

MINUTES
VILLAGE OF SOUTHAMPTON
BOARD OF TRUSTEES
Public Session I – August 9, 2018

Due notice having been given, the Public Meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 6:00 PM

Present were Mayor Irving, Trustees Yastrzemski, McGann, Hattrick and Allan; Administrator Stephen Funsch and Village Attorney, Wayne Bruyn.

Mayor Irving opened the meeting by leading the Pledge of Allegiance.

EMPLOYEES OF THE MONTH

Mayor Irving acknowledged the August Employees of the Month, John Flick, Maintenance Mechanic II, Parks Dept, hired June 16, 2014 and Thomas Rewinski, Maintenance Mechanic I, Parks Dept, hired July 27, 2017. Mayor Irving read a letter from Ken Booth applauding both of their work during the course of the construction of the new men's restroom in Agawam Park. Mayor Irving then thanked them for their hard work.

PUBLIC COMMENT

Evelyn Konrad, 16 South Rosko Drive, referenced the Rosko Drive subdivision and told the Board that she felt it was time for the Village to address the issue of legal counsel for the ARB, Planning and Zoning boards.

Frank Rotunno, 57 Cameron Street addressed the Board regarding traffic concerns, specifically the parking lot behind Citarella and asked if a traffic study could be done. He referenced gridlock that occurs at Pine Street and requested that it be changed back from a one-way street to two-way. He also suggested that the issue of large delivery trucks and their entrance and exit to the parking lot be addressed.

Mayor Irving responded that the Department of Public Works was checking into whether Pine Street could be changed back to two-way as it had been set up as a one-way street as part of a Safe Routes to School grant that had been received. Village Attorney Bruyn noted that the Village was also looking into incorporating other lots into the larger lot but that there was an issue of ownership of some of the lots.

Frank Cennamo, Cameron Street suggested that the Village put markings on the

street to indicate that it was a school zone and also to add a school zone sign by Chase Bank to make people more aware.

Christine Sullivan Witker, 44 Cameron Street, voiced concern regarding access to Cameron Street and asked if the Village could limit the size of vehicles using that street. Ms. Witker also asked if the Building Department checked on the status of construction vehicles, numbers and location, when building permits were given out.

Kimberly McSparran, 65 Cameron Street, also voiced concern regarding traffic on Cameron Street.

Mayor Irving responded that the Village is looking into these issues and trying to address the traffic concerns on Cameron and Pine Streets.

BOARD PRESENTATIONS - NONE

PUBLIC HEARINGS

1. PARKING RESTRICTIONS: BREESE LANE

Mayor Irving made a motion to open the Public Hearing, Trustee Yastrzemski seconded the motion and a unanimous vote followed.

Village Administrator Steve Funsch read a letter from Maureen Dervin of 97 Breese Lane, in opposition to adding parking restrictions on Breese Lane.

Trustee Yastrzemski commented that he didn't feel it was necessary to continue discussing the matter as no one had spoken at any of the public hearings in support of this legislation.

Mayor Irving made a motion to close the Public Hearing; Trustee Yastrzemski seconded the motion and a unanimous vote followed. Village Attorney Bruyn stated that if the Board wanted, they could revisit the matter a later date.

2. BOARD OF ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION: TRAINING AND APPOINTMENT OF ALTERNATE MEMBERS.

Mayor Irving made a motion to open the Public Hearing on Local Law No. ___ Of 2018 to amend §116-31 with respect to the organization of the Board of Architectural Review and Historic Preservation, training and appointment of alternate members.

Trustee Allan seconded the motion and a unanimous vote followed.

Village Attorney Bruyn reviewed the proposed law. Trustee McGann asked if alternate members needed to attend every meeting. Mr. Bruyn stated that they did not need to

attend every meeting but had to be ready to attend if needed. He explained that the Village Board would appoint the alternate member and they would function as the sixth member of that Board but would not vote unless a member of that Board was absent and therefore the alternate would be needed. He noted that this law is routinely used in NY State Law and that training requirements would apply to the alternate member as it does to all Board members.

