



Village of Southampton

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Board of Trustees

MINUTES

March 21, 2023 - 6:00 PM

Call to Order: Executive Session will begin at 5:00pm, followed by our Work Session starting at 6:00pm:

Executive Session Start Meeting Time: 5:15 PM

Executive Session End Time : 5:55 PM

Public Session Start Meeting Time : 6:08 PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Robin Brown, Trustee William Manger, Trustee Roy Stevenson, Village Administrator Charlene Kagel-Betts, Village Attorney Andrew Preston, Village Clerk Cathy Sweeney, Assistant to the Mayor Patrick Derenze & A/V Coordinator Sage Certain

Pledge of Allegiance:

Led by Mayor Warren

Public Comment:

1. The Village of Southampton's Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY, live-streamed and a transcript will be provided at a later date.
Join the meeting via ZOOM:
<https://us02web.zoom.us/j/89730446459>
View the meeting via YouTube:
<https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>
There is no Public Comment during work sessions.

Board Presentations:

1. 2023-2024 Tentative Budget Review
2. Monthly Treasurer Report ~ Presented by Charlene Kagel-Betts, CPA ~ Village Administrator/Treasurer
3. Terms of Office ~ Walter Deane, on behalf of the Planning Commission (WM)

Public Hearing:

1. Local Law 11-2023, the proposal to amend Section 34 of Chapter 110, Schedule C: Prohibited Turns and Intersections (Recommendations of Traffic Study)

Communications to the Board:

1. Correspondence from Meryl Lieberman
2. Correspondence from Carol Zacharias
3. Correspondence from Amanda Grove Holmen

Discussion Items:

1. Easter Event and Brunch, Saturday, April 8, 2023 ~ Requested by Mayor Warren

Suggested Resolutions:

1. RESOLVED, the claims for the warrant dated March 21, 2023 totaling \$1,308,596.49 (Warrant #A-22-General Fund) and \$15,979.21 (Warrant #A-23 - Utilities Fund) are audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Sessions of February 21, 2023 and March 2, 2023 are dispensed, the minutes are accepted as filed by the Village Clerk and the actions taken at the meeting are hereby ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

3. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village hereby approves Local Law 3-2023, the proposal to amend Section 34 of Chapter 110, Schedule C: Prohibited Turns and Intersections (Recommendations of Traffic Study).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

4. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, April 13, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law XX-2023, the proposal to add Section 8.1 of Chapter 116, Arts and Culture Overlay District.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

5. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Clerk to Publish a Notice of Public Hearing to be held on Thursday, April 13, 2023 @ 6:00pm as a Hybrid In-Person/ZOOM Meeting regarding Local Law 8-2023, the proposal to amend Chapter 65, Historic and Landmark Preservation.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

6. RESOLVED, The Village Administrator is hereby authorized to publish the Notice of Public Hearing on the 2023-2024 Tentative Budget scheduled for April 13, 2023 at 6PM.

Motion to Table was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

7. RESOLVED, The 2022 LOSAP (retirement) points listing of all Volunteer Ambulance Department workers of the Southampton Volunteer Ambulance Department has met the required posting requirements, has been certified by the Village Ambulance Department Chief and is hereby approved. (Tabled on 3.2.2023)

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

8. RESOLVED, the Board of Trustees accept the FYE May 31, 2022, Audited Financial Statements and Justice Court Report as submitted from PFK O'Connor Davies LLP - Auditor Services.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

9. RESOLVED, that the Village of Southampton hereby authorizes the Mayor or his designee to execute any and all documents pertaining to the 2023 Town of Southampton Community Preservation Fund Water Quality Improvement Program application to support estimated project costs associated with the following projects:

1. Old Town Pond Watershed Bioswales - \$435,894

2. Wickapogue Watershed Bioswales - \$235,113

3. Phillips Pond Watershed Bioswales - \$194,608

4. Sewer System Engineering - \$1,739,430

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

10. WHEREAS, the Village of Southampton was awarded a Suffolk County and Town CPF grant for the construction and engineering work on Nugent Bioswale, and
WHEREAS, the Village has received an estimate from South Fork Asphalt for the construction of Nugent Bioswale,
NOW, THEREFORE BE IT
RESOLVED, the Board of Trustees approves South Fork Asphalt's estimate to construct Nugent Bioswale, at a cost not to exceed \$51,170.00.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

11. RESOLVED, the Board of Trustees directs the Finance Department to make the following budget modification:

From:

Budget Line: A.1990.4 Contingency in the amount of \$50,000.00

Budget Line: A.3410.452 Fire – Training Conferences in the amount of \$15,000.00

To:

Budget Line: A.5110.48 Highway - Fuel in the amount of \$50,000.00

Budget Line: A.3410.44 Fire – Contractual Services in the amount of \$10,000.00

Budget Line: A.3410.41 Fire – Supplies & Materials in the amount of \$5,000.00

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves the following 2023 Coopers Beach Rental Fees as follows:

Chair Rental: \$15.00 each

Umbrella Rental: \$20.00 each

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

13. RESOLVED, that the Board of Trustees approves the application for a chicken coop to be constructed at the home of Sandra McConnell, 595 Captains Neck Lane, Southampton, NY for personal use.

