the Building Inspector Chris Talbot for doing a good job with the Jobs Lane courtyard.

Pia Lombardo, Lombardo Associates, stopped by to introduce himself to the new Board members and said he is aware of the issues and commitment of the Village to deal with wastewater treatment issues. Mayor Warren commented that he had met with two members of the Suffolk County Department of Economic Development and expressed

the Village's interest in a septic system.

Mr. Lombardo said that the cluster system was a viable option.

Francis Genovese, 209 Bishops Lane, spoke regarding the deer population, saying that her neighborhood filled with deer and they represent a public health and safety issue and that she supports the efforts to cull the deer.

BOARD PRESENTATIONS

1. Suffolk County Deer Management – Michael Tessitore

Mr. Tessitore stated that they had entered into an agreement with the Village to help cull the deer. Deer hunting system begins October 1st- January 31st, sunrise to sunset. He reviewed the program and said that last year they had limited access and must have the homeowners consent to be on the property. He stated that last year they had removed 50 deer. He said that he plans to again offer his services to the Village at no cost and that he provides insurance.

Trustee Yastrzemski thanked Mr. Tessitore for his assistance and said that he has served as a great resource for the Village. Trustee Yastrzemski asked if they had the same people inviting them back each year or if there were new people requesting the service. Mr. Tessitore said they work with the municipality to identify residential properties that would be accessible for deer hunting. Trustee Pilaro asked how many hunters Mr. Tessitore has with his company; Mr. Tessitore said approximately 100 hunters.

Trustee Parash asked about the public property and how he accesses it and if he can hunt on Village property or must access via private property. Mr. Tessitore said he has no written agreement with the Village to oversee a Village Deer Management Plan and can only access private property with the owner's permission. He said that fences are successful in keeping the deer out, but that then pushes them to owners who don't have fences or into the public roadways. Trustee Allan asked if they had agreements with Remsenburg, other Villages and the Town. Mr. Tessitore said he did not but that they can hunt on CPF property as long as it's not posted. Mr. Tessitore said the Village has more than 1500 deer but they are spread out throughout the Village. He then reiterated that he offers the program free to residents and provides data to the Mayor and the Village.

Trustee Yastrzemski asked if the Village had his contact information to share with the public and Mr. Tessitore said he would provide it.

2. Pyrrhus Concer Project – Paul Rogers

Mayor Warren said that this was an extremely important project to the Village of Southampton as well as to the Country. He spoke of the life of Pyrrhus Concer and his importance to the whaling community, saying that he had spoken with Tom Edmonds of Southampton History Museum to learn more of his history.

Paul Rogers spoke of the history of the relationship with the Pyrrhus Concer house and the Village of Southampton. He stated that the Board had approved a budget of \$500,000 to restore the original house. The first bids came in at \$750,000 so the Board decided to make modifications and then put it out to Bid again; the costs came in the second time at over \$600,000. He presented a revised plan, dated September 2019, that would go out to bid for a third time – the proposal is to break it down into two phases. Jay Andreassi of PERT Construction has offered to provide services as an in-kind donation; Sam Rogers of Diversified Services has offered to provide excavation services as an in-kind contribution; Chaleff & Rogers has offered to provide radiant floor heating as an in-kind contribution to provide education for its staff.

Mayor Warren asked about the timeline and if there was anything to be done to expedite the process. Mr. Rogers said the documents were ready to go out to bid if the Board approved them. Once out to bid it usually takes about 3 weeks to receive them. He said that work could be done through the winter, if the foundation can be laid before November. He said if the Village knew anyone who was inclined to offer General Contracting services. Mayor Warren asked what the overall cost structure was and what percentage was pro-bono.

Mayor Warren asked Village Attorney Bruyn if there was a way to expedite the bid process; Mr. Bruyn said if the Board was inclined they could put a Notice to Bid out as soon as Mr. Rogers had the documents ready.

Mr. Kratoville said that the decision to push the issue to this board meeting was to get it out to bid. Trustee Allan asked Mr. Rogers about good news regarding the existing material and Mr. Rogers said that for the most part the material is serviceable.

Mr. Rogers stated that he would send the plans to the Board via email.

Brenda Simmons, 167 Miller Road, Executive Director of SAAM and founder of Pyrrhus Concer action committee addressed the Board and shared background information regarding the history of Pyrrhus Concer House and expressed concern about the bids that go out and come in regarding the construction. She is concerned that the \$500,000 the Village Board approved is not enough for the project to be done.

