

**MINUTES**  
**VILLAGE OF SOUTHAMPTON**  
**BOARD OF TRUSTEES**  
**Public Session I – August 8, 2019**

Due notice having been given, a special meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 5:08PM. Present were Mayor Warren, Trustees Yastrzemski, Allan, Parash and Pilaro, Village Attorney Bruyn and Village Administrator Russell Kratoville.

Mayor Warren made a motion to adjourn to Executive Session to discuss contractual issues; Trustee Parash seconded the motion and a unanimous vote followed. Trustee Pilaro made a motion to close Executive Session at 5:36PM; Trustee Parash seconded the motion and a unanimous vote followed.

Due notice having been given, the Public Meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 6:09PM

Present were Mayor Warren, Trustees Yastrzemski, Allan, Parash and Pilaro; Village Administrator Russell Kratoville and Village Attorney Wayne Bruyn

Mayor Warren opened the meeting by leading the Pledge of Allegiance.

**EMPLOYEE OF THE MONTH**

Mayor Warren acknowledged the July Employee of the Month, Brenda Pinckney, Custodial Worker III, Buildings Maintenance Dept., hired May 10, 2004. Mayor Warren read a letter from Alfred Callahan, First Assistant Chief, on behalf of the Southampton Fire Department who thanked her for her hard work in keeping all of the Fire Department buildings clean and in particular for her extra efforts during the July 4<sup>th</sup> weekend when the Dublin Fire Department visited, and numerous events were held.

**PUBLIC COMMENT**

Evelyn Konrad, 18 South Rosko Drive, spoke regarding NY State Law on asbestos and referenced construction being done at 58 Rosko Drive where there was asbestos being removed and went to the Building Dept to request a stop work order. Trustee Allan noted that she and Village Attorney Bruyn went to the Building Dept and discussed the issue and had the Building Inspector visit the site.

Fran Adamczeski, 40 West Prospect Street, first gave a shout out to the Volunteer Fire/Ambulance Departments who helped one of his clients with an emergency situation earlier in the day.

Mr. Adamczeski then raised the issue of the Surf School and private surf lessons, stating that he had to diffuse an altercation over the weekend when kids from surf school were being pushed into other kids swimming in the ocean. He said that private lessons are being taught at the beach next to the Bathing Corporation and that there were two incidences in the past week where individuals got hit by individuals from the surf school/private lessons. Mr. Adamczeski voiced concern that someone was going to get hurt and said there was a need to control the situation as the Surf Schools were running rampant. Mayor Warren responded that the Village has moved forward with licensed surf schools and that they must adhere to the Village laws. If anyone is having surf schools without a license they will be in violation.

Cesar Malaga, Herrick Road, would like to thank former Mayor Irving and the Board of Trustees and Julie Fitzgerald for their help in providing the walk to honor Carol Whitby, noting that there were many participants of all ages.

Rob Coburn, 345 Hill Street, and member of ARB, addressed the Board stating he was speaking as a citizen. He raised the issue of traffic safety: good news, DPW added some new speed limit signs on Hill Street and speed indicator light on Hill Street. He also noted that there had been some significant step-up in enforcement by the Village Police Dept. and said that the speed seems to have come down a bit. He said that there is still more work to do and suggests that the Village have a targeted traffic study. The other is to consider putting in cross-walks, even temporarily, 4-5 locations considered on Hill Street. Trustee Parash commented that 2 weeks ago the Board had received a letter from a resident requesting a crosswalk and he had reached out to Gary Goleski and they would like to look into the matter further. Mayor Warren noted that this was an important issue and crosswalks could be considered.

Mr. Kratoville, noted that there are also issues on the Wickapogue/Toylesome Lane area and that the Village Police has added speed limit signs and increased traffic patrol in that area.

Trustee Allan asked Gary Goleski, Superintendent of Public Works, to speak to the issue of speeding on Moses Lane.

