



# Village of Southampton

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## **Board of Trustees**

### **MINUTES**

March 22, 2022 - 6:00 PM

#### **Call to Order:**

Start Meeting Time: 6:06 PM

#### **Present:**

Mayor Jesse Warren, Trustee Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and A/V Coordinator Katherine Styler

#### **Pledge of Allegiance:**

Led by Mayor Warren

#### **Public Comment:**

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ ZOOM meeting.

The meeting will be held at Southampton Village Hall located at 23 Maint Street, Southampton, NY at 6PM and will be live streamed and a transcript will be provided at a later date.

To join the Board Meeting via Zoom, you must register in advance to:

[mweber@southamptonvillage.org](mailto:mweber@southamptonvillage.org) on the meeting date.

To view the meeting LIVE go to:

<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4>

There is no Public Comment during Work Sessions.

#### **Board Presentations:**

1. Treasurer's Report - March 2022 -Charlene Kagel-Betts, CPA Village Administrator/Treasurer Presented by Village Administrator

#### **Communications to the Board:**

1. Correspondence received from Vol Davis and Jay Fitzpatrick

#### **Suggested Resolutions:**

1. RESOLVED, the claims for the warrant dated March 22, 2022 totaling \$128,234.96 (Warrant #A - 14

General Fund) and \$401,890.00 (Warrant #H - 8 Capital Fund) are audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, that the reading of the minutes for the Public Session of March 10, 2022 is dispensed with and the minutes are accepted as filed by the Village Clerk and the actions taken at that meeting are hereby ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, the Board of Trustees approves the extension of Village Outdoor Dining for the upcoming 2022 Spring/Summer Season.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. WHEREAS, the Peter Marino Art Foundation has requested permission from the Board of Trustees to display the upcoming Sign Placement along their building at 11 Jobs Lane to promote upcoming exhibits scheduled for May - October 2022

NOW, THEREFORE, BE IT,

RESOLVED, the Board of Trustees approves the Peter Marino Art Foundation to display their exhibit banners for their upcoming events on the exterior of the gallery.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. RESOLVED, the Board of Trustees approves an annual stipend in the amount of \$8,000 for Miranda Weber for the additional duties as See Click Fix Coordinator.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson

No: Joseph McLoughlin

Abstain: None

Tustee McLoughlin ~

I was not made aware of this change and would like to know how it came about.

Administrator Kagel-Betts~

Miranda is the operator and administrator of the See. Click Fix software. She manages the entire site. This was something that we had discussed. She works outside her normal working hours, early mornings and late nights.

Mayor Warren~

Echoes what Charlene had said, Miranda not only implemented the system, but customized and designed the software. She rolled it out to the entire community. She spends beyond her nine to four position helping to administer this on a daily basis. She goes above what her job description duties are.

Trustee McLoughlin ~

I just want to say that I do not question Miranda's work ethic. I think she works quite hard. I was just not aware. I'm not saying no, I want to re-evaluate at another time.

Trustee Brown~

We were all advised in a discussion several months ago. The protocol was followed , as the items listed for the event were given to us 24 hours in advance. At that time, you can certainly call and speak to any trustee. I just had a meeting with the environmental committee, and they were very satisfied with the app and how fast code enforcers responded.

Trustee McLoughlin~

Communication goes both ways. If the Mayor wanted to give Miranda a stipend, he could have called me. But this has not happened.

6. RESOLVED, the Board of Trustees approves the proposal submitted by Nancy Kane to coordinate our 10th Annual SouthamptonFest to be held Friday, September 30, 2022 - Sunday, October 2, 2022. This proposal cost is \$15,000, funded by Trustee Special Projects.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, the Board of Trustees authorizes the Mayor to sign the Affidavit of Identity allowing the Village of Southampton to use MunicPay- a credit card processing agent for the new Building Department software - GovPilot.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

8. RESOLVED, the Board of Trustees approves the Local Government Records Management Improvement Fund (LGRMIF 2022-2023) Grant Application presented by Jennifer Mesiano in support of our initiative to

digitize vital records within Village Hall.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. RESOLVED, the Board of Trustees approves the Southampton UFSD, Westhampton Beach UFSD, and Hampton Bays UFSD to host a Military Recognition Ceremony to recognize approximately 12 graduating seniors committed to enlisting in the Armed Services and serving our nation. The Ceremony is planned to take place on Thursday, May 19, 2022 at 10:00am at Agawam Park in front of the World War I Memorial, rain date is planned for Wednesday, May 25, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

10. WHEREAS, AIM funding plays a pivotal role in funding essential municipal services such as water, sewer, public works, police, fire and ambulance for cities and villages across New York State and, WHEREAS, the State has not increased AIM funding in 13 years and, WHEREAS, inflation has eroded AIM funding by roughly 29% over that time period and, WHEREAS, the New York State Conference of Mayors and nearly 400 of its members have signed onto a letter to the Governor requesting an inflationary increase of \$210 million in AIM funding and, WHEREAS, the Governor's Executive Budget proposed keeping AIM funding flat and, WHEREAS, the New York State Senate and Assembly have included increases of \$210 million and \$150 million, respectively, to AIM funding in their one-house budgets and, WHEREAS, an increase in AIM funding would reduce the local tax burden and help revitalize communities across New York, and  
NOW, THEREFORE, BE IT,  
RESOLVED, that the Village of Southampton urges Governor Hochul to work with the leaders of the Senate and Assembly and increase AIM funding in the 2022-2023 adopted State Budget.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Re-Notice the new date and Publish the Notice of Public Hearing to be held on April 12, 2022 at 6:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 6-2022, the proposal to amend Village Code to add A Rental Registry Law, more specifically, to implement a registry and permit process for Viillage Rental Properties with the Southampton Village Buidling Department/Land Use Department. The original NOPH was scheduled for March 29, 2022 @ 5:00pm.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Trustee McLoughlin~

Will this be on the website? I know residents have reached out to me about this legislation, and I want to see when it will be prepared for the public.

