

MINUTES
VILLAGE OF SOUTHAMPTON
BOARD OF TRUSTEES
Public Session II – February 26, 2019

Due notice having been given, the Public Meeting of the Board of Trustees was held at the Southampton Village Hall, 23 Main Street, Southampton, New York at 6:00 PM

Present were Mayor Irving, Trustees Yastrzemski, Hattrick and Allan; Village Administrator Russell Kratoville and Village Attorney, Wayne Bruyn. Trustee McGann was absent.

Mayor Irving opened the meeting by leading the Pledge of Allegiance.

PUBLIC COMMENTS

Daniel Trunk, 116 Miller Road, Southampton, addressed the Board regarding the proposed affordable housing development on County Road 39 that is before the Southampton Town Board. He thanked the Board and the Planning Commission for their study on the Hillcrest area and stated his opposition to the proposal.

Following Mr. Trunk, several Village residents including members of the Hillcrest community addressed the Board and voiced their very strong concerns regarding the proposed affordable housing development project. Among the concerns stated were the fact that the Village had not been notified of the project prior to its announcement in the Press and that it borders Village property and the access points include portions of the Hillcrest neighborhood which would severely impact the residents with traffic and safety issues. In addition, questions were raised as to what the impact the proposed development would have on the Village's tax base and its Emergency Services Departments, including fire, ambulance and police.

Those who spoke were:

Frances Genovese
Linda Weeks
Stephanie Stevens
Lorraine Olsten
Joseph McLaughlin
Joanne Conquest
Shonda Campbell

Mayor Irving stated that the Board was very concerned and commented that a wanton attitude with regard to zone changes is contrary to what the Village wants. Trustees Yastrzemski, Hattrick and Allan all voiced their concerns about the project and its impact on the Village and stated that the Village had not been provided with the

information on the proposed project prior to its announcement by the Town. Trustee Allan asked Village Administrator Russell Kratoville to reach out to the Town and request that a member of its Planning Department come to a Village Board meeting to provide details on the proposed project. Village Attorney Wayne Bruyn suggested that Village residents also attend the Southampton Town Board meetings and put their comments regarding the project in writing to the Town Board.

BOARD PRESENTATIONS

1. DEPARTMENT 2018 ACCOMPLISHMENTS & 2019 GOALS -

Fire Department – Alfred Callahan, First Assistant Chief – reviewed 2018 and provided the following statistics:

Responded to 1117 alarms with 762 of those calls investigated by the Chiefs and Captain. The Village has a very high call volume as compared to neighboring departments and among the busiest on Long Island.

The Fire Department accepted 9 new applications for membership; a concern is that new recruits have to go through a full training academy which is time intensive and costly. Mr. Callahan stated that the number one goal for 2019 is recruitment of new members, retention of current members and continued training. In addition, they are working on revamping the FD bylaws, policies and procedures which will be an ongoing process.

Trustee Yastrzemeski asked them to elaborate on the in-house training for FD members. Mr. Callahan reviewed the training process which has become stricter and more intensive over the past several years.

Trustee Yastrzemeski and Mayor Irving thanked the Fire Department for their dedication to the Village and support of the community.

The Mayor asked the Chiefs to come up be introduced. Chief Anthony Stevens thanked the Board for their support and stated that the firemen were here for the community. 2nd Assistant Chief Manny Escobar also thanked the Board for their support.

Ambulance Department – Christopher Epley, Chief of Southampton Village EMS provided an overview of the Department:

In 2018 the SVVA responded to 740 emergency calls and maintained an average response time of 4 minutes and 32 seconds which is well ahead of the national standard EMS response time of 9 minutes.

Currently there are 66 volunteer members including 3 paramedics and 12 members who are high school students and 16 who are full-time college students. All certified personnel renew their certifications every 3 year as mandated. In addition there are 14 paid advanced life support providers made up mostly of per-diem paramedics; this

program has drastically reduced the response time and increased the quality of care provided; in 2018 this program expanded to include 2 full time employees.

Also in 2018: SVVA members put in over 29,000 volunteer man hours; SVVA continued to offer monthly CPR classes; offered some form of CPR and First Aid to approximately 750 students from Southampton High School, Intermediate School and Our Lady of the Hamptons.

Goals for 2019 include implementing new 800 megahertz radios on the Suffolk County radio system which will improve ability to communicate with dispatch and fellow members. Additionally the SVVA is working with the Emergency Care and Safety Institute to offer better CPR training to the members and the community. Recruitment is key and will be another strong goal for the 2019. The SVVA is anticipating the opening of its new Ambulance Center later this year.

