



Village of Southampton

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Board of Trustees

MINUTES

February 22, 2022 - 6:00 PM

Call to Order:

Start Meeting Time: 6:06 PM

Present:

Mayor Jesse Warren, Trustee Gina Arresta, Trustee Joseph McLoughlin, Trustee Roy Stevenson, Trustee Robin Brown, Village Administrator Charlene Kagel-Betts, Village Attorney Kenneth Gray, Village Clerk Cathy Sweeney, Assistant to the Mayor Miranda Weber and A/V Coordinator Katherine Styler

Pledge of Allegiance:

Led by Mayor Warren

Public Comment:

None noted.

1. The Village of Southampton's Board of Trustees Meeting on Tuesday, February 22, 2022 @ 6:00pm will be taking place via ZOOM.

The meeting will be live streamed and a transcript will be provided at a later date.

To join the Board Meeting via Zoom, you must register in advance to:

mweber@southamptonvillage.org prior to 12:00PM on the aforementioned date.

To view the meeting LIVE go to: <https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>

NOTE: Due to public health and safety concerns related to COVID-19 and in accordance with Governor Hochul's approved legislation (Ch. 1 of the Laws of 2022 amends Sections 1 and 2 of Part # of Chapter 417 of the Laws of 2021 which amended Article 7 of the Public Officers Law) extending virtual access to public meetings under New York State's Open Meetings Law.

The Village of Southampton's Board of Trustees Meetings will take place remotely and without in-person access during the COVID-19 state disaster emergency.

Board Presentations:

1. Financial Statements FYE 5.31.2021 - Presented by PFK O'Connor Davies LLP - Auditor Services
Presentation led by Jeff Davoli and Jennifer Clark
Presentation will be provided as support documentation.

Public Hearing:

1. Public Hearing regarding Local Law 3-2022, the proposal to amend Village Code Section §119-2, Fees and to update Building Department Fees.

Motion to Open Public Hearing was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Attorney Gray~

Provided an overview regarding costs involved with the functions of the Building Department.

The amendment to the code is to address the capture of expenses involved with the process of building costs/applications.

Mayor Warren~

Requested input from Trustee McLoughlin who requested to table the initial request.

Trustee McLoughlin~

Responded and is on board with the current fees.

Attorney Gray~

Confirmed, the understanding is that this has been vetted through the Building Department, the smaller projects will have a smoother process and in concert with the new fees, the larger projects will entail a more comprehensive process and appropriate costs for the building application.

Motion to Close the Public Hearing was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Communications to the Board:

Discussion Items:

1. Solar Trash Can and EV Charging Station Update ~ Presented by Trustee Arresta

Trustee Arresta ~

We passed all of the tests for the EV charging stations, we are just about there, working on signage, hook-ups with PSEG and once you see the signs up, they are good to go!

Regarding the solar power bellies, we have been working with Kevin, a representative from the company, completed a walk-through on Main Street to highlight the placement of receptacles and we have placed the order. The Phase I is dedicated to both sides of Main Street, followed by Phase II, Jobs Lane. Thank you very much!

Suggested Resolutions:

1. RESOLVED, that the claims for the warrant dated February 22, 2022 totaling \$364,492.69 (Warrant #A-13 - General Fund) and \$400.00 (Warrant #CS-4 - CS Trust Fund) be audited and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the Public Sessions of February 8, 2022 and February 10, 2022 shall be dispensed and the minutes be accepted by the Village Clerk and the actions taken at that meeting are ratified and approved.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

3. RESOLVED, the Board of Trustees accepts the Resignation of Southampton Village Fire Department Hose Co. 1 member Former Chief Frederick Kampf II with 50.86 years of service and is now Exempt.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

4. RESOLVED, the Board of Trustees accepts the Resignation of Southampton Village Fire Department Hose Co. 1 member Former Captain Richard Geminski with 51.69 years of service and is now Exempt.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

5. RESOLVED, the Board of Trustees (Board) of the Incorporated Village of Southampton (Village) hereby approves the Local Law 3-2022, the proposal to amend Village Code Section §119-2, Fees and to update Building Department Fees.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

6. RESOLVED, The Board of Trustees authorized the Mayor to execute a one-year extension of the contract for the Village to provide Fire Protection with the Southampton Fire District for an annual fee of \$1,240,206 expiring December 31, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion:

Trustee McLoughlin~

Is this an active contract or the expired one?