Attorney Gray~

The rental Law has already been drafted and circulated to the entire Board, waiting for comment.

Administrator Kagel-Betts~

It's not on the website yet, we are waiting for feedback from the board before this is noticed to the public.

Mayor Warren~

Any board members should reach out to Ken with comments and as soon as we get those comments, we will distribute information to the public. There is a bit of a ban-with as to what we can and cannot do, so the more input we have from the trustees the better.

Trustee Stevenson~

Ken, do we anticipate that the resolution that is presented at the public hearing will be revised based on our input before the public hearing? Or are we debating the same law that you have already created?

Attorney Gray~

The proposed law that is being presented to the public needs to be presented to the board five days in advance and then made available to the public. If there are substantial changes that the board wants to consider, based on public comment, then it will need to be redrafted and re-noticed.

12. WHEREAS, the Village of Southampton was awarded a grant from the Suffolk County Water Quality Protection & Improvement Program in the amount of \$116,696 and awarded a grant from the NYS DEC Water Quality Improvement Program in the amount of \$186,714 for the installation of the Gin Lane Bioswale Project and the grants for the project have been executed and.

WHEREAS, the Village has received proposals from South Fork Asphalt and HTC Landscaping to each perform portions of the project,

NOW, THEREFORE BE IT,

RESOLVED, the Board of Trustees authorizes the Mayor or his designees to execute the contract with both South Fork Asphalt and HTC Landscaping to perform the work for this grant-funded project.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

13. RESOLVED, The 2021 LOSAP (retirement) points listing of all Volunteer Ambulance Department workers of the Southampton Volunteer Ambulance Department has met the required posting requirements, has been certified by the Village Ambulance Department Chief and is hereby approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

14. RESOLVED, the Board of Trustees approves the request from the Southampton Village Police Benevolent Association to host its Annual Easter Egg Hunt at Agawam Park on Friday, April 15, 2022 during the hours of 9:00am - 11:00am.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

### **Mayoral Appointments:**

None noted.

### **Comments from Board Members:**

Trustee Arresta ~

I echo Trustee Stevenson regarding the Rental Law. We are listening. It's all about knowing who lives next door to you and having a little bit more control as to who is in the village.

Trustee Brown ~Inaudible

Trustee McLoughlin ~

Great to see everyone back in person. Would like to echo the thoughts of the upcoming Comprehensive Master Plan Event. I've seen the film by Thomas Pena at the library and highly recommend it. There will be an executive session on Thursday to discuss the future of the village and I encourage those who wish to attend to do so. Hopefully, see you all at the next meeting, when we will discuss three public hearings regarding; The Leaf blowers, the Rental Law, the Site Plan Review and Heart Of The Hamptons. Looking forward to seeing you all.

Trustee Stevenson ~

I would like to recognize the members of our Fire Department who were invited to Ireland by the Dublin Fire Department to attend their St Patricks Day Parade. The pictures and experiences they shared were great. The firemen represented Southampton well. Thank you to our residence and constituents for the constant feedback they provide about the proposed Rental Law and its provisions. The purpose of this board is not to add additional governmental regulations, but to make it a safer and cleaner place and have some control, so folks aren't taking advantage of our village services. Thank you for your comments, we will pay attention to them and create a resolution and law that satisfies the wishes of the broad community. Thank you for your attention this evening.

Mayor Warren ~

I just have to say that I would welcome a chance to go to Dublin, Ireland and march in their St Patricks Day Parade. I'll have to call Alfie Callhan and see if I can go with them next time! There was a resolution tonight regarding the recognizing ceremony of 12 graduating seniors enlisting in the armed services in our nation. Thank you to Thea Fry, for organizing and for all you do to help support our veterans. She is often behind the scenes for ceremonies at Agwam Park and other services throughout the Town of Southampton. We are lucky to

have her in our community. Thank you to our entire clerks department, Charlene as well. We received a call today from Jen Mesiano , going over all our CPF and or the work on getting grants. We have a list of water qualifying grants going to Southampton Town that we are excited about presenting to them. All of our hard work is coming to fruition. I echo Trustee McLoughlin's comments about the press session on Thursday.I was fortunate to be involved in that , as an elected official and a business owner. We are excited about the outdoor dining being extended. It's a good program for businesses. Also, there are a few other topics i wanted to bring to bring up to the board. One is regarding the 11% increase in health insurance premiums. I think it's time that we took a look at the village care policies, determine if they are still working for the village, and see if we can update them, so as to benefit the village and future boards. We can probably find a few things that we can change that everyone could agree with. Secondly, we may want to look at some of our procurement policies and see if they are working for us, and what we can do to improve that. Finally, we are having our public meeting, from 10 AM to 12 PM, for our Comprehensive Master Plan. It's really important for everyone to attend.

**Motion to Adjourn to Executive Session** for the purpose of discussing contractual, litigation and specific Village personnel matters.

Motion to Adjourn to Executive Session (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

**Return to Public Session:**

Motion to Return from Executive Session was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

**Resolutions, if any:**

No action was taken during Executive Session.

**Motion to Adjourn:**

End meeting Time: 7:31 PM