Gary Goleski, DPW said that Trustee Allan and Trustee Hattrick had discussed putting a speed sign on Moses Lane and they met with some of the homeowners in that area and that will go up in the next few days and it will hopefully slow people down.

Evelyn Konrad, Rosko Drive, addressed the board again regarding asbestos and the need for proper removal and notification of asbestos work being done on properties.

## **BOARD PRESENTATIONS**

### **Lake Agawam Boardwalk Railing Extension – Gary Goleski**

Steve Phillips, Parks Supervisor, Trustee Parash and Mr. Goleski have looked into

continuing the railing around to walkway to replace the existing fences and make it safer and beautify the area. Members of the DPW staff would do the work. Mayor Warren asked what the timeline would be. Mr. Goleski said the hope would be to have it completed by the middle of September. Trustee Parash said that it would greatly improve the aesthetics of the Lake and park area.

***RESOLVED, that the Board of Trustees hereby establishes a capital project the Lake Agawam Board-Walk Railing Extension subject to permissive referendum not to exceed \$15,000 from capital reserve-facilities***

Mayor Warren made a motion to approve; Trustee Pilaro seconded the motion and a unanimous roll call vote followed

## **PUBLIC HEARINGS - NONE**

### **COMMUNICATIONS TO THE BOARD:**

Susan Hobbs – Village Parking Lot near Wall Street

Village Administrator Kratoville reviewed the letter stating the concerns of the parking lot by Wall Street and Cameron Street. Mr. Goleski addressed the issue saying that it has been an issue but there is roadwork that needs to be done in both area, asphalt is failing, trees need to be replaced. There is a plan created that is more “snow plow friendly” – the idea is to clean the whole area up and make it more uniform with more organized parking and in addition it would add 7 spots. There is some property that the Village would have to acquire. The Board would have to send out a registered letter to the property owners to show them the new plan; they have reached out to Chase Bank which owns a portion of the property.

Christine Sullivan Witker, 44 Cameron Street, had a concern with not having access from Oak to Cameron and asked that the Board consider addressing the traffic light at Pine Street. Trustee Yastrzemeski said that he would like to see Pine Street made two way again, but said that there may be an issue as the change was made as part of the NY State Safe Routes to School grant. Mr. Goleski suggested writing a letter to Albany to say that as traffic and bus routes have changed since the original grant the road needed to be converted back to two-way traffic. Mr. Goleski said that there is also an issue with an elm tree that is now on the National Registry that would have to be removed.

Trustee Allan said that there are 2 traffic studies that need to be done and asked how the Village can move forward with commissioning a traffic study.

Trustee Yastrzemeski said that the bus routes have changed since the Safe Routes to School was implemented and he has heard many people request that it be changed back to a two-way street.

Mayor Warren asked if Trustee Allan would be willing to spearhead a traffic study and suggested that Rob Coburn join in as well. Trustee Allan commented that as she is on the Traffic Safety Committee with Trustee Pilaro she would be happy to lead that effort.

Christine Sullivan-Witker commented that it is very difficult to access Cameron Street for the residents.

## **DISCUSSION ITEMS**

### **1. Southampton Soccer Club – Downs Family Park Fields**

Village Administrator Kratoville reviewed a letter of request for their Fall season, noting that this was an annual request.

Trustee Parash made a motion to permit Southampton Soccer Club to use the Downs Family Park fields as outlined in their letter; Trustee Pilaro seconded and a unanimous vote followed.

### **2. Southampton Hospital Emergency Room Employee Party at Coopers Beach – September 18, 2019.**

Village Administrator Kratoville reviewed the request, noting it was the 16<sup>th</sup> year for this event; Mayor Warren suggested that Binh Douglas be notified of the event.

Trustee Pilaro made a motion to approve the request; Trustee Parash seconded the motion and a unanimous vote followed.

### **3. Little Lucy's Pet Parade – October 26, 2019**

Julie Fitzgerald reviewed the request from Patricia Hurley of Little Lucy's to hold their Pet Parade, noting that it was an annual request, and very well received by the public. She noted that Mayor Warren had been asked to be a judge at the parade and that the Police Department and Code Enforcement were always very helpful at the event.