Motion to Table was initiated by Gina Arresta and seconded by William Manger.
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger
No: None
Abstain: None

14. RESOLVED, the Board of Trustees authorizes the allocation of \$1,000 to be utilized from the Minority Affairs Account to offset expenditures with the submission of receipts in support of the 4th Annual Juneteenth Ceremony to be held at Agawam Park on Saturday, June 17, 2023 - Sunday, June 18, 2023 @ 10:00am.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger
No: None
Abstain: None

15. WHEREAS, on January 24, 2023, the Board of Trustees approved the promotion of Victor Crump from Maintenance Mechanic I to Maintenance Mechanic II of the Building Maintenance Department at a salary of \$54,408.08, effective Friday, January 27, 2023,
IS AMENDED AS
RESOLVED, the Board of Trustees approves the promotion of Victor Crump to Custodian II of the Building Maintenance Department at a salary of \$54,408.08, effective Friday, January 27, 2023

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger
No: None
Abstain: None

16. RESOLVED, the Board of Trustees approves the request from Dr. James Groff, Islamic Center of the Hamptons to host its Annual EID Holiday at Agawam Park on Friday, April 21, 2023 during the hours of 8:00am - 10:00am.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger
No: None
Abstain: None

17. RESOLVED, the Board of Trustees recognizes the last Friday in April as National Arbor Day. The Board of Trustees approves the Mayor, Deputy Mayor, and Planning Commission to celebrate this day, Friday, April 28th, 2023, by planting a tree in Agawam Park. This planting is recognized as a Tree City USA Tree and has been donated on behalf of the Planning Commission 2023. (CP to GA)

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger
No: None
Abstain: None

18. RESOLVED, the Board of Trustees approves the 2023 Southampton Chamber of Commerce Events listed:
Sundays, April 30th - September 10:
"Farmers and Artisan Market" held at Agawam Park from 9:00AM-3:00PM
Monday, October 2nd:
"Paint the Town Pink" and "Kick-off Breast Cancer Awareness Month" Tree Lighting Ceremony held at the front entrance of the Southampton Chamber Office at 6:30PM.
Saturday, November 25th:
"27th Annual Firetruck Parade of Lights" held in conjunction with the Southampton Fire Department commencing at dark @ 4:45PM
This event is also in conjunction with the Village Decorating Committee Tree Lighting Ceremony at Agawam Park at 5:15PM.
Saturday, December 2nd:
Southampton, "It's a Wonderful Village", consists of all-day events to shop, dine and stroll Southampton Village.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

19. RESOLVED, the Board of Trustees approves the temporary closure of Jobs Lane, between Windmill Lane and Main Street for its 2nd Annual Southampton Fashion Week on Friday, August 25, 2023 from 6:30pm - 7:30pm. This event will be pre-coordinated with SVPD, Chief Hurteau, SAC, Joe Diamond and Trustee Robin Brown. (timeframe is the same as in 2022)

Motion to Approve (Aye) was initiated by Robin Brown and seconded by Gina Arresta.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: Jesse Warren

Abstain: None

20. RESOLVED, the Board of Trustees approves the Rogers Memorial Library to host the Annual Outdoor Movie at Agawam Park on Tuesday, August 29, 2023, 8:00PM to 10:00PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

21. WHEREAS, the Board of Trustees approved on March 2, 2023, the Massapequa Park Bike Club to host its 2023 Tour of the Hamptons on Sunday, October 1, 2023 from 6:00am - 6:00pm. This event is expecting 700 participants, the start and finish will be at Southampton High School. All funds raised will be donated to the American Heart Association.

