



Village of Southampton

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Board of Trustees

MINUTES

March 10, 2022 - 6:00 PM

Call to Order:

Start Meeting Time: 6:07 PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber & A/V Coordinator Katherine Styler

Pledge of Allegiance:

Led by Mayor Warren

Public Comment:

1. The Village of Southampton's Board of Trustees Meeting will be taking place via ZOOM. The meeting will be live streamed and a transcript will be provided at a later date. To join the Board Meeting via Zoom, you must register in advance to: mweber@southamptonvillage.org on the meeting date. To view the meeting LIVE go to: <https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>
NOTE: This is due to public health and safety concerns related to COVID-19 and in accordance with Governor Hochul's approved legislation (Ch. 1 of the Laws of 2022 amends Sections 1 and 2 of Part # of Chapter 417 of the Laws of 2021 which amended Article 7 of the Public Officers Law) extending virtual access to public meetings under New York State's Open Meetings Law. The Village of Southampton Board of Trustees Meetings will take place remotely and without in-person access during the COVID-19 state disaster emergency.

Please note there is no public comment period during work sessions.

Employee of the Month:

1. Employees of the Month - March 2022

Maintenance Mechanics and Custodians

Building Maintenance Department

Nominated by: Bob Hand, Supervisor, Building Maintenance Department

Board Presentations:

1. PROBA Grievance Appeal ~ Presented by Thomas Marcoline and PSD Dan Farrell
2. Presentation of the 2022-2023 Tentative Budget - Village Administrator and Treasurer

Public Hearing:

Communications to the Board:

1. Correspondence from The Halsey Neck Coalition

Discussion Items:

Suggested Resolutions:

1. RESOLVED, that the claims for the warrant dated March 10, 2022 totaling \$1,268,675.45 (Warrant #A-14 - General Fund), \$6,377.34 (Warrant #CS- 5 - CS Trust Fund) and \$3,275.00 (Warrant #T-18 - Trust Disbursement) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Session of February 22, 2022 are dispensed with and the minutes are accepted as filed by the Village Clerk and the actions taken at that meeting are hereby ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, That the Board of Trustees approves the date change for the April Board of Trustees Meeting from Thursday April 14, 2022, to Tuesday April 12, 2022, starting time is 6:00PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, the Board of Trustees appoints Tajea Anderson to the position of Temporary Senior Office Assistant in the Building Department, at an hourly rate of \$26.00, effective, March 11, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. RESOLVED, the Board of Trustees authorizes the Southampton Village Ocean Preparation Program Junior Lifeguard Training, ages 11-14, to be held at Coopers Beach on Saturday mornings from July 9, 2022 - August 6, 2022 from 8:30AM - 10:00AM. Funding in the 2022 Coopers Beach Budget in the amount of \$7,000 to be utilized to fund the program.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, the Board of Trustees authorizes the Southampton Village Ocean Preparation Program, The Grom Squad, ages 9-10, to be held at Coopers Beach on Saturday mornings from July 9, 2022 - August 6, 2022 from 10:15AM - 11:00AM. Funding in the 2022 Coopers Beach Budget in the amount of \$7,000 to be utilized to fund the program.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

7. RESOLVED, the Board of Trustees approves the 3rd Annual Juneteenth Ceremony to be held at Agawam Park on Sunday, June 19, 2022, 10:00AM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

8. WHEREAS, The Town of Southampton has awarded the Village a grant for the Old Town Pond Constructed Wetland Project in the amount of \$136,500 (100% of project cost) and the contracts for the grant have now been executed and
WHEREAS the Village had received a proposal from Roux Environmental Engineering for this work, which is specialized in nature and was submitted to the Town of Southampton with the grant proposal, now therefore be it
RESOLVED, the Board of Trustees authorize the Mayor or his designee to execute the contract with Roux Environmental to perform the work for this grant funded project.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. RESOLVED, The Board of Trustees, in accordance with Village Code Chapter 101- Tennis Courts, approves the implementation of a new electronic entry system to reduce unauthorized use and amends the fees for use of the Village Tennis Courts as follows:

Permit - \$25 per individual player, \$10 per additional family member

\$150 refundable deposit for the keyless entry FOB

The effective date will be May 30, 2022

AND, BE IT FURTHER

RESOLVED, that in accordance with Village Code Chapter 101-4 the Village Board restricts the use of the Village Tennis Courts to tennis for recreation use only. Commercial or Paid Tennis Professional use is hereby prohibited.

The motion to Approve (Aye) was initiated by Gina Arresta and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: Trustee McLoughlin objects to FOB use.

Discussion~

Trustee McLoughlin ~ Inquired if there should be a public hearing regarding this, because we are changing the public code.

Village Attorney Gray ~ We are not actually changing the code. In the village code, A section speaks of allowing the BOT by resolution to set rules and procedures for the use of the tennis courts.

Trustee McLoughlin ~ Does not believe in the expense of the key FOB and feels it will not solve the issue of the chronic commercial activity and parking that happens there. Suggests raising non-resident fees.

Trustee Arresta ~ The tennis court is for residents only and the FOB will ensure that any non - resident will not have access.