Mayor Warren made a motion to approve the request, Trustee Allan seconded the motion and a unanimous vote followed.

### **4. Bicycle Shows USA – September 14, 2019**

Julie Fitzgerald reviewed the request from Glen Goldstein of Bicycle Shows USA for their annual bike tour that goes through Southampton Village, noting that this was also an annual event.

Mayor Warren made a motion to approve the request; Trustee Pilaro seconded the motion and a unanimous vote followed.

## **5. Assistance for Shinnecock Powwow**

Village Administrator Kratoville reviewed the request noting that this was an annual request for the Village DPW to pick up bleachers from Southampton High School and deliver to the Shinnecock Reservation for their Powwow and then pick up after the event and bring back to the High School.

After a brief discussion, Trustee Parash made a motion to approve the request; Mayor Warren seconded the motion and a unanimous vote followed.

## **6. Suffolk Share**

Mr. Kratoville stated that Suffolk County Legislator Bridget Fleming and Ed Moltzen, who heads the SuffolkShare program made a presentation to Mayor Warren the week prior and noted that the program has changed over the past few years from when it was originally put forth by the County. Mayor Warren reviewed the program and asked the public to reach out if they have any ideas on items or programs that could be helped by this program.

A discussion followed with Mr. Kratoville giving examples of how the program could be of help to the Village and many of its organizations such as the school, library, etc.

Village Attorney Bruyn suggested that the Village could adopt and ratify a resolution to participate and opt in to the SuffolkShare Program.

Mayor Warren made a motion to reaffirm the Village's 2017 resolution to opt in to the SuffolkShare Program; Trustee Allan seconded the motion and a unanimous vote followed.

## **7. Storefront Aesthetics**

Mayor Warren discussed the issue of storefront aesthetics and said that many comments had been made regarding Jobs Lane. One small step is to pass a resolution regarding windows, aesthetics, etc. He noted he was meeting with the property owner of 38-42 Jobs Lane on Friday to discuss the issue of the courtyard and the condition it is in. Trustee Yastrzemski asked if the vacant store owners had been contacted.

Village Attorney Bruyn provided some background on the matter noting that there had been discussions at Village Business District meetings regarding what could be done to address the issue of vacant store fronts; Mr. Bruyn reviewed a variety of approaches that have taken place at other areas throughout the state and in other parts of the country. A new code could be implemented to require property owners who do not have tenants in their retail spaces to wrap their windows with an approved image or display pre-approved artwork, etc.

Mr. Bruyn said that the point would be to put this legislation out to the public as a starting point to get community input regarding aesthetics. Trustee Yastrzemski raised

concern regarding proposed fines, enforcements and what defines those aesthetics. Trustee Parash said that the Business District meetings had brought forth the idea to come up with a particular design element for the window. Trustee Pilaro said that there could be options including artwork from Southampton Arts Center, Southampton Cultural Center or Southampton Artists Association. Mayor Warren said that he'd met with business owners in the Village and felt that this requirement is a small price to keep the Village looking vibrant and supportive of other businesses.

Christine Sullivan–Witker commented that in the last couple years since the advent of people soliciting on the sidewalks there was a tendency to avoid those particular areas on the street so as not to be harassed. Village Attorney Bruyn stated that the peddling and soliciting law had been amended in 2018. Trustee Yastrzemski commented that this law applies to someone hawking on the street or hawking from their door step and that it is a matter of education and enforcement.

Allan McFarland, 26 Tuckahoe Lane, Planning Board chairman, assigned to the planning board made observations regarding the Village business district including the fact that planning studies regarding building uses and codes have been done and implemented for the Business District and recommended that the Board review them. He also noted that ADA compliance is a big issue on Jobs Lane.

