



Village of Southampton

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BOARD OF TRUSTEES MEETING - MINUTES

July 3, 2023 - 1:00 PM

Call to Order:

Start Meeting Time: 1:00PM

Pledge of Allegiance:

Led by Mayor Manger

Present:

Mayor William Manger, Trustee Gina Arresta, Trustee Robin Brown, Trustee Roy Stevenson, Trustee Leonard Zinnanti, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney, & A/V Coordinator Sage Certain

Mayoral Appointments:

1. RESOLVED, Mayor Manger announces his appointment of Leonard F. Zinnanti to the office of Village Trustee to fill the vacancy created following the June 16, 2023 Village Election for a term of office ending June 30, 2024.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

2. Mayor Manger announces his appointment of Deputy Mayor, for a term ending June 30, 2024:
TRUSTEE GINA ARRESTA

Motion to Approve (Aye) was initiated by William Manger and seconded by Roy Stevenson.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger, Leonard Zinnanti

No: None

Abstain: None

3. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve CHARLENE KAGEL-BETTS be appointed Village Administrator and Treasurer, pursuant to Village Code Sections 3-10, 3-11(c) to a term expiring June 30, 2025.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger, Leonard Zinnanti

No: None

Abstain: None

4. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve the following Village Clerk's Department appointment for the one-year term ending June 30, 2024:
VILLAGE CLERK - Cathy Sweeney, at a salary of \$113,404
DEPUTY VILLAGE CLERK/DEPUTY REGISTRAR - Karen Bontempo, at an annual salary of \$69,800
REGISTRAR - Mylene Michel-Guerra, at a salary of \$88,434

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger, Leonard Zinnanti

No: None

Abstain: None

5. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve the following Treasurer's appointments for the two-year terms ending June 30, 2025:
DEPUTY TREASURER - Julie Krudop, at an annual salary of \$74,500
PAYROLL/TREASURY MANAGEMENT SUPERVISOR - Erin King, at an annual salary of \$86,000

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

6. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve the following appointments for one-year terms ending June 30, 2024:
VILLAGE ASSESSOR - William McCoy
ARCHITECTURAL CONSULTANT - Arthur Fraser AIA

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

7. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve the following appointment for a term of 30 days:
VILLAGE ATTORNEY - Bee Ready, Fishbein Hatter & Donovan, LLP

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

8. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve the following Chairs of Appointed Boards:
ZONING BOARD OF APPEALS - Mark Greenwald
PLANNING BOARD - Mark London, with a term commencing July 5, 2023
BOARD OF ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION - Mark McIntire

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

9. Mayor Manger respectfully requests a motion to approve the following Committee and Department designations for a term ending on June 30, 2024:

COMMITTEE LIAISONS

Budget and Finance - Trustee Gina Arresta

Senior Citizens Affairs - Trustee Robin Brown

Youth, Diversity, Equity and Inclusion - Trustee Robin Brown

Safety - Mayor William Manger and Trustee Robin Brown

Sewer District Task Force - Mayor William Manger and Trustee Roy Stevenson

Business Revitalization - Trustee Roy Stevenson

Environmental and Clean Water - Trustee Robin Brown

Surf - Trustee Robin Brown

Dog Park - Trustee Gina Arresta

Tree Committee - Trustee Gina Arresta

DEPARTMENT LIAISONS

Police - Board of Trustees (Mayor William Manger will serve as Police Commissioner, per NYS Village Law §4-400)

Justice Court - Trustee Leonard Zinnanti

Building - Trustee Gina Arresta

Fire - Trustee Roy Stevenson

Ambulance - Trustee Roy Stevenson

Ocean Rescue - Trustee Roy Stevenson

Coopers Beach - Trustee Robin Brown

Public Works - Trustee Gina Arresta

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

10. Mayor Manger appoints and requests a motion for the Board of Trustees to approve the following Land Use Board positions:

BOARD OF ARCHITECTURAL AND HISTORIC PRESERVATION

John Gregory, with a term expiring June 30, 2026

Susan Stevenson, with a term expiring June 30, 2026

PLANNING BOARD

Amanda Grove-Holmen, with a term commencing July 5, 2023 and expiring June 30, 2024 (vacancy - Anthony Piazza)

Orson Cummings, with a term commencing July 5, 2023 and expiring June 30, 2025 (vacancy - Lisa Cowell)

ZONING BOARD OF APPEALS

Luke Ferran, with a term expiring June 30, 2028

Thomas Kempner, with a term expiring June 30, 2025 (vacancy - Susan Stevenson)

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

11. RESOLVED, the Mayor appoints and requests a motion for the Board of Trustees to approve the following appointment for a term of 60 days, Council to the Zoning Board of Appeals in Leventhal Mullaney & Blinkoff, LLP.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Suggested Resolutions:

1. WHEREAS, the Village of Southampton has a vacancy in the position of Chief of Police; and

WHEREAS, Suzanne Hurteau has served the Village of Southampton with distinction, most recently as Captain and Acting Chief of Police; and

WHEREAS, Captain Hurteau placed first on a civil service eligible list for the position of Southampton Village Chief of Police, now, therefore, be it

RESOLVED, that Suzanne Hurteau is appointed as Chief of Police from Suffolk County Eligibles List-V027, effective July 3, 2023, subject to successful completion of a probationary period established for the position of Chief of Police by the County of Suffolk, and be it further

RESOLVED, that Chief Hurteau shall be compensated at an annual salary of \$225,000 with additional terms and conditions of employment to be determined by discussions between the Chief and Village, subject to approval by the Board of Trustees.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

2. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, July 13, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law XX-2023, the proposal to amend Southampton Village Code Section 110-43.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

3. RESOLVED, the Village Board of Trustees Meetings will, unless otherwise announced, be held at 6PM in the Village Board Room as follows:
Public Session Meeting - Second Thursday of each month
Work Session Meeting - Second Tuesday, following the monthly Public Session Meeting

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.
Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti
No: None
Abstain: None

4. RESOLVED, the Board of Trustees approve the following Special Counsel for 2023-24:
Law Office of Vince Toomey - Labor Counsel
Bond Counsel - Robert Smith, Partner - Hawkins Delafield and Wood LLP
Fiscal Advisor - Munistat Services Inc.
Alice Cooley - Attorney for the BARHP
John Borquin - Egan and Golden LLP - Attorney for the Planning Board
Jared Kasschau - Harris Beach PLLC -Special Counsel to the Ethics Board (as needed)
Lamb & Barnosky - Special Labor Counsel

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.
Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti
No: None
Abstain: None

5. RESOLVED, the Recording Secretaries for the Zoning Board of Appeals, Planning Board and Board of Architectural Review and Historic Preservation will be paid \$225 per meeting.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.
Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti
No: None
Abstain: None

6. RESOLVED, the Board of Trustees approves the attached list of Southampton Village Committees:

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.
Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti
No: None
Abstain: None

7. RESOLVED, that the Treasurer shall deposit all monies received by virtue of his/her office and is hereby authorized and directed to continue to deposit all Village Funds not required to satisfy immediate expenditures in interest bearing accounts as allowed by law, and that these funds shall be deposited with the following institutions which have agreed to abide by the Village Investment Policy and the requirements of Section II of the Municipal Law and other provisions of law relating to this subject:

1. M & T Bank
2. Dime Bank
3. MBIA/Bank of New York CLASS

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

8. RESOLVED, that in the absence of both the Treasurer and the Deputy Treasurer, checks drawn on Village accounts may be approved only by the signatures of the Mayor and one Trustee or two (2) Trustees.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

9. RESOLVED, the Treasurer be and hereby is authorized to make all transfers between appropriation accounts during the fiscal year ending May 31, 2024.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

10. RESOLVED, the Southampton Press is designated as the Official Newspaper and Newsday is designated as the additional communication media for publication and legal notices.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

