



# Village of Southampton

23 MAIN STREET  
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## **Board of Trustees**

### **MINUTES**

April 26, 2022 - 6:00 PM

### **Call to Order:**

Start Meeting Time: 6:00PM

### **Present:**

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber & A/V Coordinator Katherine Styler

### **Pledge of Allegiance:**

Led by Mayor Warren

### **Public Comment:**

No Public Comments

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.

The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY @ 6pm, will be live-streamed and a transcript will be provided at a later date.

To join the Board Meeting via ZOOM, you must register in advance to:  
[mweber@southamptonvillage.org](mailto:mweber@southamptonvillage.org) on the meeting date.

To view the meeting LIVE, go to:  
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4>

There is no Public Comment during work sessions.

### **Board Presentations:**

1. Tax Stabilization and Contingency Reserve ~ Presented by Trustee Arresta
2. Downtown Improvements ~ Presented by Gary Goleski, Superintendent, Dept. of Public Works

### **Communications to the Board:**

1. Correspondence from Michael Zinder, 36 Pulaski Street

Correspondence included in Agenda Packet.

2. Correspondence from Lauren Imparato and the Halsey Neck Coalition

Correspondence included in Agenda Packet.

**Suggested Resolutions:**

1. RESOLVED, that the claims for the warrant dated April 26, 2022 totaling \$302,763.87 (Warrant #A-15 - General Fund), \$76,179.94 (Warrant #H-9 - Capital Fund), \$2,124.39 (Warrant #A-16 - Utilities Fund) and \$1,025.00 (Warrant #T - 19 - Trust Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Session of April 12, 2022 is accepted as filed by the Village Clerk and the actions taken at the meeting are hereby ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, the Board of Trustees approves the temporary closure of Narrow Lane for the Southampton High School Commencement Ceremony on Friday, June 24, 2022 (Rain date: 25th) from 5pm - 9:30pm.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, the Board of Trustees approves the appointing of the following individuals as Election inspectors for the Village Election on June 17, 2022, operating hours of 8:30am - 9:30pm, effective April 26, 2022.

Diane Fisher (Chairperson) \$25/hour

Jenny Fillingeri (Chairperson) \$25/hour

Rosanne (Rosie) Griffith \$20/hour

Ellen Greaves \$20/hour

Nany Stevens Smith \$20/hour

Arthur Nation \$20/hour

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. WHEREAS, the Board of Trustees adopted Resolution # 2022-824 on April 12, 2022, approving the 2022 Town of Southampton Community Preservation Fund Water Quality Improvement Program application to support estimated project costs associated with the following projects:

1. West Main Street Bioswales - \$246,729

2. Gin Lane Phase 2 Stormwater Mitigation

3. Old Town Pond dredging design/implementation 4,161,597

4. Lake Agawam Algae Harvesting
5. Old Town Pond Watershed Bioswales - \$741,197
6. Wickapogue Watershed Bioswales - \$361,405
7. Phillips Pond Watershed Bioswales - \$282,040

NOW, THEREFORE BE IT

RESOLVED, that the Village of Southampton hereby amends the Resolution as follows:

1. West Main Street Bioswales - \$246,729 (Match: NYSDEC \$986,916 WQIP grant and Southampton Village \$123,364 design engineering)
2. Gin Lane Phase 2 Stormwater Mitigation - removed as no application was submitted.
3. Old Town Pond dredging design/implementation \$4,161,597 (Match: Southampton Village \$90,000 for engineering study)
4. Lake Agawam Algae Harvesting - \$5,363,600 (Match: \$1,340,900)
5. Wickapogue Watershed Bioswales - \$235,113
6. Phillips Pond Watershed Bioswales - \$194,608

TOTAL MATCH \$1,554,264 to be funded by the Water Quality Capital Reserve.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, the Board of Trustees authorizes the Village Administrator to issue a Request for Proposal for consultants with proven experience in historic preservation to conduct an architectural reconnaissance survey targeting areas adjacent to the Southampton Village Historic District in the Village of Southampton for potential inclusion in an expanded district.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, the Board of Trustees approves the refund request received from the Southampton Village Building Department pertaining to a site plan review fee in the amount of \$800.00 received from DeDe Gotthelf for a small interior space alteration which is no longer required to go before the Planning Board.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

8. WHEREAS, the Village Board has a fully executed agreement with Keyspan Gas East Corporation, DBA, National Grid, in exchange for the Village performing restoration work on multiple roadways, National Grid had provided the Village with three separate checks totaling: \$1,217,876.25, AND, WHEREAS, the Village has received payment from National Grid according to the agreement and is ready to perform the restoration work,