Evelyn Konrad, 16 South Rosko Drive, said that the Zoning Code does not confer rights and that the ARB are not enforcers of the Code.

Trustee Allan asked about the implications of having only four members in attendance should one member be absent; Mr. Bruyn explained that having an alternate is a tool that provides for a full Board decision.

Mr. Bruyn recommended that as the Village had not received a response from the Planning Commission, the Public Hearing should be adjourned until the September 13, 2018 meeting.

Mayor Irving made a motion to adjourn the Public Hearing until September 13, 2018; Trustee Allan seconded the motion and a unanimous vote followed.

3. BOARD OF APPEALS; TRAINING AND APPOINTMENT OF ALTERNATE MEMBERS.

Mayor Irving made a motion to open the Public Hearing on Local Law No. ___ of 2018 to amend §116-24 with respect to the organization of the Board of Appeals; Training and Appointment of Alternate Members.

Trustee Yastrzemeski seconded the motion and a unanimous vote followed.

Village Attorney Bruyn reviewed the proposed law, informing the Board and the public that it was same format and content as the previous Local Law discussed but that this Local Law would relate specifically to the Planning Board.

Mayor Irving made a motion to adjourn the Public Hearing until September 13, 2018; Trustee McGann seconded the motion and a unanimous vote followed.

4. PLANNING BOARD: TRAINING AND APPOINTMENT OF ALTERNATE MEMBERS.

Mayor Irving made a motion to open the Public Hearing on Local Law No. ___ of 2018 to amend Chapter 19 (Planning Board) of the Village Code to add a new Article II with respect to the organization of the Planning Board; Training and Appointment of Alternate Members.

Trustee Hattrick seconded the motion and a unanimous vote followed.

Village Attorney Bruyn stated that this Local Law was a bit different from the previous and noted that the proposed amendment would include that the Planning Board was established by the Village Board on June 3, 1927.

Evelyn Konrad, 16 South Rosko Drive, commented that this was a hardworking and honorable Board but not using the tools required and stated that she felt the procedures needed work and needed to include NY State zoning, subdivision and environmental law.

Alan McFarland, Chairman of the Planning Board reviewed particular areas that the Planning Board had jurisdiction over including condominiums and sub-divisions and questioned the name of the Committee. He suggested the Board of Trustees consider changing the name to the "Site Plan Committee".

A discussion followed with Mayor Irving stating that all the Boards are very important to the Village and extended a thank you to all Board committee members.

Evelyn Konrad asked if the Planning Board ever did complete SEQRA review for various applications.

Trustee Allan said that her understanding is that the SEQRA guidelines were being overhauled and the new guidelines would be effective January 2019.

Mayor Irving then made a motion to adjourn the Public Hearing until September 13, 2018; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

5. TRAINING REQUIREMENTS FOR ADMINISTRATIVE BOARDS.

Mayor Irving made a motion to open the Public Hearing on Local Law #____ of 2018 amending Chapter 16 (Zoning) to add a new Article VIII with respect to training requirements for administrative boards.

Trustee Hattrick seconded the motion and a unanimous vote followed.

Village Attorney Bruyn reviewed the proposed law noting that NY State law requires a minimum of 4 hours of training annually. Mr. Bruyn said that currently this only applies to the Planning and Zoning Boards and this amendment would mirror the State law for the ARB, Zoning and Planning Boards and establishes that the Village would pay for the training. He further noted that the training requirements would correspond to the Village's fiscal year, so training would need to be completed by May 31.

Trustee Allan commented that with changing laws, the training provides an opportunity to learn and suggested that the Village make the effort to bring the training in-house if possible. Trustee McGann noted that online resources are accessible and monitored.

Mayor Irving then made a motion to adjourn the Public Hearing until September 13, 2018; Trustee Allan seconded the motion and a unanimous vote followed.

COMMUNICATIONS TO THE BOARD:

David Cohen – Parking on Village lot at South Magee

Village Administrator Funsch read an email from David Cohen and Laureen Seeger, requesting use of Village property at the corner of South Magee and North Captain's Neck Lane for a temporary parking lot during a private party on August 17.