Trustee Stevenson~

We have created this to generate some breathing space while we negotiate the new contract.

Mayor Warren~

I would like to recognize all of the emergency personnel who step up to put themselves in harms way and we are grateful to all of them.

Let's ensure they are equipped to run a safe and efficient Fire Department, I support Chief Callahan and we want to ensure the village residents are represented.

7. RESOLVED, the Board of Trustees accept the FYE May 31, 2021 Audited Financial Statements as submitted from PFK O'Connor Davies LLP - Auditor Services.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

8. WHEREAS, The Village has received County E911 Funding in excess of the amount budgeted by over \$20,000, and Acting Chief Hurteau has requested that \$5,000 be appropriated for the purchase of equipment needed for the Dispatch Unit, now therefore be it,
RESOLVED, the Board of Trustees approves the attached budget amendment #226, Increasing Police Equipment A3120.2 to the amount of \$5,000.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

9. WHEREAS, The State Comptroller's Office audited fellowship service credit award program for the Southampton Village Fire Department in 2016 and issued a report stating that they were not properly awarding service credits, and
WHEREAS, this plan was never adopted by the board, yet, the Fire Department was under the impression the Board formally adopted this policy and has been complying with the new service award program since 2018,
Now, therefore be it,
RESOLVED, The Board of Trustees should retroactively adopt this policy which will then be submitted to the State Comptroller's Office as a matter of record, effective January 16, 2018.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Roy Stevenson.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Discussion: Administrator Kagel-Betts~

Upon the realization of the issue, the Fire Department immediately implemented and has been complying with the new service award program since 2018.

10. RESOLVED, the Board of Trustees approves Luv Michael and US Autism Homes to hold the Doggie Dash for Autism on Saturday, April 2, 2022, 10:30AM to 2:30PM, with the start and finish at Agawam Park.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

11. RESOLVED, the Board of Trustees hereby approves that, with respect to the 2022 Village General Election and in accordance with Village Code Chapter 6-1, the election will be held on Friday, June 17, 2022. The polling place will be located at the Levitas Center (Southampton Cultural Center), located at 25 Pond Lane, Southampton, NY. The polls will be open for the timeframe as follows: 9:00AM - 9:00PM.

The following offices will be filled: For Village Trustee - two (2) positions and the Term of Office for both positions is two (2) years. Current Incumbent: Gina S. Arresta. Current Incumbent: Joseph R. McLoughlin.

IS AMENDED TO READ:

RESOLVED, the Board of Trustees hereby approves that, with respect to the 2022 Village General Election and in accordance with Village Code Chapter 6-1, the election will be held on Friday, June 17, 2022. The polling place will be located at the Levitas Center (Southampton Cultural Center), located at 25 Pond Lane, Southampton, NY. The polls will be open for the timeframe as follows: 9:00AM - 9:00PM.

The following offices will be filled: For Village Trustee - two (2) positions and the Term of Office for both positions is two (2) years. Current Incumbent: Gina S. Arresta. Current Incumbent: Joseph R. McLoughlin. The following office will be filled: For Village Court Justice - one (1) position and the term of Office is four (4) years. Current Incumbent: Hon. Barbara Wilson.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

12. WHEREAS, the Village of Southampton has received an application submitted by HOH to operate a food pantry at 44 Meetinghouse Lane, Southampton, NY, as a Special Exception Use,
NOW, THEREFORE, be it;

RESOLVED, the Board of Trustees hereby sets a Public Hearing for Tuesday, March 29, 2022 @ 5:00PM.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