Georgette Grier Key, Executive Director of Eastville Historical Society in Sag Harbor, said that she also represents Long Island on the Museum Board of NY State, and expressed concern about the matter and the way the presentation was put on the Board agenda. She stated that neither she nor Ms. Simmons had ample notice of the meeting agenda. She further stated that her work on the project amounts to more than \$249,000 in services and asked the Board to give both she and Brenda Simmons the respect they deserve with regard to the project.

Mayor Warren said he would like them to advise the Village and assist with the bid process. Ms. Simmons said that there had been an opportunity to get a grant for the

project but that it would have had to go to the non-profit SAAM. She said that they do not yet have a license agreement with the Village and would like to.

Trustee Allan said the Board needed to set very clear expectations about the process and where Ms. Simmons and Ms. Grier-Key should be involved and that the whole Board wants the project to move forward.

Ms. Grier-Key said that there has been a lot of pressure on them from the outside and they want change and to be part of the process.

Mayor Warren said that everyone can be inspired by what Pyrrhus Concer accomplished in his life. Mr. Rogers said that the Pyrrhus Concer Action Committee are the stewards for the property and have an active role in the project. The first step would be to make sure that any emails that go out should be copied to Ms. Simmons and Ms. Grier-Key.

Trustee Parash made a motion; Mayor Warren seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees directs the Village Administrator to publish a Notice to Bidders for the Pyrrhus Concer House Historic Restoration Phase One: Building Reconstruction, Exterior Completion General Construction Contract, in accordance with the recommendations of Paul Rogers, R.A. in a memorandum dated July 26, 2019.

3. Heliport Parking Site Plan – Steve Nieroda

Mr. Nieroda of Araiys, reviewed the plan and said the he represents the owner of 2080LLC whose property is opposite the helipad parking lot. The property owner has offered to do the landscaping work as a gift to the Village and provide noise barriers and more privacy. Trustee Allan noted that there had been another issue with the gravel going into the road and that the helicopters kicked up a lot of dust and gravel. Mr. Nieroda reviewed the various items that the homeowner was willing to provide to the Village. Trustee Parash asked Village Attorney Bruyn to make sure that none of this would encroach on other property. Mr. Bruyn asked what the trees were – Mr. Nieroda say they would be Japanese cryptomeria evergreens and would not grow any higher than 14'. He also said that the landscaping in that area would meet the FAA requirements. Trustee Yastrzemski confirmed that the new plants would go in front of the existing wall.

Mr. Nieroda said that there are currently 60 parking spaces and with the plan there would be 55 spaces, but he noted that the lot has not been heavily used. The plan called for a common beach grass that would hold the soil and help to prevent the kicking up of the dust. Trustee Allan asked about the gravel versus asphalt; Mr. Nieroda said that the plan calls for permeable gravel. Trustee Pilaro asked about the size of the gravel and he stated that it would be a similar size and the client would remove existing gravel, put down the new permeable material down and then put the gravel back on top.

Mr Nieroda mentioned an additional wall that would mirror the existing concrete wall that is on the heliport side with plantings in front of the wall and a small berm with additional plants behind it. Mayor Warren asked what the annual maintenance costs would be (\$40-50,000/year) and if the homeowner would consider doing it for a longer period of time than two years. Trustee Yastrzemski asked what the taxpayer benefit was and Mr. Nieroda said part of it is beautification and that the homeowner has a vested interest in the property and improving the parking lot. Mayor Warren said that he liked the concept of public/private partnership and requested that Mr. Nieroda ask the homeowner to consider a longer maintenance period be given to the Village.

Mr. Goleski said that the plan would provide advantages to the Village in addition to beautification and that if the homeowner wanted to get an extended maintenance agreement that would be great.

Mr. Kratoville asked if Mr. Nieroda could get something back quickly so that it could come back to the Board for the September 24th meeting.

Evelyn Konrad suggested that the Board speak to Paul Travis and the Planning Commission as they've been studying ground surfaces. Mayor Warren asked Mr. Nieroda to forward the plan to Mr. Travis.

DISCUSSION ITEMS

1. FEMA Utility Work – Hampton Road

Gary Goleski, Superintendent of Public Works, reviewed the FEMA work from Main Street to Elm Street. The area of concern is Main Street to Pine Street. The Village was approached by FEMA to do the work in July and the Village said that wasn't acceptable and to put the project on hold. FEMA came back saying they would do all the work at night and begin at 6pm. Everything would be returned to normal in the morning and parking accessible. FEMA would notify everyone by mail and also go door to door and speak to the businesses.