NOW, THEREFORE, BE IT;

RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modifications:

Increase Expenditure:

H5.112.200 Utility Deposit Roadwork in the amount of \$1,217,876.25

Increase Revenue:

H.2511 Utility Deposit Roadwork in the amount of \$1,217,876.25

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modifications:

From: A.1620.2 Building Maintenance - Equipment in the amount of \$1,500.00

To: A.5182.5 Street Lighting - Equipment in the amount of \$1,500.00.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

10. RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modifications:

From: A.3120.49 Police - Clothing in the amount of \$15,000.00

To: A.3120.2 Police - Equipment in the amount of \$15,000.00.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modifications:

Increase Expenditure:

A.3120.1 Police - Personnel Services in the amount of \$130,000.00

A.1620.1 Building Maintenance - Personnel Services in the amount of \$110,000.00

A.3620.1 Safety Inspection - Personnel Services in the amount of \$38,888.92

Increase Revenue:

A.1775 Appropriation of Reserve in the amount of \$278,888.92

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

12. RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modification:

From:

A.9070.8 Compensated Absences in the amount of \$300,000.00

A.3120.1 Police - Personnel Services in the amount of \$8,000.00

To:

A.1410.1 Village Clerk - Personnel Services in the amount of \$160,000.00

A.3410.1 Fire Department - Personnel Services in the amount of \$31,000.00

A.1490.1 DPW - Personnel Services in the amount of \$41,000.00

A.1010.1 Trustee - Personnel Services in the amount of \$3,000.00

A.1210.1 Mayor - Personnel Services in the amount of \$6,200.00

A.1355.1 Assessment - Personnel Services in the amount of \$600.00

- A.3620.1 Safety Inspection - Personnel Services in the amount of \$28,000.00
- A.5110.1 Street Maintenance - Personnel Services in the amount of \$6,000.00
- A.7110.1 Parks - Personnel Services in the amount of \$13,000.00
- A.7989.1 Cultural - Personnel Services in the amount of \$12,000.00
- A.8030.1 Architect/Historic - Personnel Services in the amount of \$5,000.00
- A.1640.1 Central Garage - Personnel Services in the amount of \$2,200.00

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

13. RESOLVED, the Board of Trustees approves the Long Island Chapter of Surf Rider to host its 2022 Willie's Superbrew Southampton Beaches Cleanup on Saturday, May 14, 2022, from 12:00pm - 2:00pm.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

14. WHEREAS, the Board of Trustees adopted Resolution #2022-601, on March 10, 2022, approving the 3rd Annual Juneteenth Ceremony to be held at Agawam Park on Sunday, June 19, 2022 at 10:00AM.

NOW, THEREFORE, BE IT

RESOLVED, the Board of Trustees hereby amends the Resolution as follows:

The 3rd Annual Juneteenth Ceremony will be held at Agawam Park on Saturday, June 18, 2022 at 10:00AM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

15. RESOLVED, the Board of Trustees approves the request from Zayne Maddock, Life Scout of Boy Scout Troop 58 Southampton to construct an osprey nest on the ocean side at Dune Beach as the acceptable location as part of his Eagle Scout Rank Project.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

16. RESOLVED, the Board of Trustees accepts the Letter of Resignation for Miranda Weber, Secretary-Assistant to the Mayor, effective April 26, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

17. RESOLVED, the Board of Trustees approves the hiring of Nakai Davis as a Traffic Control Specialist, member of our 2022 Seasonal Police Staff, a returning member at a rate of \$16.00/hour. The anticipated start date for each employee differs according to their job responsibilities and availability. He will be sworn

in before his employment begins.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

18. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, May 24, 2022 at 6:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 9-2022, the proposal to amend Village Code by adding the NYS Open Meeting Law regarding videoconferencing.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

19. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Thursday, May 12, 2022 at 6:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 6-2022, the proposal to amend Village Code to add A Rental Registry Law, more specifically, to implement a registry and permit process for Village Rental Properties with the Southampton Village Building Department/Land Use Department. Originally tabled on April 12, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

20. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, May 24, 2022 at 6:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 10-2022, the proposal to amend Village Code to add Home Furnishings Showroom in the Highway Business District and Village Business District w/Special Exception Use.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

### **Mayoral Appointments:**

None noted.