Mr. McFarland also asked that the Board of Trustees take action on the Board appointments and stated that the Boards are supposed to have a Vice Chairman.

Regarding the proposed Village Attorney Bruyn suggested that the Mayor have an outreach to the businesses and also add it to the Village website and send to the Planning Board and Planning Commission for their input. Julie Fitzgerald was asked to send information to the Chamber of Commerce and ask that they send an email out to share the information and get input from the businesses.

Mayor Warren made a motion to schedule a Public Hearing on Local Law \_\_\_ of 2019 for September 12, 2019; Trustee Parash seconded the motion and a unanimous vote followed.

## **8. Village Committees**

Mayor Warren said the Village already has a number of committees, but he would like to add four additional ones: Clean Water/ Lake Agawam; Budget & Finance; Infrastructure; Sports & Recreation. The Mayor said that anyone interested in volunteering to be on a committee and help the Village should email the Village. Mr. Kratoville suggested that the Board discuss the makeup of the committees. Trustee Allan named the committees that were in currently in existence and Mr. Kratoville suggested that he and Julie Fitzgerald meet with Trustee Allan and Village Attorney Bruyn to review the complete list of committees and their membership.

Mr. Bruyn said there were also statutory committees (Commission on the Arts, Planning Commission) and it was important to know what the structure of these new committees will be, whether they are advisory to the Board, number of members, term limits, etc.

Mr. Kratoville and Mr. Bruyn both stated that members must understand what their roles are and what the parameters are. He asked that the Board give them any suggestions for structuring of the committees.

Trustee Allan reminded them that the SAVE Committee had disbanded and some of those need to be looked at and determined if they need to be amended by the Board.

### **COMMENTS FROM THE BOARD:**

**Trustee Yastrzemski** – No comments

**Trustee Allan** – stated she had two items to discuss: first, she and Trustee Pilaro had attended the Town's Work Session on the Affordable Housing Complex of 60 units on County Road 39 and stated that there is still a concern with density and congestion as well as entrance and egress which could impact the Village residents. She stated that the Village recognizes the need for affordable housing and Veteran housing but there is an issue with the proposed plan and how it affects Village residents

Trustee Allan said that Trustee Parash and she had a great meeting with Edwina von Gal of Perfect Earth Project and are exploring areas in the Village that they could pilot native planting areas.

Ms. Allan offered a special Thank You to Trustee Parash as one of the families on Hillcrest brought to the attention that there aren't trees at that playground and he quickly drafted a plan with Gary Goleski to address the situation.

Trustee Allan said that she participated in the Hope for Depression Walk/Run which was very well attended and thanked everyone for supporting this important event.

**Trustee Parash** – said that he was at Coopers Beach for the Sunset Sessions on Sunday and it was great to see such a big group of people of all ages enjoying the evening. He thanked Binh and Lauren Douglas for creating this series and said he looks forward to building on it. Trustee Parash also mentioned the meeting with Trustee Allan with Edwina von Gal and stated that he is looking forward to adding some forward thinking aesthetically pleasing landscaping to Village properties

**Trustee Pilaro** – commented that he also attended Sunset Sessions with great food and music and encouraged everyone to take advantage and attend these events. He remarked on the Town meeting, saying it was very well attended and that there is a concern with the egress and its impact on the surrounding neighborhoods. Further, he noted that density is still an issue with the plan. Trustee Pilaro said that regarding enforcement, the

Village's Code Enforcement Officer Angel Perez was on top of his game and gave him a fine for not having a beach permit displayed on his vehicle.

Mr Kratoville commented he is most impressed with the limited number of complaints in regard to the staff who work at the beaches.

**Mayor Warren** – commented that it was great to see the team working so well together and thanked the Board for their work. He noted he was taking a tour of the Hospital's septic system the following day with Trustee Yastrzemski and was hopeful that there may be a temporary solution that could address some of the Village's issues.

Second, Mayor Warren stated that the Library budget passed and that he would like to make announcements in the future when votes are taking place to increase voter turnout.