Trustee Yastrzemski stated that a point that stood out was the level of training that takes place and number of hours of service plus the volunteer “stand by” hours when the Ambulance is at all events in the Village including high school sporting events, walk/run charity events and Village sponsored events like SouthamptonFest and the Holiday tree lighting.

First Assistant Chief Shane Starkey was introduced and thanked the Board for their support. Mayor Irving in turn thanked the department and all the volunteers for their efforts on behalf of the residents.

Police Department - Chief Thomas Cummings thanked the Board of Trustees for their support and gave the following report:

Motor Vehicle accidents increased by 32% with 70% of the accidents taking place in the business district, which comprises 30% of the roads. The Police responded to 15,000 calls of service and made a total of 511 arrests; 500 medical calls, 705 Village code complaints and issued 3900 tickets for parking and Village code offenses.

Chief Cummings also spoke of the D.A.R.E. school program noting that Detective McMahon and Officer Lubold administer the program in the schools with great success and are hoping to expand it further in 2019. He stated that the \$400,000 investment by the Village Board for a new PD radio system was very positive. Additionally several of the Police Department vehicles are now equipped with license plate readers and to date the PD has already issued 150 summonses through the use of the readers. The Police Department was re-accredited by New York State and of note is that in 1993 the Southampton Village Police Department was the first village in the state to be accredited.

Looking forward, Chief Cummings noted that 2019 marks the 125th year of the Village Police Department. Goals including increasing Village code compliance; a restart of the Village’s SWAT – Special Response Team, with training beginning in March; drone

training and a high priority for the PD in the summer is always monitoring the train station and surrounding area which sees heavy traffic at nighttime and sparks many complaints from residents. Additionally, the Police hoped to utilize bicycle patrols in the Village business district and had received two new bicycles, donated by Dr. Peter Michalos.

Chief Cummings noted that the Village's police dog, Topper, had graduated from canine school and had begun going out on patrols; in the fall Topper will be trained to be a drug detection dog. Chief Cummings completed his report by again thanking the Village Board and the community for their support.

Mayor Irving thanked the Police Department for their service and stated that the license plate readers were very effective and the D.A.R.E. program so important for the youth – he complimented Chief Cummings on his staff saying that it was a great group.

Trustee Yastrzemski, Deputy Commissioner for the Police Departments commented that the Police Department has a great group of officers and noted that so many are local and started at TCOs and worked their way up from there. Chief Cummings stated that the seasonal officers go to Suffolk County Police Academy for training and noted that there are 6 seasonal officers at the Academy for 2019.

Trustee Yastrzemski – thanked all of the departments for their reports.

Trustee Allan – provided reports on the following Departments:

Building Department: Trustee Allan stated that she had met with Christopher Talbot, Building Inspector and then provided an overview of the Department and the processes it goes through to issue a building permit. In 2018 there were 234 building permits issued which was 38% less than the all-time high of permits issued in 2014. Total open construction projects estimated at approximately 600 and there are an average of 6 inspections done per project. There was approximately 2.4 million in revenue generated which was 25% over the previous year – same number of permits but the homes are larger and project construction extends past the 2-year window and therefore requires additional permits. Additionally, the Building Department supports the ARB, Zoning and Planning Boards and each have 2 meetings per month; they work closely with the boards to understand emerging trends and collectively raise these trends so the Board of Trustees can clarify the codes and address as needed.

Ms. Allan noted that there was a staff of five in the department and longtime building inspector Jon Foster retired after 34 years.

Goals for 2019 include streamlining the application document; reducing cycle time between applicant submission and permit issuance; analyzing staffing requirements as new State and Federal codes are introduced and looking at how new technology can help the Building Department to reduce paper and become digital based. Trustee Allan thanked Chris Talbot for his leadership in his new role and extended a thank you to all of the department staff.

Mr. Kratoville commented that he had spoken with Mr. Talbot and the Building Department would like to consider giving a discount for the Building Permit if the applicant brings in a digitized copy of the plans which would save the Village money on copying costs and time.

Justice Court – Trustee Allan reviewed Judge Wilson’s report who noted that the goals remain steadfast to ensure justice for all and treat all within the system with respect courtesy and dignity. They continue to work with the treatment courts, specifically with the drug and Veterans court and comply with the new Raise the Age regulations as it now enters its second year and with the new changes as mandated by legislation. Trustee Allan thanked Judge Wilson and the hard-working staff for their long-standing support.