Trustee Stevenson ~ Does not understand why any one would want the tennis courts available to non-residents. He acknowledges Trustee McLoughlin's disagreement with the FOB system, but the fees will pay for the FOBs and will be revenue neutral.

Mayor Warren ~ I think it's a good idea. It accomplishes what some of the neighbors are asking for. We can add on to this later to happily serve the community with whatever they are looking for.

10. WHEREAS, At the February 2022 meeting the Board of Trustees approved Luv Michael and US Autism Homes to hold the Doggie Dash for Autism on Saturday, April 2, 2022, 10:30AM to 2:30PM, with the start and finish at Agawam Park.

RESOLVED, IS AMENDED TO READ: the Board of Trustees approves Luv Michael and US Autism Homes to hold the Doggie Dash for Autism on Saturday, April 9, 2022, 10:30AM to 2:30PM, with the start and finish at Agawam Park.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, the Board of Trustees approves the Rogers Memorial Library to host the Annual Outdoor Movie at Agawam Park on Tuesday, August 23, 2022, 8:00PM to 10:00PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

12. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Saturday, March 26th, 2022 at 10AM, to be held at the Southampton Cultural Center regarding the Public Forum for the Spouthampton Village Comprehensive Plan Update.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

13. RESOLVED, the Board of Trustees approves the Southampton Village Climate Action Committee and Southampton History Museum to host a Bike Southampton! event on Sunday, May 29, 2022, from 1:00PM to 4:00PM, with a rain date of Sunday, June 5, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

14. RESOLVED, the Board of Trustees approves the Southampton Chamber of Commerce Events for 2022 as listed:

Sundays, May 1st - October 9th:

"Farmers and Artisan Market" held at Agawam Park from 9:00AM-3:00PM

Saturday, July 2nd - Sunday, July 3rd:

Art and Antique Festival (antique cars and firetruck display) time is yet to be confirmed.

Monday, October 3rd:

"Paint the Town Pink" and "Kick-off Breast Cancer Awareness Month" Tree Lighting Ceremony held at the front entrance of the Southampton Chamber Office at 6:30PM.

Saturday, November 26th, 2022:

"26th Annual Firetruck Parade of Lights" held in the Village commencing at dark @ 4:45PM

This event is in conjunction with the Village Decorating Committee and will be followed by the Tree Lighting at 5:15PM.

Saturday, December 3rd:

Southampton, "It's a Wonderful Village", consisting of all day events, time is yet to be confirmed.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

15. RESOLVED, the Board of Trustees approves the following 2022 Beach Parking Permit Fees as follows:

Resident Permit: No cost, (3) Permits per property.

(1) Permit per business owner or manager.

Additional permits may be purchased at the Summer Visitor Rate of \$500 each.

Local Non-Village Resident Permit: \$250 each

Senior/Vet Local Non-Village Resident Permit: \$175 (limit one per property)

Summer Visitor Permit: \$500 each

Note: Hotels/Motels and BNBs must purchase a minimum of ten (10).

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

16. RESOLVED, The Village Administrator is hereby authorized to publish the Notice of Public Hearing on the 2022-2023 Tentative Budget scheduled for April 12, 2022 at 6PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

17. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, April 12, 2022 at 6:00pm as a Hybrid In Person/ZOOM Meeting for the purpose of considering authorizing the Village Board to adopt a budget for the fiscal year commencing June 1, 2022 which may have a real property tax levy more than the "tax levy limit" as defined by General Municipal Law §3-c.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

18. RESOLVED, the Board of Trustees approves the agreement with CivicPlus for the implementation of the CivicRec Module and Forte. These systems will include CivicPlus Pay configuration, to accept payments and streamline the "cashless" program at Coopers Beach and integrate an option of e-purchasing Summer

Visitor Permits at a cost of \$23,758 for the initial year, recurring year thereafter at a cost of \$18,291. paid by Trustee Special Projects A1010.433.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

19. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, March 29, 2022 at 5:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 5-2022, the proposal to amend Village Code Chapter 73, Landscapers and amend Village Code Chapter 78, Nuisances, more specifically, to modify licensing of landscapers and to modify the permitted use of gas leaf blowers in the village.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

20. RESOLVED, The Board of Trustees approves the Southampton Artist Association Art Fair in Agawam Park on September 16th and 17th from 10AM to 6PM

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

21. RESOLVED, The 2021 LOSAP (retirement) points listing of all volunteer Fire Department workers of the Southampton Fire Department has met the required posting requirements, has been certified by the Village Fire Department Chief and Manager and is hereby approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

22. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, March 29, 2022 at 5:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 6-2022, the proposal to amend Village Code to add A Rental Registry Law, more specifically, to implement a registry and permit process for Viillage Rental Properties with the Southampton Village Buidling Department/Land Use Department.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None
Abstain: None

23. RESOLVED, the Board of Trustees approves the Beach Event Application for Cryder Beach on Friday, July 22, 2022 @ 6:00pm - 9:30 pm for 100 guests. Parking will be pre-coordinated and exception to parking letters will be conspicuously displayed on vehicles during the event.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion:

Trustee McLoughlin ~ Last year there were some issues with party goers leaving behind garbage and not properly disposing of embers from bon-fires. I would the village to be more vigilant in making sure we have a clean beach for the next day this year.