### **Comments from Board Members:**

*Trustee Arresta ~ Just want to start off by mentioning Monday, May 9th from Noon to 9pm, the Rotary is holding an Annual Spaghetti dinner which will be held at the Southampton Inn. The funds and the donations will be used to give out scholarships to the seniors of Southampton High School. The only other thing is Miranda, who is leaving us. I am happy for you and I am sure going to miss you. Miranda has been such a huge asset and helpful to me. Have been such a big part of what goes on here in Village Hall. We know you are moving on to bigger and greater things. It takes a lot of guts to do what you did and I just wanted to thank you and wish all the best to you.*

**Trustee Brown** ~ Good Evening, I would like to thank everyone's efforts and hard work for the downtown improvement and want to take the time to thank you. Also, of course, I would like to take the time to thank Miranda. You have been pleasant, professional and you've always done exceedingly abundantly what we've hoped or asked for and made a great impact on all departments and I'm sure that all would agree thank you so very much for your great contribution and we wish you well and please don't be a stranger. Thank You

**Trustee McLoughlin** ~ Thank you Gary for the presentation. I look forward to this downtown crew and I hope it does solve the issues of downtown. Best of luck. I believe it will improve. I want to share my condolences with the Raynor family. Patsy Raynor passed away last week at 95. She was someone who was one of the villagers of this community for their services and, of course, shared a lot of stories, so I want to send my condolences to her family. Lastly, of course, I would like to thank Miranda. You know you were one of my first hires as a trustee and I wish the best of luck to you and your future endeavors. That's all, thank you.

**Trustee Stevenson** ~ The most enjoyable part about being a trustee is getting to know so many new citizens who come to us with their questions and requests for information. Certainly, I've broadened my base of people within the village, having been effective, but also all the great people in the village hall who really worked so hard to make this village a special place. Gary Goleski and the department what they're doing to get this village looking perfect for our busy summer season. But tonight I really just wanted to say thank you to Miranda. When I became a trustee I didn't really know my way around and she was so helpful, always had a great sense of willingness to help, a sense of calm, a sense of kindness. Whatever she chooses, I know she'll be very successful. I will miss you also very much, so thank you.

**Mayor Warren** ~ I wanted to echo the thoughts of trustee McLoughlin regarding extending my deepest condolences and sympathies to the Raynor family. It's a great family, Patsy Raynor, who I had the privilege to get to know, someone who always put a smile on my face when I saw her. I would enjoy seeing her at Moses Park, which I know she enjoyed and such a long-standing incredible village family and she will also be deeply missed in the Village of Southampton. You know she was one of the people for a very long time on this earth that made the village special, so I just wanted to extend my condolences to the Raynor family. Thank you Trustee McLoughlin for your kind words as well. On a more positive note, at the next meeting we will be approving the Hampton Field Day. It is something we do every spring, so it's very exciting to look forward to seeing some of the students out there. Then, to recap our meeting, we are getting a lot of things done. I wish things would take even less. I'm proud of the continuous progress and achievements that we're making. Personally, I am never satisfied enough with what we can do for the village, but I know that what we're doing will be extremely helpful for our residents and business owners and it will be long-lasting. Thank you to this board for your help. Thank you Deputy Mayor for your help with some of the infrastructure and downtown improvements, and lastly, of course, I'd like to wrap this up by thanking Miranda, who came in at a very difficult time. When we were still figuring out the pandemic, which was when she came in and stepped up in every which way, whether that's helping, crafting, legislation, helping any single resident with whatever he or she needed, and I cannot tell you the number of village residents who were just so happy with the work that Miranda did for them, she worked tirelessly on the price concert action committee and that is a project that we're looking to accomplish, she just did everything and made everybody feel good about what they were doing and helped every single person whether it was part of her job responsibility or not. She did everything and I can certainly say that it will be impossible to replace her and we just hope that we can, you know, find somebody who can come in and get the job done where there will be impossible shoes to fill. I am extraordinarily indebted to Miranda for her service to the village, for her help and to me personally in my role as mayor. I could not have done everything that we have accomplished without her. There was just never a moment. I mean she did everything, she watched every single area, including the ZBA and Planning Board Meetings. I mean she knew everything going on here and I don't think there's a single person out there that has a better grasp on what's going on here than Miranda. I'm proud of the fact that we had the opportunity to work together. I know that she is headed for big things in the industries that she chooses to participate in and I just wanted to wish her the very best of luck, which she does not need, but we'll do so anyway and I'm looking

*forward to reading about her ten years from now and seeing all the great things that she's going to accomplish. So, thank you very much Miranda. You just got the job done and I know a lot of residents who will have the same exact thing to say, so thank you.*

**Motion to Adjourn to Executive Session**

Motion to Adjourn to Executive Session (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Time: 6:21 PM

**Return to Public Session:**

Motion to Return to Public Session (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Time: 8:05 PM

**Resolutions, if any:**

No Resolutions were adopted during Executive Session.

**Motion to Adjourn:**

Motion to Adjourn was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

End Meeting Time: 8:06 PM