Highway Department – Trustee Hattrick stated that it has been a quiet winter for the department with little snow. He commented on the Central Garage and noted that Ken Zeh is happy with recent hire to his departments. Mayor Irving noted that both departments are doing well.

Mayor Irving spoke in Trustee McGann’s absence regarding the Parks and Building/Maintenance Departments and commended them for all working together and for the way they support each other which is key. The monument at Lake Agawam is a spectacular and thank you to the Parks Dept for that.

Village Administrator Russell Kratoville reviewed the department’s 2018 accomplishments:

Building Maintenance – John Cause stated that his department continues to do their work and is available for all who need their assistance.

Parks Department – Mr. Kratoville reviewed a report provided by Parks Supervisor Steve Phillips which stated that the department has been busy with winter projects, working on equipment, rebuilding flower boxes, etc. and will now be focusing on getting parks and the athletic fields ready for the Season. He noted that they prep all the parks and properties that they oversee for various special events and parades throughout the year and noted that they also support the various charitable walk/run events including Ellen’s Run. Mr. Phillips thanked the Village Board of Trustees for their support and is looking forward to another great year in 2019.

Mr. Kratoville then provided a review of the **Village Clerk Treasurer / Village Administrator’s office** and commended Steve Funsch, outgoing administrator. Goals going forward looking for efficiencies and computerization, better internal control and records retention. Additionally the department will be working on cross-training both at Village Hall and in other departments; establish a labor management committee in 2019 both with PBA and CSEA which gives an opportunity for people who work out in the

field to hear what's going on at Village Hall and also allow for better feedback and review processes. Coopers Beach concessions is in process.

Trustee Yastrzemski commended DPW and noted that while we haven't had snow we've had tremendous rain which has caused a great deal of debris in drainage and the departments have been very busy moving debris out of drainage.

Trustee Hattrick asked Trustee Allan if rumor regarding the house on Dune Road will be torn down and if so will there be a demo permit required and another building permit required to rebuild it? Trustee Allan stated that the Building Inspector has indicated that they would be tearing it down and would there be required to get a demo permit and then file another building permit.

Mayor Irving stated that the Village had the S&P Rating and we have been upgraded to AAA rating which is the highest rating that can be attained. Mr. Kratoville confirmed that information and stated it is a credit to the Board and Steve Funsch and said that we will go to market tomorrow to refinance the firehouse bond which will result in a great savings for the Village. Compliments to Steve Funsch and Pat Ledermann. Mayor Irving thanked Mr. Kratoville as well for his work.

2. SOUTH FORK COMMUTER CONNECTION

Tom Neely, Town of Southampton Traffic Safety – spoke to the Board regarding the South Fork Commuter Connection – beginning Monday, March 4th. He stated that the basic concept was that there would be 2 trains coming east in the morning to be met by shuttle buses at the train station and then dropped off at designated areas. Morning shuttles will take people to Southampton Hospital, the Southampton Schools Town Hall and near the Southampton Rehabilitation Center. At the end of day, shuttle buses will pick up passengers at those designated drop-offs and then bring to RR station to take the train back to their local station. Tickets are \$4.25 each way (\$3 goes to the LIRR); it is a 2-part ticket, one for RR and one for shuttle bus.

The second train at 8:36AM to the Village and the shuttle bus will be routed more to the business district and sites on County Road 39 who have requested to be a designated stop. This will be a permanent plan and the LIRR has been very cooperative. Assemblyman Fred Thiele has been very actively involved and has arranged for some funding with Senator Ken Lavallo; Supervisor Schneiderman as well as East Hampton Town officials have also been actively working on this project. The program will be reassessed after one year with the LIRR. In addition, Mr. Neely noted that the LIRR has added a total of 6 new trips including the South Fork Commuter Connection and are continuing to try to increase schedules for the East End. He noted that there are benefits for employers and employees including

Flexible Spending Accounts with money being taken out of payroll, pre-tax, for transportation costs. Mr. Neely noted that all of the Commuter Connection information is on the Town of Southampton website and Julie Fitzgerald who oversees the Village's website stated that she would add information and a link on the site so that residents had all of the proper information.

PUBLIC HEARINGS

1. Proposed Local Law: Construction of an Accessory Building

Mayor Irving made a motion to open the Public Hearing, Trustee Yastrzemski seconded the motion and a unanimous vote followed. Mr. Kratoville stated that the Suffolk County Planning Commission had sent a letter stating that this was a matter for local determination. Village Attorney Bruyn reviewed the proposed Local Law and stated that this could reduce the number of variances required by the Village Boards, specifically for waterfront properties and corner lots.