13. WHEREAS, the Village of Southampton has received a grievance from PROBA regarding holiday pay which was denied, AND, WHEREAS, PROBA has appealed the denial to the Village Board citing Article IV, of the Collective Bargaining Agreement,
NOW, THEREFORE, BE IT;

RESOLVED, the Board of Trustees sets a Grievance Hearing for March 10, 2022 @ 6:00 PM. The Village Administrator will send a notice of hearing to the PROBA Officials.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

14. WHEREAS, since December 2021, the Village of Southampton has developed a partnership with We Connect The Dots, UP Skill NY, Bonnie Cannon of BHCCRC and Jaeda Gant, a young professional sponsored by BHCCRC,
AND, WHEREAS, Village Hall would like to continue to cultivate this initiative,
NOW, THEREFORE, BE IT;
RESOLVED, the Board of Trustees appoints Jaeda Gant to the position of Office Assistant, part-time at an hourly rate of \$18.00 per hour, three days a week, effective February 28, 2022.

Motion to Approve (Aye) was initiated by Jesse Warren and seconded by Robin Brown.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Mayoral Appointments:

None noted.

Comments from Board Members:

Trustee Arresta ~

An update on the solar trash cans and the EV charging stations has already been given. Also, I'm currently working with Gary on a few other ideas for the Village this spring, and will keep everyone updated as that moves along.

Trustee Brown ~

I think I have said it all tonight, but want to wish everyone a pleasant February . The village is all aglow in red in support of heart health month.

Wishing everyone a good evening.

Trustee McLoughlin ~

Thank you to Mr. Geminski and Mr.Kampf, for all your years of service. Thank you to the DPW for their continuing efforts. They have done a great job,salting and taking care of the roads. Wishing everyone a good week.

Trustee Stevenson ~

Was pleased to hear the Auditors' report and the positive statements regarding expenses below budget, and the revenue above budget and the management prowess the village executed in achieving these results. Currently, I am working on the coming year's budget with the Mayor, the Administrator, Fire Department , Building Department and Emergency Services Department. I'm very impressed with the department heads and how each department has a grasp on their fiscal responsibilities. So thank you to everyone, the Village is in good hands because of their leadership.

Mayor Warren ~

Wished to thank Trustee Stevenson for digging into the numbers during the budget cycle. Thank you to our

Administrator and Treasurer Charlene Kagel-Betts, as well as Julie. There was a lot of hard work by our Board of Trustees, Treasurer, deputy Treasurer and the accounting division. Thank you to everyone involved, we have more work to be done. Thank you Trustee Brown for your leadership with the Bridgehampton Child Care Center and also to Village Clerk Cathy Sweeney, who helped bring this program to light.

I wanted to recognize The Love Michael Event in Agawam Park on April 2, 2022, that helps benefit individuals with various disabilities.

We need to continue to work hard to make sure we have a successful budget moving forward. I am very proud that this past year we were able to put together the first tax cut in 20 years, as well as the first tax levy cut in any recent memory. It gets harder and harder to provide. I urge our Board of Trustees to help make the tough decisions that are going to be necessary if we want to deliver another reduction in our tax rate. Also, thank you to our Budget and Finance committee for all their hard work, and our trustees for rolling up their sleeves to help with this budgetary process.

Motion to Adjourn to Executive Session for the purpose of discussing contractual, litigation and specific Village personnel matters.

Motion to Adjourn to Executive Session (Aye) was initiated by Gina Arresta and seconded by Joseph McLoughlin.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Return to Public Session:

Motion to Return to Public Session was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

Resolutions, if any:

None noted.

Motion to Adjourn:

Motion to Adjourn was initiated by Jesse Warren and seconded by Gina Arresta.

Yes: Jesse Warren, Gina Arresta, Joseph McLoughlin, Robin Brown, Roy Stevenson

No: None

Abstain: None

End Meeting Time: 7:34 PM