Following a brief discussion Trustee McGann made a motion to deny the request, Trustee Yastrzemski seconded the motion and a unanimous vote followed.

Mahoney Associates – Down's family Park – Monday August 21

Village Administrator Funsch read a letter of request from Donald Mahoney, Jr. for use of the Down's Family Recreation Park on Monday, August 21 (Rain Date: August 22) for their company barbecue. Mr. Funsch indicated that this was an annual request.

Mayor Irving made a motion to approve the request, Trustee Allan seconded the motion and a unanimous vote followed.

SUGGESTED RESOLUTIONS:

RESOLVED, that the reading of the minutes for the Public Session of July 24, 2018 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Trustee Hattrick made a motion to approve; Mayor Irving seconded the motion, and a unanimous vote followed.

RESOLVED, that the claims for the warrants dated August 9, 2018 totaling \$328,661.01 (Warrant #6 - General Fund), \$214,714.63 (Warrant #3- Trust Fund - Expenses), and \$188,733.60 (Warrant #4- Capital Reserve Fund) and the Village payrolls for the period from July 20, 2018 to August 2, 2018 be audited and approved.

Trustee McGann made a motion to approve; Trustee Allan seconded the motion, and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the Southampton Fire Department's 2017 Length of Service Award Program List which has been reviewed and certified by Alfred Callahan, Assistant Chief.

Trustee Yastrzemski made a motion to approve; Trustee Hattrick seconded the motion, and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the hiring of Marcus Clarke as a lifeguard at Coopers Beach for the 2018 season at an hourly rate of \$13.50.

Trustee McGann made a motion to approve; Trustee Hattrick seconded the motion, and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the following payment from the Capital Reserve accounts subject to permissive referendum:

<i>Hi-Tech Fire & Safety, Inc.</i>	<i>\$ 51,958.60</i>	<i>Fire Equipment Reserve</i>
<i>H.O. Penn Machinery</i>	<i>\$119,900.00</i>	<i>Major Equipment Reserve</i>
<i>Emtec Cons Engineers</i>	<i>\$ 16,875.00</i>	<i>Ambulance Reserve</i>

Trustee McGann made a motion to approve; Mayor Irving seconded the motion, and a unanimous vote followed.

DISCUSSION ITEMS:

Annual Financial Disclosure

Village Administrator Funsch explained that the new Ethics Code requires that Board of Trustees complete the Financial Disclosure Form by May 15th each year. Village Attorney Bruyn suggested that in light of this transition year that Board members file their forms by October 15, 2018 and then again prior to May 15, 2019.

Mayor Irving made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

Ride to Montauk – Saturday, Sept 15, 2018

Village Administrator Funsch reviewed a request from Bicycle Shows USA to hold their annual Ride to Montauk, passing through the Village of Southampton on Saturday, September 15, 2018.

Mayor Irving made a motion to approve the request; Trustee Allan seconded the motion and a unanimous vote followed.

COMMENTS FROM THE BOARD:

Trustee Yastrzemski - None

Trustee Allan - None

Trustee McGann commented that she had taken a tour of the Village with the Supervisors of both the Parks and Highway Departments and that tree work is scheduled, but has not started yet. She also noted that the Village benches were being power washed.

Trustee Hattrick - None

Mayor Irving informed the public that the Police Department would be getting a police dog and reinstating the Village Canine Unit. He noted that funds for both the purchase of the dog and retrofitting of the police vehicle had been donated by a resident who wished to remain anonymous.

Chief Cummings then addressed the Board and stated that the dog, to be named Topper, would be assigned to Officer James Moore and would be in training from September 10, 2018 through January 2019.

Mayor Irving noted that there were many activities and events taking place throughout the Village and asked Julie Fitzgerald, assistant to the Mayor, to review some of those events. Ms. Fitzgerald reminded the public that the new Village website provided information on upcoming events and links to various Village organizations.

2nd PUBLIC COMMENT: NONE

MOTION TO ADJOURN:

Mayor Irving made a motion to adjourn the Public Meeting; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

The meeting was adjourned at 7:34PM.

Stephen Funsch, Village Administrator

8/9/18