Administrator Kagel-Betts ~ Yes, this year, acting Chief Hurteau in the budget, requested additional TCOs and Code Enforcement for the season specifically for that purpose.

24. RESOLVED, the Board of Trustees approves the Beach Event Application for Cryder Beach on Saturday, July 23, 2022 @ 6:00pm - 8:00 pm for 200 guests. Parking will be pre-coordinated and exception to parking letters will be conspicuously displayed on vehicles during the event.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

25. RESOLVED, the Board of Trustees approves the Beach Event Application for Gin Lane Beach on Friday, August 12, 2022 @ 6:00pm - 12:00 am for 199 guests. Parking will be pre-coordinated and exception to parking letters will be conspicuously displayed on vehicles during the event.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

26. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) authorizes the Village Administrator to Publish the Notice of Public Hearing to be held on Tuesday, March 29, 2022 at 5:00pm as a Hybrid In Person/ ZOOM Meeting regarding Local Law 7-2022, the proposal to amend Village Code Chapter 116, Zoning, specifically, Section 116-38 entitled, "Site Plan Review".

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Mayoral Appointments:

Comments from Board Members:

Trustee Arresta ~

Thank you and congratulations to all those in the building department. Always happy to see members of the DPW nominated as employees of the month. They do a lot behind the scenes. They work as a team in all the different departments, which is very important. In order to save energy and money, moving forward, the building maintenance department has been installing programmable thermostats throughout the village buildings and they also have installed 60 LED street lights from Elm Street headed west to Moses Lane. In other news, a junior, Andrew Serrata from Southampton High School, has stepped up to spearhead a fundraiser to help rebuild the WWI Memorial monument, in conjunction with the Schools Patriot Club. I would like to thank all who have generously donated so far. Currently, we have raised over \$73,000 dollars and our goal is to reach \$200,000, to get this project started. Thank you once again to Charlene for the big undertaking in coordinating everyone involved with this budget.

Trustee Brown ~

I would like to salute and thank the Building Department for all their hard work. It's a team effort and it's appreciated. It is Women's History Month, and would like to salute and thank all the women of Southampton Village Hall, our ambulance, fire Department, Police Officers, retailers and entrepreneurs. It's a village coming together and we can celebrate together and acknowledge Women's History Month.

Trustee McLoughlin ~

Congratulations to Bob and his team for all their hard work over the last few months. Looking forward to seeing everyone back in person for public hearings. We are here to serve the public and look forward to hearing their thoughts, from the budget to rental laws, and the master plan update.

Trustee Stevenson ~

Thank you to the Village maintenance Department for the great job they do. You don't see them very much, but you do see the results of their hard work. Thanks to Bob Hand for his leadership and sharing accolades with his entire team. The comprehensive master plan has been proceeding on pace under the great leadership of Bill Manger and his committee. All the things built into this plan are from community input. The next opportunity for community input is on March 26, 2022. There will be a public hearing on the Master Plan. 10 AM at the Cultural Center. Great praise is to be given to Charlene Kagel-Betts, Julie Krudop and Miranda Weber for all the hard work on the budget. Also, Gina Arresta, Zinnanti, Rose Dios and Jim McNaughton from the Budget and Finance Committee. A great job by all the department heads as well, working on putting this budget together.

Mayor Warren ~

I echo the rest of the board's thoughts about Bob Hand and his building maintenance team and also wanted to thank our parks department. We are going to have a lot to ask of them as we approach the spring. We really appreciate their work and look forward to seeing them put their best foot forward as we get into the spring season. Regarding Moses Park, the village has a commitment to the town to follow a very specific plan, which we have to follow through on. The board will have to come up with funds in the budget to create this park as in the proposed sketch, but we may be able to make some amendments to meet the wants of the residents. I'm very excited about the work that has been done so far with the Comprehensive Master Plan. We will need the

support and help from the public, because this is a document that will guide our village for years to come. We are very excited to see the grant for the constructed wetlands. We have been working on this for some time and it's great to have this finally go through.

Looking forward to the Michael Luv Event. It's a great group of young people and I am looking forward to seeing them out again.

Deputy Arresta helped get the process going on the electric charging stations, and would like Gary from DPW to give us an update on where it stands and also would like to keep moving forward on this project, as more and more residents are purchasing electric and hybrid vehicles.

Lastly, while we are moving forward on our resolutions and plans for parks that seem important to us. They are small on the global scale. We have all seen what is happening in Ukraine right now and the lack of care for human life. It is my hope that something positive might happen there. I would encourage everybody to contribute in any way possible. There are many ways for village residents to donate to help provide humanitarian aid.

Thank you to our treasury team, Charlene and Julie, and the Budget and Finance Committee for their hard work on the budget.

Motion to Adjourn to Executive Session for the purpose of discussing contractual, litigation and specific Village personnel matters.

Return to Public Session:

Resolutions, if any:

Motion to Adjourn:

End Meeting Time: 8:14PM