Third, he noted that the Village had submitted a grant application for a natural treatment center on Village property to the DEC and asked for upwards of \$2 million and while he commented that we may not receive a grant , it will hopefully give DEC notice that we would like to reapply and update the grant request in the future.

Mayor Warren then reviewed a list of upcoming events in the Village including films, music and cultural activities.

## **2<sup>nd</sup> PUBLIC COMMENT -- NONE**

## **SUGGESTED RESOLUTIONS**

***RESOLVED, that the reading of the minutes for the Public Session of July 24, 2018 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.***

Trustee Pilaro made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

***The Mayor requests a motion to approve the following appointments for one-year terms ending June 30, 2020:***

<b><i>DEPUTY VILLAGE CLERK</i></b>	<b><i>Eileen Musarra</i></b>
<b><i>DEPUTY TREASURER</i></b>	<b><i>Patricia Ledermann</i></b>
<b><i>VILLAGE ASSESSOR</i></b>	<b><i>William McCoy</i></b>
<b><i>REGISTRAR</i></b>	<b><i>Eileen Musarra</i></b>
<b><i>DEPUTY REGISTRAR</i></b>	<b><i>Mylene Michel-Guerra</i></b>

Trustee Pilaro made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

***RESOLVED, that the claims for the warrants dated August 8, 2019 totaling \$249,446.53 (Warrant # 6 – General Fund), \$18,733.36 (Warrant # 3- Capital Reserve Fund), \$1,787.67 (Warrant # – 5 Trust Fund) and the Village payroll for the period from July 19, 2019 to August 1, 2019 be audited and approved.***

Trustee Pilaro made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees hereby approves the attached schedule of budget transfers for the Fiscal Year ending May 31, 2019.***

Mayor Warren made a motion to approve; Trustee Parash seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees hereby accepts an insurance recovery from the New York Municipal Insurance Reciprocal in an amount of \$29,466.03.***

Mayor Warren made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees authorizes the following purchases from Capital Reserve subject to permissive referendum:***

***Chevrolet Traverse – Major Equipment: \$30,732.70***

***HVAC Unit and Installation – Facilities Reserve: \$8,990.00***

Mayor Warren made a motion to approve; Mayor Pilaro seconded the motion and a roll call took place with the following results: Trustee Yastrzemski: Aye; Trustee Allan: Aye, Mayor Warren: Aye; Trustee Parash: Aye; Trustee Pilaro: Aye.

***RESOLVED, that the Board of Trustees hereby awards a mini-bid for a 2020 Chevrolet Traverse to Eagle Auto Mall Sales, Inc. in an amount of \$30,732.70.***

Trustee Warren made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees approves the following allowances and change orders for the Ambulance Barn Capital Project:***

***\$8,500 to ARAIYS Design for revised sanitary plan***

***\$24,646.02 to Central Air for revised and additional ductwork***

***\$30,476 to Roland’s Electric for additional electric work for exterior lighting***

*and fire marshal requests*

*\$19,025 to Morton Buildings for roof snow bars*

*\$32,487.95 to Hirsch Plumbing for fire marshal requests*

Trustee Yastrzemski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

***WHEREAS, the Town of Southampton (“Town”), pursuant to the provisions of §64-e of the New York State Town Law, authorized the use of a portion of the Community Preservation Fund (“CPF”), not to exceed 20%, for water quality improvement projects (“WQIP”); and***

***WHEREAS, specific types of projects eligible for funding are enumerated within Article VI of Chapter 140 of the Town Code; and***

***WHEREAS, the Village of Southampton (“Village”) is proposing a series of drainage improvements to an existing drainage system along North Main Street and Powell Avenue (“Railroad Plaza”) for the purposes of improving water quality at the system’s outfall at Agawam Lake, which qualifies as an eligible WQIP; and***

***WHEREAS, the Village, by letter and application requested funding from the Town for the Railroad Plaza drainage project of the CPF – WQIP funds in the amount of \$211,600.00; and***