11. RESOLVED, the Board of Trustees adopt the Village Investment Policy for 2023-24.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

12. RESOLVED, the Board of Trustees adopt the Village Procurement Policy for the Fiscal Year 2023-24.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

13. RESOLVED, that official travel by Village employees or officials involving reimbursement by the Village shall require prior approval by the appropriate Department Head or Village Administrator, except in the case of unforeseen requirements in which case such travel may be approved by the Mayor or, in his absence, the Deputy Mayor.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

14. RESOLVED, the Board of Trustees approves the hiring of the Coopers Booth Attendant at a rate of \$17.00 per hour, effective, June 16, 2023:

Jenna DiDomenico

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

15. RESOLVED, the Board of Trustees accept the letter of resignation from Patrick Derenze, Assistant to the Mayor, effective July 3, 2023.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

16. RESOLVED, the Board of Trustees approves the Southampton Cultural Center to have up to two food trucks present at the 2023 Summer Concert in the Park Series at Agawam Park.

Motion to Approve (Aye) was initiated by William Manger and seconded by Robin Brown.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

17. RESOLVED, the Board of Trustees approves the Beach Event Application for Brian M. Donaghy Jr., 36 Elm Street, on Saturday, July 15, 2023 @ 7:00pm - 11:00pm for 199 guests. Parking will be pre-coordinated and exception to parking letters will be conspicuously displayed on vehicles during the event.

Motion to Approve (Aye) was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Comments from Board Members:

Trustee Arresta ~ Thanked the Mayor. Stated she was very excited about working with him. She welcomed Len Zinnanti. She is looking forward to working and collaborating with everyone. Wished everyone a Happy Fourth of July.

Trustee Brown ~ Thanked the Mayor for her assignments. Mentioned that she was honored to serve with him and also welcomed Len to their team. Thanked the Village Deputy Mayor, Roy and Charlene. Stated that she is honored to serve with everyone, it's a new chapter. Everyone is excited about getting the work done.

Trustee Stevenson ~ Echoed the comments that were made by the Mayor earlier, thanking everyone in the community for valuing the village and wanting the best for it. Stated he was honored to have the opportunity to try and protect it, to the best of his ability. Thanked the First Responders. Was happy to see Captain Sue Hurteau, named Chief. She is a longtime member of the force and couldn't be a better person, and was so happy to see the situation resolve itself. Commended Deputy Chief of Suffolk County , Anthony Carter, who throughout the whole experience with the village, showed great dignity, and thanked him for his exemplary behavior. Noted, how the community came together for the procession in memory of the daughter of one of our first responders, K.M. Davis. Thanked all the village employees for what they do to protect the village, all the boards and also everyone who works for the village. Recognized and thanked his family for their support and wished everyone a Happy Fourth.

Trustee Zinnaniti ~ Thanked everyone for the honor of his position and the support. Stated he has been coming to this village for over 45 years and has made it his residence. He has spent time as Chair of the Budget and Finance Committee and the Clean Water Sewer Task Force. That time spent gave good insight into the operations and financial standing of the village. He is anxious to reset this government, hit the ground running and accomplish good things with a great team.

Mayor Manger ~ Thanked everyone for coming to the ceremony on the steps of Village Hall. It was a tremendous outpouring. Thanked everyone for showing him love and support. He noted that the board was going to do lot of very good things for the village, and he said that he appreciated his team and thanked everyone.

Motion to Adjourn to Executive Session:

Motion to Adjourn to Executive Session was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Time: 1:40PM

Return to Public Session:

Motion to Return to Public Session was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

Time: 2:53PM

Resolutions, if any:

No Resolutions.

Motion to Adjourn:

Motion to Adjourn was initiated by William Manger and seconded by Gina Arresta.

Yes: William Manger, Gina Arresta, Robin Brown, Roy Stevenson, Leonard Zinnanti

No: None

Abstain: None

End Meeting Time: 2:53PM