Mr. Bruyn recommended keeping the Public Hearing open until the next meeting to allow for a report from the Village Planning Commission as they are reviewing it at their March 7th meeting and may receive comments.

Mayor Irving made a motion to keep the Public Hearing open until the March 14, 2019 meeting; Trustee Allan seconded the motion and a unanimous vote followed.

2. Proposed Local Law: Wireless Facilities

Mayor Irving made a motion to open the Public Hearing; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

Village Attorney Bruyn stated that the Village had received notification from the Suffolk County Planning Commission stating that it was a matter for local determination but had not yet received a response from the Village Planning Commission. They will review the matter at their meeting on March 7, 2019. Mr. Bruyn provided an overview of the proposed legislation, stating that the current code requires special exception by the Zoning Board of Appeals for every wireless facility and gives the highest structure on every municipal property and reviewed the current process which includes going to five different agencies during the review process. The new proposal adds 3 different exemptions that were added with respect to municipal properties in particular.

Mr. Bruyn suggested that the Village close the Public Hearing at this time as no one from the public had made any comments.

Mayor Irving made a motion to close the Public Hearing pending written comments from the Village Planning Commission if they choose to make any; Trustee Allan seconded the motion and a unanimous vote followed.

COMMUNICATIONS TO THE BOARD

1. **Southampton Town** – Notice of Public Hearing: Increasing Number of Members on Landmarks and Historic District Boards. Village Administrator Kratoville read into record a Notice of Public Hearing received by the Town of Southampton regard increasing the number of members on the Town’s Landmarks and Historic District Boards.
2. **S & P Rating** – Village Administrator Kratoville noted that the matter had been discussed earlier in the meeting but again congratulated the Village on receiving a Triple A rating from S&P which is the highest rating available.
3. **Heart Association: Heart Ride Change of Date**
Village Administrator Kratoville stated that the Village had received a request from the American Heart Association to change the date of their already approved CycleNation Ride Benefit to Sunday, March 19th from Saturday, March 18. Julie Fitzgerald stated that there were no other calendar conflicts for Sunday.
Trustee Yastrzemski made a resolution to authorize the approval of the date change for the American Heart Association CycleNation Ride from Saturday, May 18, 2019 to Sunday, May 19, 2019; Trustee Hatrick seconded the motion and a unanimous vote followed.

SUGGESTED RESOLUTIONS

RESOLVED, that the reading of the minutes for the Public Session of February 14, 2019 be dispensed with and that those minutes be accepted as filed by the Village Administrator and that the actions taken at that meeting be and hereby are ratified and approved.

Trustee Yastrzemski made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the claims for the warrants dated February 26, 2019 totaling \$481,797.77 (Warrant #A-13 - General Fund), \$2,496.50 (Warrant # H-10 Capital Expense Fund), \$1,275.00 (Warrant # T-16 Trust Fund) be audited and approved.

Mayor Irving made a motion to approve; Trustee Yastrzemski seconded the motion and a unanimous vote followed.

Trustee Allan asked for clarification on 2 items: the computer for Building Maintenance Department which is a replacement of desktop will also be used for street lighting and the fire truck training for Central Garage, Trustee Yastrzemski stated that the training was to update and maintain certifications for upgrades and repairs to trucks and equipment.

RESOLVED, that the Board of Trustees approves the following dates for the two (2) Public Hearings for the Annual Estimated and Tentative Budget for the fiscal year 2019/2020: Thursday, April 11, 2019 at 6:00 pm and Tuesday, April 23, 2019 at 6:00 pm. Copies of the proposed budget will be available to the public beginning Friday, March 30, 2019.

Mayor Irving made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby acknowledge that the financial records of the Village Justice Court for the Fiscal Year Ended May 31, 2018 was audited in accordance with auditing standards generally accepted in the United States of America.

Mayor Irving made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby accepts the audited financial records of the Incorporated Village of Southampton as prepared by Satty, Levine & Ciacco, CPAs for the Fiscal Year Ended May 31, 2018.

Trustee Yastrzemeski made a motion to approve; Trustee Allan seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby approves the attached schedule of budget transfers to eliminate overages for the period ending February 26, 2019.

Trustee Yastrzemeski made a motion to approve; Trustee Hattrick seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees hereby hires Cook Maran as the Village Insurance Agent and authorizes the Village Administrator to purchase the 2019 Commercial Insurance Policies.

Trustee Allan made a motion to approve; Mayor Irving seconded the motion and a unanimous vote followed.