***WHEREAS, after a public hearing and due consideration, the Town Board of the Town of Southampton, by resolution # 2019-713, authorized the CPF – WQIP funding award to the Village for the Railroad Plaza project in the amount of \$211,600.00 in accordance with the Village’s request.***

***NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Southampton, hereby accepts the Town of Southampton CPF Water Quality Improvement Project funding award for the drainage improvements at Railroad Plaza to improve water quality in Agawam Lake in the amount of \$211,600.00 and hereby and authorizes the Mayor to execute all documents necessary to contract with the Town.***

Trustee Yastrzemski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

***RESOLVED, that based upon the recommendation of the Superintendent of Public Works and the Garage Supervisor, the Board of Trustees hereby declares the Village’s 2006 GMC Isuzu garbage truck be deemed surplus and authorizes the sale of said vehicle through Auctions International.***

Mayor Warren made a motion to approve; Trustee Yastrzemeski seconded the motion and a unanimous vote followed.

***RESOLVED, upon the recommendation of the Superintendent of Public Works and the Village's Environmental Planning Consultant, the Performance Bond Agreement with FHW LIMITED PARTNERSHIP, FREDERICK WYMAN II and CAROL ANN WYMAN as "Principals" in the amount of \$127,000.00 and Irrevocable Letter of Credit from JP Morgan Chase Bank (L/C # NUSCGS025113) as security to guarantee the installation of certain landscape and drainage improvements in and adjacent to the right-of-way of Pond Lane abutting properties known as 11, 137 and 153 Pond Lane, Southampton, SCTM#s 0904-014.00-03.00-052.004, 052.005 and 052.007, be and hereby is RELEASED; and***

***BE IT FURTHER RESOLVED, that the Maintenance Bond Agreement with FHW LIMITED PARTNERSHIP, FREDERICK WYMAN II and CAROL ANN WYMAN as "Principals" and official bank check from JP Morgan Chase to be deposited in a trust account of the Village as security in the amount of \$12,700.00, submitted to guarantee the upkeep, workmanship and survival of certain landscape and drainage improvements in and adjacent to the right-of-way of Pond Lane abutting properties known as 11, 137 and 153 Pond Lane, Southampton, SCTM#s 0904-014.00-03.00-052.004, 052.005 and 052.007, be and hereby is ACCEPTED, with said Maintenance Bond having an expiration date of August 8, 2021.***

Mayor Warren made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees approves a \$2.50 per hour increase for EMT-Government Accounting Services the 2020 fiscal year.***

Trustee Yastrzemeski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees hereby approves the hiring of Reece Nugent to Lifeguard effective August 10, 2019 at a rate of \$13.50***

Trustee Yastrzemeski made a motion to approve; Trustee Pilaro seconded the motion and a unanimous vote followed.

***RESOLVED, that the Board of Trustees accepts the resignation of William Raynor, Laborer in the Parks Department, effective August 9, 2019.***

Trustee Yastrzemeski made a motion to approve; Mayor Warren seconded the motion

and a unanimous vote followed.

***RESOLVED, that the Board of Trustees authorizes the Mayor to sign an agreement with Software Consulting Associates for an upgrade and maintenance to the Village's property assessment software subject to the contract being in a form acceptable to the Village Attorney and Administrator.***

Trustee Pilaro made the motion to approve; Trustee Allan seconded the motion and a unanimous vote followed

**MOTION TO ADJOURN:**

Mayor Warren made a motion to adjourn to Executive Session at 8:23PM. Trustee Yastrzemski seconded the motion and a unanimous vote followed.

On a motion by Trustee Pilaro and seconded by Mayor Warren the Board unanimously voted to go back to open session at 10:00PM

Trustee Pilaro made a motion to adjourn the Public Meeting; Mayor Warren seconded the motion and a unanimous vote followed. The meeting adjourned at 10:02PM.

Russell Kratoville, Village Administrator

8/8/19