NOW, THEREFORE, BE IT AMENDED AS

RESOLVED, the Board of Trustees approves the event and funds raised will be donated to:

Southampton High School, East Hampton High School, NY Bicycling Coalition, The Retreat,

Maureen's Haven, Southampton Fresh Air Home and Bridgehampton Child Care Center.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

22. WHEREAS, the Board of Trustees approved at our Meeting held on February 9, 2023, the 2023 Summer Concerts in the Park and Shakespeare in the Park Series,
NOW, THEREFORE BE IT
RESOLVED, the Nancy Atlas Concert scheduled for Sunday, May 28, 2023 has been rescheduled to be held on **Friday, May 26, 2023**.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

23. RESOLVED, the Superintendent of the Village of the Department of Public Works is directed as early as is practicable to effectuate the installation of the Big Belly Trash Cans as depicted on the map previously adopted by the Village and agreed upon between the Village and Big Belly Company.

Motion to Approve (Aye) was initiated by Gina Arresta and seconded by Roy Stevenson.

Yes: Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: Jesse Warren

Abstain: None

Mayoral Appointments:

No Mayoral Appointments were presented.

Comments from Board Members:

Trustee Arresta ~ We have been restructuring the Department of Public Works. We re-did the organizational chart, and saved over \$400,000 dollars for our village tax payers. Instead of having a Supervisor, we will have a Superintendent, and a Deputy Superintendent. Instead of having supervisors, they will be foremen that oversee the departments. The other difference is that they are working foremen, so they will not just supervise, they will actually work with them. The DPW has also been very busy talking about the spring and summer events as well as getting the flower boxes ready for the downtown area. Just to let everyone know, the brick work will commence on Main Street. They are working on resetting the bricks around the trees. This will begin in a few weeks, contingent on the weather. I just received an email regarding this Saturday. The Library is hosting an ice cream social for children starting at noon. Have a good night everyone.

Trustee Brown ~ I am quite excited that our umbrellas and chairs for Coopers Beach have arrived. I would like to commend our team at Coopers in advance. They did a tremendous job last year. Our revenue was up over two hundred thousand dollars, as we sold out for many days, so we are looking for another nice increase.

Trustee Manger ~ Walter Deane has been helping the village with signage for the village beaches. A sample sign has arrived at the DPW. I know that he wanted the board to take a look before other signs were made. These will be for every road ending at a beach. It will have the emergency information, so anyone can contact the Police, Ocean Rescue, or first responders, as well as all the rules and regulations of our beaches. I would like everyone to take a look and give us feedback. These will be donated, and we hope to have them up by this summer.

Trustee Stevenson ~ Would also like to give a shout out to the DPW headed by Steve Phillips. They did a great job all winter. We didn't get a lot of snow, but if we did get any weather, they were on the ball, walking down Main Street before snow was in the forecast. I would see Steve and the guys out there sanding and getting ready so we wouldn't have problems, like we have had in the past. I would like to second Trustee Manger in thanking Walter Deane and the Planning Commission for the work they did with the elected terms. It's a thankless job and I appreciate the Mayor's comments about serving the public and, from my own experience, two years' terms are too short of a time to get everything done. With longer terms, we can focus on longer-term goals, have accomplished what needs to be done and not have to waste the time and energy of village people. The Village clerk, Cathy Sweeney, spends a lot of time on the elections and it takes a lot of effort to continually campaign. I think the recommendation to the board by the Planning Commission makes a lot of sense and would lead to better governance. Thank you and welcome spring. Looking forward to it.

Mayor Warren ~ Our Southampton Village Fire Department went over to Dublin to celebrate St Patricks Day. They were greeted by the Dublin Fire Brigade, whom they have a long outstanding relationship with. I understand they really rolled out the red carpet for our Fire Department. Now it will be our turn when the Irish Fire Brigade comes this July 4th. The village should do whatever it can to give them the warmest welcome. Secondly, I wanted the board and the public to know that we continue to work on the Community Project Funding application. Last year we were awarded a large federal grant, so we will apply again to this federal Grant Program. Thanks to Patrick and as well as our grant writer for working hard on this. It looks like a sewer application is a really good application to present this year. The Federal Government is reducing some of their spending, but any infrastructure projects that go hand in hand with federal objectives at the moment would be considered a good grant application. We will have a good meeting in April, we have the budget, a public hearing and the arts and culture overlay district, coming back again. I look forward to working with the board and working as a team on getting all of this done.

Motion to Adjourn to Executive Session

Motion to Adjourn to Executive Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 7:58 PM

Return to Public Session:

Motion to Return to Public Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger

No: None

Abstain: None

Time: 9:05 PM

Resolutions, if any:

Please refer to added resolution #23.

Motion to Adjourn:

Motion to Adjourn was initiated by Jesse Warren and seconded by Gina Arresta.
Yes: Jesse Warren, Gina Arresta, Robin Brown, Roy Stevenson, William Manger
No: None
Abstain: None
End Meeting Time: 9:19 PM