RESOLVED, that the Board of Trustees of the Village of Southampton approve the following purchase from Capital Reserve Fund subject to permissive referendum:

HighTec Fire and Safety - \$57,695.02 Turnout Gear

Trustee Yastrzemeski made a motion to approve; Mayor Irving seconded the motion and a unanimous vote followed.

DISCUSSION ITEMS

1. Southampton Chamber of Commerce - Calendar of Events

The Board reviewed a request by the Chamber of Commerce with proposed event dates for 2019. Ms. Fitzgerald noted that they had requested sidewalk sales 2 weekends, with specific dates TBD.

Trustee Hattrick made a motion to approve the proposed Calendar of Events; Mayor Irving seconded the motion and a unanimous vote followed.

2. EJ Autism Foundation - Real-Aid Relay Walk: May 19, 2019

Trustee Allan made a motion to approve the request for the EJ Autism Foundation Relay on Sunday, May 19, 2019. Trustee Yastrzemski seconded the motion and a unanimous vote followed.

3. Southampton History Museum - Paws on Parade: October 5, 2019

Trustee Hattrick made a motion to approve the request from Southampton History Museum for Paws on Parade on October 5, 2019. Trustee Allan seconded the motion and a unanimous vote followed.

4. Southampton Cultural Center: 2019 Concert in the Parks Calendar

Trustee Yastrzemski made a motion to approve the request from Southampton History Museum for their Paws on Parade event on October 5, 2019. Trustee Allan seconded the motion and a unanimous vote followed.

5. Southampton Arts Center: request to hold Dance Walks on one Saturday per month beginning in March and running through June.

Mayor Irving expressed concern on its effect on the merchants. Village Attorney Bruyn questioned liability and insurance; supervision who is guiding the participants. Trustee Allan stated that SAC said they could ask the participants to sign a waiver however, Mr. Bruyn commented that it would be difficult to request waivers of people who might want to just join in during the events. Mayor Irving stated that more investigation needed to be done and suggested speaking to some of the merchants as well.

COMMENTS FROM THE BOARD:

Trustee Yastrzemski – thanked all the departments for compiling the data for their reports and as the Village approaches budget time it is important that the Village recognize the work of the departments.

Congratulations to all accounting staff, Treasurer, and most importantly Steve Funsch for their work to gain the AAA rating from S&P which took some careful budgetary and lending practices. Village Administrator added that he would like to acknowledge the work of Munistat which the Village has a great relationship with. Trustee Yastrzemski also thanked everyone at Village Hall for their work and noted that the monthly reports that the Board receives provides transparency.

Trustee Allan – stated she was very happy to see so many community residents come to the meeting to express their concerns regarding affordable housing project proposal.

Trustee McGann - Absent

Trustee Hattrick – stated that he felt that the Town’s proposal for the Affordable Housing project will affect so many other neighborhoods in the Village and suggested that the Board go en masse to the Town to express their concerns.

Mayor Irving – stated that the Ambulance building was coming along and taking shape and encouraged the public to see the work being done. Mr. Kratoville thanked Trustee Allan for attending the last project management meeting for the Ambulance building construction. Regarding the project being proposed by the Town, Mayor Irving stressed that it is a very high-density area and the Village needs to take a close look at the project.

2nd PUBLIC COMMENT:

Nicholas Greevas, Southampton resident and property investor who has purchased properties on Hillcrest and spoke of the negative impacts such a project would have on the neighborhood.

Jackie Diane, expressed her concerns regarding the proposed affordable housing project and its effect on the Hillcrest neighborhood and urged the Board to express their concern to the Town. She thanked the Fire, Police and Ambulance Departments.

MOTION TO ADJOURN:

Mayor Irving made a Motion to adjourn to Executive Session at 8:41PM for the purpose of discussing personnel matters involving Village employees. Trustee Yastrzemski seconded, and a unanimous vote followed.

On a motion by Mayor Irving and seconded by Trustee Hattrick, the Board unanimously voted to return to Public Session at 10:10 PM and Mayor Irving suggested the following resolutions:

RESOLVED, THAT THE Board of Trustees hereby approves the contract amendment of Jeffrey Butler in the amount of \$20,000.00.

On the motion of Mayor Irving and seconded by Trustee Hattrick, the resolution was unanimously approved.

MOTION TO ADJOURN:

Mayor Irving made a motion to adjourn the Public Meeting; Trustee Allan seconded the motion and a unanimous vote followed.

The meeting was adjourned at 10:23PM.

Russell Kratoville, Village Administrator

2/26/19