Trustee Parash asked if the Board would join him in walking around to the individual businesses to inform them of the work that was planned and the Board members agreed to do that.

2. Dishwasher – Fire Department

Mr. Kratoville reviewed the matter stating that the Hampton Road Fire Department hosted a number of events and Suffolk County Health Dept stated that they needed to upgrade their dishwasher. They have gotten 3 quotes and are asking the Board to allow them to purchase the commercial dishwasher using Fire Department capital reserve funds which they have. Trustee Allan asked what would happen to the old dishwasher; Mr. Kratoville said they would follow the Village's disposal policy. Trustee Allan asked if this could be purchased through the Shared Services program. Mr. Kratoville clarified the

process and how it works with shared services as well as the State bids.

Trustee Yastrzemski made a motion to purchase a Hobart Dishwasher from Capital Reserve – Fire Facilities for \$12,791.00 subject to permissive referendum. Trustee Pilaro seconded the motion and Roll Call Vote took place with the following results:

Trustee Yastrzemski: Aye; Trustee Allan: Aye; Mayor Warren: Aye; Trustee Parash: Aye; Trustee Pilaro: Aye.

PUBLIC HEARINGS

Local Law: Vacant Buildings and Storefronts

Mayor Warren made a motion to open the public hearing; Trustee Parash seconded the motion and a unanimous vote followed.

Trustee Parash reviewed the history of the Local Law noting that it is not a new issue and that he and Attorney Bruyn had reviewed the matter and said that he had already received some recommendations from the community. He said that he'd like to get public input and discuss this further. Mr. Parash noted that he is also a building owner and believes this could be advantageous to the community; he noted that Mayor Warren had spoken with Southampton Arts Center and also suggested speaking with Southampton History Museum to possibly provide assistance with artwork or historical photographs for the windows.

Village Attorney Bruyn summarized the proposed local law and noted that part of it is the aesthetic issue and that they had researched how other communities handle vacancies. He said that with this law the Village could require certain window displays and screenings be implemented for vacant storefronts. In addition, the Village could require that lighting be installed as well as to include a signage requirement.

Trustee Yastrzemski said that the Board should get the process moving and get the input from the public. Mayor Warren said that the goal is to not create a “dark box” so that the Village is more aesthetically pleasing than it already is.

Regina Greevan, 375 Ox Pasture Road, commended Trustee Parash's initiative to get the discussion going and noted that Madison Avenue is facing the same issues. She said that improving the look of the windows would be a big help and is a good start and offered to help in any way.

Rainer Greevan, 375 Ox Pasture Road, commented that he keeps hearing that the “public is getting involved” but how is that happening? The public needs to know what the issue is and suggested that the citizenry be notified.

Trustee Allan said the draft law is on the Village website.

Mayor Warren said that there could be a pre-approved design using the Village's new

logo on the windows and therefore not require the owner to have to go before the ARB. He said that it could be artwork, photography from Southampton History Museum, Southampton Artists Association and perhaps one organization could take the lead. He also questioned if there would be penalties and would they be a daily, weekly or monthly fine?

Trustee Pilaro commented that Mary Godfrey has all the historic photographs of Southampton Village and suggested that those photographs be put on a pre-approved list.

Lane Bretshcnieder, Lewis Street, commented that he thought it was a great idea and the Village just needs to get the landowners to cooperate and brighten up the windows, so the Village comes alive.

Trustee Allan said that some of the property owners had asked if they could display a small blueprint or floor plan and a discussion followed.

Village Attorney Bruyn suggested doing a mailing to property owners, property managers and real estate brokerages to get their input. Mayor Warren suggested also to reach out to the Chamber of Commerce and ask their assistance in sending out info to the businesses to solicit their input and to contact real estate brokerages both local and more national.

Mayor Warren made a motion to adjourn the Public Hearing to the September 24th meeting; Trustee Yastrzemeski seconded the motion and a unanimous vote followed.

COMMUNICATIONS TO THE BOARD:

1. Southampton Town Trustees: Parking at Dune Church

Mr. Kratoville discussed the letter received from the Southampton Town Trustees and Village Attorney Bruyn reviewed the matter and said that the Village needed to amend its code and prepare legislation to modify that section of the Village Code to reflect the Town Trustees new parking regulations.

Mr. Bruyn said that a Public Hearing would need to take place. He also said that he doesn't believe there has been an Intermunicipal Agreement with the Town but would research that further.

2. East End Financial Group: Account Review Fire Dept. LOSAP

Mr. Kratoville reviewed the matter and a discussion followed. Trustee Yastrzemeski suggested that they bring the Group in to discuss the matter and their qualifications.

3. John McGuire – Letter of Appreciation

Mr. Kratoville discussed the letter received from Mr. McGuire thanking the Village Administrator and the Parks Department for their quick response and efforts in improving the landscaping on Oak Street.

SUGGESTED RESOLUTIONS

RESOLVED, that the reading of the minutes for the Public Session of August 20, 2019 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Trustee Pilaro made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed.

RESOLVED, that the claims for the warrants dated September 12, 2019 totaling \$479,989.04 (Warrant #7 - General Fund) and \$34,856.81(Warrant #4 - Capital Reserve Fund) and the Village payrolls for the period from August 16, 2019 to August 29, 2019 be audited and approved.

Trustee Pilaro made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed. Mayor Warren asked for a breakdown of Nelson Pope & Voorhies charges and asked for the annual expenditures. He also asked about Mesiano Consulting and what grant the invoice was for. Mr. Kratoville said that Ms. Mesiano manages several grants for the Village at a time and these bills reflect that work.

RESOLVED, that the Board of Trustees hereby approves the following budget amendment:

Increase Grants Local Government A2706 \$211,000.00

Increase Street Maint Contr Serv A5110.44 \$211,000.00

Trustee Yastrzemeski made a motion to approve the budget amendment; Mayor Warren seconded the motion and a unanimous vote followed. Mr. Kratoville explained this was for Railroad Plaza drainage project and was reimbursed through CPF. Mr. Kratoville commented that the Village has a very talented DPW crew.

RESOLVED, that the Board of Trustees hereby approves the application from Shoreline Towing as a Tow Truck Operator for the Village of Southampton as regulated by Chapter 103 of Village Code.

Trustee Yastrzemeski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the application from Corwith Auto Body as a Tow Truck Operator for the Village of Southampton as regulated by Chapter 103 of Village Code.

Trustee Yastrzemeski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the renewal of a dental policy with ShelterPoint Life Dental Plan effective August 1, 2019.

Trustee Yastrzemeski made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the renewal of a postage meter State and local lease (48-month) with Pitney Bowes effective October 1, 2019.

Trustee Yastrzemeski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the renewal a 60-month lease agreement with AVAYA Financial Services for a telephone system with Global Telecom.

Mayor Warren made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby authorizes the Village Administrator to advertise for bids to operate the concession at Coopers Beach.

Mayor Warren made a motion to approve; Trustee Yastrzemeski seconded the motion and a unanimous vote followed. Mr. Kratoville commented that the Board had discussed going out to bid in the Fall and potentially look at modifying the structure of the contract and length of contract.

RESOLVED, that the Board of Trustees hereby accepts the Investment Policy Statement of East End Financial Group for the Southampton Village Fire Department LOSAP.

Trustee Yastrzemeski made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed.

COMMENTS FROM THE BOARD:

Trustee Yastrzemeski – said that there were very good discussions this evening and commended the Board on moving forward with Pyrrhus Concer House bid process. He said that there were a number of things that went wrong in the process previously but wanted to get it back on track. He thanked Ms. Simmons and Ms. Grier-Krey for coming out this evening.

Trustee Allan – commented that if there are any projects that the Village is undertaking that should involve other individuals that they be notified.

She discussed the Southampton Artists Association exhibition and that some of the work
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is hanging at the Rogers Memorial Library. She noted that Friday, 9/20 was “Car Free Day LI”.

Trustee Parash – thanked the Village staff for all their work over the summer and mentioned the Beach Clean-up that took place in partnership with the Town under the direction of Town Councilwoman Christine Scalera. Mr. Parash also commented on SummerFest at Southampton Arts Center, Sandcastle Contest at Coopers Beach and several Fire Department events.

He discussed the Southampton Fest activities coming up on 9/20-22 and encouraged everyone to come down to the Village and join in the festivities.

Trustee Pilaro – talked about the Southampton Artists Association exhibition and the Sandcastle Contest and thanked everyone for coming out to this evening’s meeting. He reminded everyone that Public Comments can be made by emails, phone calls or visits and not just at the meetings.

Mayor Warren – reminded everyone that the Village had formed new committees and encouraged everyone to start working on those committees and in particular the Surf Committee. Trustee Allan mentioned that anyone interested in joining any of these committees to reach out to Mr. Kratoville or Julie Fitzgerald. She also suggested a Business Development Committee.

Mayor Warren also referred to 455 Wickapogue Road and said that it had been demolished one day and then the next week there were trees removed. He noted that this tree removal issue came before the Board in 2016. He said he has spoken with the members of the former SAVE committee and with Nick Palumbo

He concluded by saying that yesterday was the anniversary of 9-11 and recognized everyone that was involved and impacted by that event.

2nd PUBLIC COMMENT -- NONE

MOTION TO ADJOURN TO EXECUTIVE SESSION:

Mayor Warren made a motion to adjourn to Executive Session at 8:56PM for the purpose of discussing legal and personnel matters involving Village employees. Trustee Parash seconded the motion and a unanimous vote followed.

RETURN TO PUBLIC SESSION

On a motion by Trustee Pilaro and second by Trustee Parash the Board unanimously voted to return to Public Session at 11:07PM

On a motion by Trustee Pilaro and a second by Trustee Parash the Board unanimously voted to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints the following part-time employees in the Police Department effective September 15, 2019 through May 15, 2020:

Police Officers \$26.00 per hour

<i>Gregg Keghlian</i>	<i>Joshua Zaino</i>
<i>Matthew Stetler</i>	<i>Heather Fricchione</i>
<i>Thomas Cummings Jr.</i>	<i>Brandon Dubrow</i>
<i>Valin Gates</i>	<i>Kesi Goree</i>

Court Officer \$26.00 per hour

George T. Ronan

School Crossing Guards \$60.00 per diem

<i>Victor Esposito</i>	<i>George Brown</i>
<i>Chrystal Davis</i>	<i>Grace Rizzo</i>
<i>Katherine Poremba</i>	

On a motion by Trustee Yastrzemeski and a second by Trustee Pilaro the Board unanimously voted to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints Alexandra Halsey-Storch to part-time Attorney at an annual rate of \$55,000.00 subject to approval by Suffolk County Civil Service effective the date of said approval.

Prior to introducing a resolution to appoint new employees for the Building Maintenance Department a discussion was had regarding whether to wait until the September 24th Board of Trustees Meeting to appoint an electrician.

On a motion by Trustee Yastrzemeski and a second by Trustee Pilaro the Board voted 4 ayes 1 abstention (Mayor Warren) to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints Cyrus Tison to Maintenance Mechanic III in the Building Maintenance Department at an annual rate of \$58,768.21 effective October 18, 2019.

On a motion by Trustee Pilaro and a second by Trustee Yastrzemski the Board unanimously voted to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints Matthew Czelatka to Laborer in the Buildings Maintenance Department at an annual rate of \$40,808.10 effective September 27, 2019.

On a motion by Trustee Allan and a second by Trustee Pilaro the Board unanimously voted to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints the following members to the Lake Agawam/Water Quality Committee:

**Fernanda Niven Robert Coburn Meghan Magyr
Thomas Louthan Matthew Pincus**

On a motion by Trustee Pilaro and a second by Mayor Warren the Board unanimously voted to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints the following members to the Infrastructure Committee:

Nick Feldman John Wambold Dede Moan

On a motion by Trustee Parash and a second by Trustee Allan the Board unanimously voted to adopt the following resolution:

RESOLVED, that the Board of Trustees hereby appoints the following members to the Budget and Finance Committee:

Len Zinnanti Sean Hattrick William Wright

On a motion by Trustee Pilaro and a second by Trustee Parash the Board unanimously voted to adopt the following resolution:

RESOLVED that the Board of Trustees hereby appoints the following members to the Surf Committee:

***Jim Williams Steve Delaney
Francis Adamczeski Conrad Miller
Henry Hildreth Holly Peterson
Pat Miller Clarita Fodor***

AND, BE IT FURTHER RESOLVED, that the following members, representing surf lessons, be appointed to the Surf Committee on a rotating basis, so that not more than one of the following persons is in attendance at each meeting:

Kurt Rist Myles Buccalari Shane Dykman

MOTION TO ADJOURN:

Trustee Pilaro made a motion to adjourn the Public Meeting; Mayor Warren seconded the motion and a unanimous vote followed. The meeting adjourned at 11:17PM.

Russell Kratoville, Village Administrator

9/12/19